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ABSTRACT

This report describes the State of New Hampshire's Special Education Information System (SPEDIS) and presents guidelines and procedures for using SPEDIS reports on the needs of handicapped children, services provided in the state, personnel working in the education of children with handicaps, and costs of providing services to the handicapped in the state school system. Information on report ordering procedures, descriptions of reports entered into the system, and sample pages from each of the reports are given. Clerical responsibilities for entering information into the system (clerical and control procedures, transaction activity report) are described, and instructions for the preparation of input forms and examples of those forms are given. Appendices provide a list of special education district contact persons and a list of reference tables and codes. (MJB)

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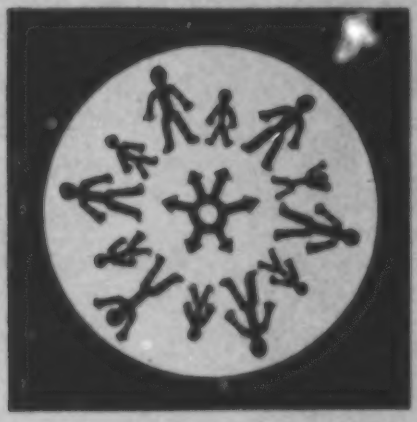
SPEDIS BOOK 1



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U.S. DEPARTMENT OF HEALTH, EDUCATION & WELFARE
NATIONAL INSTITUTE OF EDUCATION

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SP011 466

SPEDIS

BOOK I

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SPEDIS

Special Education Information System

User Manual

SPECIAL EDUCATION SECTION

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NEW ENGLAND PROGRAM IN TEACHER EDUCATION
PROJECT CHILD FIND

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PREFACE

The State of New Hampshire's Special Education Information System (SPEDIS) is designed as a service to children with educational handicaps and to teachers, parents, and many other persons who serve these children.

Information about children's needs, the services indicated and provided, services available in the State, personnel working with children with educational handicaps, and the cost of providing services is gathered from local school districts and other service providers. The information is then gathered into the reports described in this manual.

Guidelines and procedures for use of SPEDIS reports are stated here. Planners, local school districts, and other services for children with educational handicaps are finding SPEDIS increasingly useful in their work. We hope that you find in this manual answers to your questions about how SPEDIS can assist you.

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SECTION 1

CONFIDENTIALITY AND ACCESS

I. Who Can Receive Information:

A. About an individual child

1. The child's parent or legal guardian, surrogate parent, or the student himself if 18 or over.

2. Authorized representative of the school district which submitted the information.

a. School superintendent

b. School contact person named in Form 51.

3. Other persons only with written permission and signature of parent or legal guardian, surrogate parent, or student himself if 18 or over.

4. To authorized representatives of state educational authorities. (PRPS-XV. A.3 iv)

B. About children as groups - aggregate data

1. Requests from other state agencies, private and public providers, research groups will be dealt with on an individual request basis. No personally identifiable information will be released.

2. Requests must be for data:

a. aggregated at least by union, preferably by special education region or by state.

b. aggregated in age group, e.g., 3-5/6 - 12/etc.

3. Requests must be directly related to the delivery of special services to children in New Hampshire.

II. Who Can Not Receive Information:

A. About an individual child

1. An LEA other than that which submitted the information without signature of parent or legal guardian, surrogate parent, or student himself if 18 or over.

2. Individual other than authorized representative of student's LEA without signature of parent or legal guardian, surrogate parent, or student himself if 18 or over.

3. Any employee of the Special Education Section or other state agencies other than Director of the Section (R. Kennedy) or someone authorized by the Director or the Commissioner and SPEDIS supervisor (P. Lepesqueur) without signature of parent or legal guardian, surrogate parent, or student himself if 18 or over.

B. About groups of children - aggregate data

1. Persons who wish to use the information for purposes not directly related to special services for children in New Hampshire.

2. Persons asking for aggregate information from individual districts or for aggregate information on separate ages within a union.

III. Confidentiality

A. Maintaining confidentiality while making greatest possible use of information to increase the quality and quantity of services for handicapped children in N. H. is the intent of these guidelines.

B. The Special Education Section's measures to protect confidentiality of SPEDIS information include blanking out names while cleaning data, allowing access to the SPEDIS MASTER FILE only to R. Kennedy and P. Lepesqueur, or persons designated by them for specific tasks, shredding of forms after key punching, requiring appropriate signatures on all requests, etc.

C. It is hoped that school districts will provide confidentiality guidelines for access to and use of these materials by local personnel as well.

NOTE: Also see "Privacy Rights of Parents and Students"

New Hampshire State Department of Education
Division of Administration
Concord, New Hampshire

Final Rule on Education Records

Effective June 17, 1976

(PRPS)

SECTION II

PROCEDURES TO REQUEST REPORTS FROM SPEDIS MASTER FILE

SECTION IIa.

Requesting SPEDIS Reports

In order to produce one or more of the SPEDIS reports, the user must request that the appropriate report procedures be run by the Centralized Data Processing Department (CDP). Most of the procedures can produce more than one report.

The following pages describe the reports and provide a sample of each report.

Find the title of the desired report in the list. Turn to the report number and carefully read the description and how to use available options.

A CDP transmittal form must be completed to order the report. Consult with the SPEDIS supervisor for guidance and final clarification. Delivery of the report by CDP is normally made the day after the request.

These requests should be co-ordinated with the processing of updating transactions when it is necessary to have the report current as of the last update cycle.

REPORT NO.	TITLE	OPTION
Student Reporting		
01	Census by Disability Type Requiring Special Ed. Services - State Totals only	No
02	Census by Disability Type (Free, Not Free, Appropriate or not, not receiving) - Sequenced by School District - Age as of _____	"Age as of" Date
04	Census by Disability Type)Free, Not Free, Appropriate or not, not receiving) - Sequenced by Special Ed. Region - Age as of _____	"Age as of" Date
05	Census by Learning Environment within Disability Type - Sequenced by School District	No
07	Census by Learning Environment within Disability Type - Sequenced by Special Ed. Region	No
08	Census of all Disability Types (Public & Private, Free & Not Free, Indicated and not received) - Sequenced by School District	No
10	Census of All Disability Types (Public & Private, Free & Not Free, Indicated and not received) - Sequenced by Special Ed. Region	No
11	Census of Disabilities by Age - By School District - Age as of _____	"Age as of" Date
13	Census of Disabilities by Age - By Special Ed. Region - Age as of _____	"Age as of" Date
14	Discharge Analysis Report for Period _____ to _____(By Disability within Age)	Begin/End Dates
15	Summary of Reason for Discharge from _____ to _____	Begin/End Dates
16	Analysis of Age Entering SPEDIS from _____ to _____ (By Disability within age)	Begin/End Dates
17	Summary Waiting List by Disability	No
18	Detail Waiting List (Districts Only)	No
19	Detail of Possible Improper Placement	No
20	Student Verification Report (Districts only by Option)	District

REPORT NO.	TITLE	OPTION
Student Reporting (Cont.)		
21	Student Roster Sequenced by Last Name	89-313
22	Student Roster Sequenced by School District/ Last Name	89-313
24	Student Roster Sequenced by Special Ed. Region/Last Name	89-313
25	Student Roster Sequenced by ID	I.D. Numbers
26	Total $ Cost per Student by Disability Type Sequenced by School District	No
28	Total $ Cost per Student by Disability Type Sequenced by Special Ed. Region	No
29	Total $ Cost per Student by Learning Environment Sequenced by School District	No
31	Total $ Cost per student by Learning Environment Sequenced by Special Ed. Region	No
Personnel Reporting		
41	Ratio of Students to Staff by Disability Served	No
42	Analysis of Occupation by Qualifications	No
43	Personnel Verification Report (Districts only by Option)	District
44	Staff Roster Sequenced by Last Name	Public/Private
45	Staff Roster Sequenced by School District/ Last Name	Public/Private
47	Staff Roster Sequenced by Special Ed. Region/ Last Name	Public/Private
48	Staff Roster Sequenced by Occupation	Public/Private

REPORT NO.	TITLE	OPTION
Special Education Resource Facility Reporting		
63	Directory List of Building/Facility/Agency File Sequenced by Special Ed. Region	No
64	Building/Facility/Agency Verification Report (Special Ed. Region only by Option)	Special Ed. Region
Financial Reporting (State Totals included except as noted)		
71	Annual School District Costing by Disability	No
72	Annual School District Costing by Learning Environment	No
PL 89 Reporting (State totals included except as noted)		
81	PL 89-313 Summary Report - Sequenced by School District	No
83	PL 89-313 Summary Report - Sequenced by Special Ed. District	No
Developmental Disabilities (Annual Request in January each year)		
A	Census of Developmental Disabilities by age	No
B	Incidence of Supportive Services within Developmental Disabilities	No
C	Census of Learning Environments within Developmental Disabilities	No

Title - Census by Disability Type Requiring Special Ed. Services

Confidentiality - The information in this report is not personally identifiable.

Description - This is one (1) page census report with state totals only. The totals are for each disability.

- The data is compiled from all active student records on the SPEDIS master file. Discharged student records are bypassed.

Options - There are no options available for this report.

TYPE OF DISABILITY	NO. OF CHILDREN
INTELLECTUAL HANDICAP	
SEVERE RETARDATION	1
MODERATE RETARDATION	2
MILD RETARDATION	0
PHYSICAL HANDICAP	
BLINDNESS	0
VISUAL IMPAIRMENT	0
DEAFNESS	1
HARD OF HEARING	0
MOBILITY HANDICAP	1
SPEECH AND LANGUAGE HANDICAP	1
SEVERE LEARNING DISABILITY	0
MODERATE LEARNING DISABILITY	0
MILD LEARNING DISABILITY	2
OTHER HEALTH IMPAIRMENT	2
DEAFNESS-BLINDNESS	0
SEVERE MULTIPLE HANDICAPS	1
EMOTIONAL HANDICAP	
SEVERE EMOTIONAL HANDICAP	1
EMOTIONAL HANDICAP	1
UNKNOWN	3
STATE TOTALS	16

Title - Census by Disability
(Free, Not Free, Appropriate, Not Appropriate, Not Receiving)

Confidentiality - The information in this report is not personally identifiable.

Description - This report generates a one (1) page census for each school district, plus a final state census page.

- The data is compiled from all active student records on the SPEDIS master file. Discharged student records are bypassed.

- Column heading definitions:

"Free" - there is no financial charge to the parent.

"Not free" - there is a financial charge to the parent.

"Appropriate" - the learning environment and supportive services indicated match the learning environment and supportive services provided.

"Not Appropriate" - the learning environment and supportive services indicated do not match the learning environment and supportive services provided.

"Indicated, and Not Receiving" - the students begin service date was blank.

Options - An "as of" date must be submitted to enable the computer to calculate age. Any valid date may be used. The format is MMDDYY.

CENSUS BY DISABILITY
SEQUENCED BY SCHOOL DISTRICT
AGE AS OF 12/07/76

DATA AS OF 12/07/76 001
PROCESSED 02/07/77 15:03:34

TYPE OF DISABILITY	APPROPRIATE AGES 0-2	3-5	6-21	OVER 21	NOT APPROPRIATE	NOT APPROPRIATE	NOT APPROPRIATE	INDICATED AND NOT RECEIVING	TOTALS APPROPRIATE	NOT APPROPRIATE
INTELLECTUAL HANDICAP										
SEVERE RETARDATION	0	0	0	0	0	0	0	0	0	0
MODERATE RETARDATION	0	0	1	0	0	0	0	0	1	0
MILD RETARDATION	0	0	0	0	0	0	0	0	0	0
PHYSICAL HANDICAP										
BLINDNESS	0	0	0	0	0	0	0	0	0	0
VISUAL IMPAIRMENT	0	0	0	0	0	0	0	0	0	0
DEAFNESS	0	0	0	0	1	0	0	0	0	1
HARD OF HEARING	0	0	0	0	0	0	0	0	0	0
MOBILITY HANDICAP	0	0	0	0	0	0	0	0	0	0
SPEECH AND LANGUAGE HANDICAP	0	0	0	0	0	0	0	0	0	0
SEVERE LEARNING DISABILITY	0	0	0	0	0	0	0	0	0	0
MODERATE LEARNING DISABILITY	0	0	0	0	0	0	0	0	0	0
MILD LEARNING DISABILITY	0	0	2	0	0	0	0	0	2	0
OTHER HEALTH IMPAIRMENT	0	0	1	0	0	1	0	0	2	0
DEAFNESS-BLINDNESS	0	0	0	0	0	0	0	0	0	0
SEVERE MULTIPLE HANDICAPS	0	1	0	0	0	0	0	0	1	0
EMOTIONAL HANDICAP										
SEVERE EMOTIONAL HANDICAP	0	0	1	0	0	0	0	0	1	0
EMOTIONAL HANDICAP	0	0	0	0	1	0	0	0	0	1
UNKNOWN	0	0	1	0	0	0	0	0	1	0
TOTALS	0	1	6	0	2	1	0	0	8	2

Title - Census by Disability
(Free, Not Free, Appropriate, Not Appropriate, Not Receiving)

Confidentiality - The information in this report is not personally identifiable.

Description - This report generates a one (1) page census for each special education region, plus a final state census page.

- The data is compiled from all active student records on the SPEDIS master file. Discharged student records are bypassed.

- Column heading definitions:

"Free" - there is no financial charge to the parent.

"Not free" - there is a financial charge to the parent.

"Appropriate" - the learning environment and supportive services indicated match the learning environment and supportive services provided.

"Not Appropriate" - the learning environment and supportive services indicated do not match the learning environment and supportive services provided.

"Indicated, and Not Receiving" - the students begin service date was blank.

Options - An "as of" date must be submitted to enable the computer to calculate age. Any valid date may be used. The format is MMDDYY.

TYPE OF DISABILITY	APPROPRIATE AGES 0-2	3-5	6-21	OVER 21	NOT APPROPRIATE	NOT APPROPRIATE	NOT APPROPRIATE	INDICATED AND NOT RECEIVING	TOTALS APPROPRIATE	NOT APPROPRIATE
INTELLECTUAL HANDICAP										
SEVERE RETARDATION	0	0	0	0	1	0	3	0	0	4
MODERATE RETARDATION	0	0	2	0	0	0	0	0	2	0
MILD RETARDATION	0	0	0	0	0	0	0	0	0	0
PHYSICAL HANDICAP										
BLINDNESS	0	0	0	0	0	0	0	0	0	0
VISUAL IMPAIRMENT	0	0	0	0	0	0	0	0	0	0
DEAFNESS	0	0	0	0	1	0	0	0	0	1
HARD OF HEARING	0	0	0	0	0	0	0	0	0	0
MOBILITY HANDICAP	0	0	1	0	0	0	0	0	1	0
SPEECH AND LANGUAGE HANDICAP	0	0	1	0	0	0	0	0	1	0
SEVERE LEARNING DISABILITY	0	0	0	0	0	0	0	0	0	0
MODERATE LEARNING DISABILITY	0	0	0	0	0	0	0	0	0	0
MILD LEARNING DISABILITY	0	0	2	0	0	0	0	0	2	0
OTHER HEALTH IMPAIRMENT	0	0	1	0	0	1	0	0	2	0
DEAFNESS-BLINDNESS	0	0	0	0	0	0	0	0	0	0
SEVERE MULTIPLE HANDICAPS	0	1	0	0	0	0	0	0	1	0
EMOTIONAL HANDICAP										
SEVERE EMOTIONAL HANDICAP	0	0	1	0	0	0	0	0	1	0
EMOTIONAL HANDICAP	0	0	0	0	1	0	0	0	0	1
UNKNOWN	0	0	3	0	0	0	0	0	3	0
TOTALS	0	1	11	0	3	1	0	0	13	3

Title - Census by Learning Environment within Disability Type

Confidentiality - The information in this report is not personally identifiable.

Description - The report generates a one (1) page census for each school district, plus a final state census page.

- The data is compiled from all active student records on the SPEDIS master file. Discharged student records are bypassed.

- Disability codes are defined in Appendix B of this manual and on the SPEDIS input transaction type 23.

Options - There are no options available for this report.

SDE SPEDIS
STATE OF NEW HAMPSHIRE
REPORT NO. 05

CENSUS BY LEARNING ENVIRONMENT
WITHIN DISABILITY TYPE
SEQUENCED BY SCHOOL DISTRICT

DATA AS OF 12/07/76 001
PROCESSED 02/07/77 155634

TYPE OF DISABILITY

LEARNING ENVIRONMENT	INTELLECTUAL HANDICAP			PHYSICAL HANDICAP												EMOTIONAL HANDICAP			TOTALS
	01	02	03	04	05	06	07	08	09	10	11	12	13	14	15	16	17	UNK	
REGULAR CLASS	0	0	0	0	0	1	0	0	0	0	0	0	0	0	0	0	1	0	2
REG CL - SPEC ED SERVS IN PLOG	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0
REG CL - PT TIME IN SPEC CLASS	0	0	0	0	0	0	0	0	0	0	0	2	0	0	0	0	0	0	2
SP CL - PT TIME IN REG CLASS	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0
SPECIAL CLASS	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0
WORK STUDY	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0
INDIV SP ED PROG-NON SCHL ENVR	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0
PRIV DAY SCHL FOR NORML PUPILS	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0	1	1
PRIV RES SCHL FOR NORML PUPILS	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0
PRE-SCHL PROG FOR NORML PUPILS	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0
HOME AND SCHOOL	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0
SHORTENED SCHOOL DAY	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0
PUB DAY SCHL FOR HANDICAPPED	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0
PRIV DAY SCHL FOR HANDICAPPED	0	0	0	0	0	0	0	0	0	0	0	0	1	0	0	0	0	0	1
SHELTERED WORKSHOP	0	1	0	0	0	0	0	0	0	0	0	0	0	0	0	1	0	0	2
PUB RES SCHL FOR HANDICAPPED	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0
PRIV RES SCHL FOR HANDICAPPED	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0
PROG FOR PRE-SCHL AGE CHILDREN	0	0	0	0	0	0	0	0	0	0	0	0	1	0	1	0	0	0	2
INFANT STIMULATION PROGRAM	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0
WAITG AT HOME FOR SP ED ASSNMT	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0
WAITG INST-HOSP SP ED ASSIGNMT	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0
WAITG REG CL FOR SP ED ASSNMT	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0
UNKNOWN	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0
TOTALS	0	1	0	0	0	1	0	0	0	0	0	2	2	0	1	1	1	1	10

Title - Census by Learning Environment within Disability Type

Confidentiality - The information in this report is not personally identifiable.

Description - This report generates a one (1) page census for each special education region, plus a final state census page.

- The data is compiled from all active student records on the SPEDIS master file. Discharged student records are bypassed.

- Disability codes are defined in Appendix B of this manual and on the SPEDIS input transaction type 23.

Options - There are no options available for this report.

TYPE OF DISABILITY

LEARNING ENVIRONMENT	INTELLECTUAL HANDICAP			PHYSICAL HANDICAP												EMOTIONAL HANDICAP			TOTALS
	01	02	03	04	05	06	07	08	09	10	11	12	13	14	15	16	17	UNK	
REGULAR CLASS	0	0	0	0	0	1	0	1	0	0	0	0	0	0	0	0	1	0	3
REG CL - SPEC ED SERVS IN BLDG	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0
REG CL - PT TIME IN SPEC CLASS	0	0	0	0	0	0	0	0	1	0	0	2	0	0	0	0	0	0	3
SP CL - PT TIME IN REG CLASS	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0
SPECIAL CLASS	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0
WORK STUDY	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0
INDIV SP ED PROG-NON SCHL ENVR	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0
PRIV DAY SCHL FOR NORML PUPILS	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0	1	1
PRIV RES SCHL FOR NORML PUPILS	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0
PRE-SCHL PROG FOR NORML PUPILS	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0
HOME AND SCHOOL	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0
SHORTENED SCHOOL DAY	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0
PUB DAY SCHL FOR HANDICAPPED	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0
PRIV DAY SCHL FOR HANDICAPPED	0	0	0	0	0	0	0	0	0	0	0	0	1	0	0	0	0	1	2
SHELTERED WORKSHOP	1	2	0	0	0	0	0	0	0	0	0	0	0	0	0	1	0	0	4
PUB RES SCHL FOR HANDICAPPED	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0
PRIV RES SCHL FOR HANDICAPPED	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0	1	1
PROG FOR PRE-SCHL AGE CHILDREN	0	0	0	0	0	0	0	0	0	0	0	0	1	0	1	0	0	0	2
INFANT STIMULATION PROGRAM	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0
WAITG AT HOME FOR SP ED ASSMT	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0
WAITG INST-HOSP SP ED ASSIGNMT	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0
WAITG REG CL FOR SP ED ASSMT	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0
UNKNOWN	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0
TOTALS	1	2	0	0	0	1	0	1	1	0	0	2	2	0	1	1	1	3	16

Title - Census of All Disability Types
(Public & Private, Free & Not Free, Indicated and Not Receiving)

Confidentiality - The information in this report is not personally identifiable.

Description - This report generates a one (1) page census for each school district, plus a final state census page.

- The data is compiled from all active student records on the SPEDIS master file. Discharged student records are bypassed.

- Column heading definitions:

"Private" - Supervisory Union number in the building code is greater than 63.

"Public" - Supervisory Union number is 02 - 63.

"Free" - there is no financial charge to the parent.

"Not free" - there is a financial charge to the parent.

"Appropriate" - the learning environment and supportive services indicated match the learning environment and supportive services provided.

"Not Appropriate" - the learning environment and supportive services indicated do not match the learning environment and supportive services provided.

"Indicated, and Not Receiving" - the students begin service date was blank.

Options - There are no options available for this report.

SDE SPEDIS
STATE OF NEW HAMPSHIRE
REPORT NO. 88

CENSUS OF ALL DISABILITY TYPES
SEQUENCED BY SCHOOL DISTRICT

DATA AS OF 12/07/76 001
PROCESSED 02/07/77 15:53:34

TYPE OF DISABILITY	PUBLIC FREE APPROPRIATE	PUBLIC FREE NOT APPROPRIATE	PRIVATE FREE APPROPRIATE	PRIVATE FREE NOT APPROPRIATE	PRIVATE NOT FREE APPROPRIATE	PRIVATE NOT FREE NOT APPROPRIATE	INDICATED AND NOT RECEIVING
INTELLECTUAL HANDICAP							
SEVERE RETARDATION	0	0	0	0	0	0	0
MODERATE RETARDATION	1	0	0	0	0	0	0
MILD RETARDATION	0	0	0	0	0	0	0
PHYSICAL HANDICAP							
BLINDNESS	0	0	0	0	0	0	0
VISUAL IMPAIRMENT	0	0	0	0	0	0	0
DEAFNESS	0	0	0	1	0	0	0
HARD OF HEARING	0	0	0	0	0	0	0
MOBILITY HANDICAP	0	0	0	0	0	0	0
SPEECH AND LANGUAGE HANDICAP	0	0	0	0	0	0	0
SEVERE LEARNING DISABILITY	0	0	0	0	0	0	0
MODERATE LEARNING DISABILITY	0	0	0	0	0	0	0
MILD LEARNING DISABILITY	2	0	0	0	0	0	0
OTHER HEALTH IMPAIRMENT	2	0	0	0	0	0	0
DEAFNESS-BLINDNESS	0	0	0	0	0	0	0
SEVERE MULTIPLE HANDICAPS	1	0	0	0	0	0	0
EMOTIONAL HANDICAP							
SEVERE EMOTIONAL HANDICAP	1	0	0	0	0	0	0
EMOTIONAL HANDICAP	0	1	0	0	0	0	0
UNKNOWN	0	0	1	0	0	0	0
TOTALS	7	1	1	1	0	0	0

Title - Census of All Disability Types
(Public & Private, Free & Not Free, Indicated and Not Receiving)

Confidentiality - The information in this report is not personally identifiable.

Description - This report generates a one (1) page census for each special education region, plus a final state census page.

- The data is compiled from all active student records on the SPEDIS master file. Discharged student records are bypassed.

- Column heading definitions:

"Private" - Supervisory Union number in the building code is greater than 63.

"Public" - Supervisory Union number is 02 - 63.

"Free" - there is no financial charge to the parent.

"Not free" - there is a financial charge to the parent.

"Appropriate" - the learning environment and supportive services indicated match the learning environment and supportive services provided.

"Not Appropriate" - the learning environment and supportive services indicated do not match the learning environment and supportive services provided.

"Indicated, and Not Receiving" - the students begin service date was blank.

Options - There are no options available for this report.

TYPE OF DISABILITY	PUBLIC FREE APPROPRIATE	PUBLIC FREE NOT APPROPRIATE	PRIVATE FREE APPROPRIATE	PRIVATE FREE NOT APPROPRIATE	PRIVATE NOT FREE APPROPRIATE	PRIVATE NOT FREE NOT APPROPRIATE	INDICATED AND NOT RECEIVING
INTELLECTUAL HANDICAP							
SEVERE RETARDATION	0	1	0	0	0	0	0
MODERATE RETARDATION	2	0	0	0	0	0	0
MILD RETARDATION	0	0	0	0	0	0	0
PHYSICAL HANDICAP							
BLINDNESS	0	0	0	0	0	0	0
VISUAL IMPAIRMENT	0	0	0	0	0	0	0
DEAFNESS	0	0	0	1	0	0	0
HARD OF HEARING	0	0	0	0	0	0	0
MOBILITY HANDICAP	1	0	0	0	0	0	0
SPEECH AND LANGUAGE HANDICAP	1	0	0	0	0	0	0
SEVERE LEARNING DISABILITY	0	0	0	0	0	0	0
MODERATE LEARNING DISABILITY	0	0	0	0	0	0	0
MILD LEARNING DISABILITY	2	0	0	0	0	0	0
OTHER HEALTH IMPAIRMENT	2	0	0	0	0	0	0
DEAFNESS-BLINDNESS	0	0	0	0	0	0	0
SEVERE MULTIPLE HANDICAPS	1	0	0	0	0	0	0
EMOTIONAL HANDICAP							
SEVERE EMOTIONAL HANDICAP	1	0	0	0	0	0	0
EMOTIONAL HANDICAP	0	1	0	0	0	0	0
UNKNOWN	2	0	1	0	0	0	0
TOTALS	12	2	1	1	0	0	0

Title - Census of Disabilities by Age

Confidentiality - The information in this report is not personally identifiable.

Description - This report generates a one (1) page census for each school district, plus a final state census page.

- The data is compiled from all active student records on the SPEDIS master file. Discharged student records are bypassed.

Options - An "as of" date must be submitted to enable the computer to calculate age. Any valid date may be used. The format is MMDDYY.

SDE SPEC1S
STATE OF NEW HAMPSHIRE
REPORT NO. 11

CENSUS OF DISABILITIES BY AGE
SEQUENCED BY SCHOOL DISTRICT
AGE AS OF 02/14/77

PAGE 1
DATA AS OF 12/07/76 001
PROCESSED 02/14/77 202139

TYPE OF DISABILITY	AGE OF STUDENTS																						
	BELOW 3	3	4	5	6	7	8	9	10	11	12	13	14	15	16	17	18	19	20	21	OVER 21	TOTALS
INTELLECTUAL HANDICAP																						
SEVERE RETARDATION	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0
MODERATE RETARDATION	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0	1	0	1
MILD RETARDATION	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0
PHYSICAL HANDICAP																						
BLINDNESS	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0
VISUAL IMPAIRMENT	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0
DEAFNESS	0	0	0	0	0	0	0	0	0	1	0	0	0	0	0	0	0	0	0	0	0	1
HARD OF HEARING	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0
MOBILITY HANDICAP	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0
SPEECH AND LANGUAGE HANDICAP	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0
SEVERE LEARNING DISABILITY	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0
MODERATE LEARNING DISABILITY	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0
MILD LEARNING DISABILITY	0	0	0	0	2	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0	2
OTHER HEALTH IMPAIRMENT	0	0	0	0	1	1	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0	2
DEAFNESS-BLINDNESS	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0
SEVERE MULTIPLE HANDICAPS	0	0	1	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0	1
EMOTIONAL HANDICAP																						
SEVERE EMOTIONAL HANDICAP	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0	1	0	0	0	1
EMOTIONAL HANDICAP	0	0	0	0	0	0	1	0	0	0	0	0	0	0	0	0	0	0	0	0	0	1
UNKNOWN	0	0	0	0	0	0	0	1	0	0	0	0	0	0	0	0	0	0	0	0	0	1
TOTALS	0	0	1	0	3	1	1	1	0	1	0	0	0	0	0	0	0	1	0	1	0	10

Title - Census of Disabilities by Age

Confidentiality - The information in this report is not personally identifiable.

Description - This report generates a one (1) page census for each special education region, plus a final state census page.

- The date is compiled from all active student records on the SPEDIS master file. Discharged student records by bypassed.

Options - An "as of" date must be submitted to enable the computer to calculate age. Any valid date may be used. The format is MMDDYY.

CENSUS OF DISABILITIES BY AGE
SEQUENCED BY SP.ED. REGION
AGE AS OF 02/14/77

TYPE OF DISABILITY	AGE OF STUDENTS: BELOW 3	3	4	5	6	7	8	9	10	11	12	13	14	15	16	17	18	19	20	21	OVER 21	TOTALS
INTELLECTUAL HANDICAP																						
SEVERE RETARDATION	0	0	0	0	0	0	0	0	0	0	0	0	0	0	1	0	0	0	0	0	0	1
MODERATE RETARDATION	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0	2	0	2
MILD RETARDATION	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0
PHYSICAL HANDICAP																						
BLINDNESS	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0
VISUAL IMPAIRMENT	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0
DEAFNESS	0	0	0	0	0	0	0	0	0	1	0	0	0	0	0	0	0	0	0	0	0	1
HARD OF HEARING	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0
MOBILITY HANDICAP	0	0	0	0	0	0	0	0	0	0	0	1	0	0	0	0	0	0	0	0	0	1
SPEECH AND LANGUAGE HANDICAP	0	0	0	0	0	1	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0	1
SEVERE LEARNING DISABILITY	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0
MODERATE LEARNING DISABILITY	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0
MILD LEARNING DISABILITY	0	0	0	0	2	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0	2
OTHER HEALTH IMPAIRMENT	0	0	0	0	1	1	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0	2
DEAFNESS-BLINDNESS	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0
SEVERE MULTIPLE HANDICAPS	0	0	1	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0	1
EMOTIONAL HANDICAP																						
SEVERE EMOTIONAL HANDICAP	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0	1	0	0	0	1
EMOTIONAL HANDICAP	0	0	0	0	0	0	1	0	0	0	0	0	0	0	0	0	0	0	0	0	0	1
UNKNOWN	0	0	0	0	0	1	0	1	1	0	0	0	0	0	0	0	0	0	0	0	0	3
TOTALS	0	0	1	0	3	3	1	1	1	1	0	1	0	0	1	0	0	1	0	2	0	16

Title - Discharge Analysis Report for Period _____ to _____
(By Disability within Age)

Confidentiality - The information in this report is not personally identifiable.

Description - This report generates a one (1) page analysis for each school district, plus a final state total page.

- The data is compiled from discharged student records on the SPEDIS master file whose dates of discharge fall within the range of the interval indicated. All active student records are bypassed.

- The age of the student is calculated by subtracting the date of birth from the date of discharge.

Options - Dates must be submitted to determine the beginning and end of the interval to be examined. The time span is completely flexible. The format is MMDDYY for each date.

SDE SPEDIS
STATE OF NEW HAMPSHIRE
REPORT NO. 14

DISCHARGE ANALYSIS REPORT FOR PERIOD FROM 11/11/76 TO 01/31/77
SCHOOL DISTRICT

DATA AS OF 05/06/77 042
PROCESSED 05/11/77 103034

TYPE OF DISABILITY	AGE OF STUDENTS: BELOW 3	3	4	5	6	7	8	9	10	11	12	13	14	15	16	17	18	19	20	21	OVER 21	TOTALS
INTELLECTUAL HANDICAP																						
SEVERE RETARDATION	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0
MODERATE RETARDATION	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0
MILD RETARDATION	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0
PHYSICAL HANDICAP																						
BLINDNESS	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0
VISUAL IMPAIRMENT	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0
DEAFNESS	0	1	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0	1
HARD OF HEARING	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0
MOBILITY HANDICAP	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0
SPEECH AND LANGUAGE HANDICAP	0	0	0	0	0	4	1	0	0	0	0	0	0	0	0	0	0	0	0	0	0	5
SEVERE LEARNING DISABILITY	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0
MODERATE LEARNING DISABILITY	0	0	0	0	0	0	1	0	0	0	0	0	0	0	0	0	0	0	0	0	0	1
MILD LEARNING DISABILITY	0	0	0	0	0	8	10	2	8	5	6	4	2	1	0	0	0	0	0	0	0	46
OTHER HEALTH IMPAIRMENT	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0
DEAFNESS-BLINDNESS	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0
SEVERE MULTIPLE HANDICAPS	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0
EMOTIONAL HANDICAP																						
SEVERE EMOTIONAL HANDICAP	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0
EMOTIONAL HANDICAP	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0
UNKNOWN	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0
TOTALS	0	1	0	0	0	12	12	2	8	5	6	4	2	1	0	0	0	0	0	0	0	53

Title - Summary of Reason for Discharge from _____ to _____

Confidentiality - The information in this report is not personally identifiable.

Description - This report generates a one (1) page summary for each school district, plus a final state totals page.

- The data is compiled from discharged student records on the SPEDIS master file whose dates of discharge fall within the range of the interval indicated. All active student records are bypassed.

- The age of the student is calculated by subtracting the date of birth from the date of discharge.

Options - Dates must be submitted to determine the beginning and end of the interval to be examined. The time span is completely flexible. The format is MMDDYY for each date.

SUMMARY OF REASON FOR DISCHARGE FROM 10/01/76 TO 02/02/77
SCHOOL DISTRICT

REASON FOR DISCHARGE	AGE OF STUDENTS: BELOW 3	3	4	5	6	7	8	9	10	11	12	13	14	15	16	17	18	19	20	21	OVER 21	TOTALS
MOVED OUT OF STATE	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0
SERVICE REFUSED	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0
DECEASED	0	0	0	0	0	0	0	0	0	0	0	0	0	0	2	0	1	0	0	0	0	3
SERVICE NO LONGER NEEDED	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0
SERVICE NO LONGER AVAIL.	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0
UNKNOWN	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0
TOTALS	0	0	0	0	0	0	0	0	0	0	0	0	0	0	2	0	1	0	0	0	0	3

Title - Analysis of the Age Entering SPEDIS from _____ to _____.
(By Disability within Age)

Confidentiality - The information in this report is not personally identifiable.

Description - This report generates a one (1) page analysis for each school district, plus a final state totals page.

- The data is compiled from all student records on the SPEDIS master file whose service begin date falls within the interval indicated.

- The age of the student is calculated by subtracting the date of birth from the service begin date.

Options - Dates must be submitted to determine the beginning and end of the interval to be examined. The time span is completely flexible. The format is MMDDYY for each date.

SDE SPEDIS
STATE OF NEW HAMPSHIRE
REPORT NO. 16

ANALYSIS OF AGE ENTERING SPEDIS FROM 11/11/76 TO 01/31/77
SCHOOL DISTRICT

DATA AS OF 03/09/77 028
PROCESSED 03/10/77 194708

TYPE OF DISABILITY	AGE OF STUDENTS: BELOW 3	3	4	5	6	7	8	9	10	11	12	13	14	15	16	17	18	19	20	21	OVER 21	TOTALS
INTELLECTUAL HANDICAP																						
SEVERE RETARDATION	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0
MODERATE RETARDATION	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0
MILD RETARDATION	0	0	0	0	0	2	0	1	0	1	1	1	0	0	0	0	0	0	0	0	0	6
PHYSICAL HANDICAP																						
BLINDNESS	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0
VISUAL IMPAIRMENT	0	0	0	0	0	1	0	0	0	0	0	0	0	0	1	0	0	0	0	0	0	2
DEAFNESS	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0
HARD OF HEARING	0	0	0	0	1	0	1	0	0	1	0	0	0	0	0	0	0	0	0	0	0	3
MOBILITY HANDICAP	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0
SPEECH AND LANGUAGE HANDICAP	0	0	0	0	1	4	3	0	0	1	0	0	0	0	0	0	0	0	0	0	0	9
SEVERE LEARNING DISABILITY	0	0	0	0	0	0	1	0	1	0	0	0	0	0	0	0	0	0	0	0	0	2
MODERATE LEARNING DISABILITY	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0
MILD LEARNING DISABILITY	0	0	0	0	0	1	0	1	1	4	0	0	0	0	0	0	0	0	0	0	0	7
OTHER HEALTH IMPAIRMENT	0	0	0	0	0	0	1	0	0	1	1	2	0	0	0	0	0	0	0	0	0	5
DEAFNESS-BLINDNESS	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0
SEVERE MULTIPLE HANDICAPS	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0
EMOTIONAL HANDICAP																						
SEVERE EMOTIONAL HANDICAP	0	0	0	0	0	0	0	0	0	0	0	0	1	0	0	0	0	0	0	0	0	1
EMOTIONAL HANDICAP	0	0	0	0	0	0	0	0	0	0	0	0	0	1	0	0	0	0	0	0	0	1
UNKNOWN	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0
TOTALS	0	0	0	0	2	8	6	2	2	8	2	3	1	1	1	0	0	0	0	0	0	39

Title - Summary Waiting List by Disability

Confidentiality - The information in this report is not personally identifiable.

Description - This report generates a one (1) page summary for each school district, plus a final state totals page.

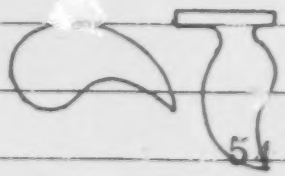
- The data is compiled from all active student records on the SPEDIS master file who have a reason for not receiving Special Education service and/or whose service begin date is blank. Discharged student records are bypassed.

Options - There are no options available for this report.

SUMMARY WAITING LIST BY DISABILITY
SCHOOL DISTRICT

DATA AS OF 05/06/77 062
PROCESSED 05/11/77 180344

TYPE OF DISABILITY	NUMBER WAITING
INTELLECTUAL HANDICAP	
SEVERE RETARDATION	2
MODERATE RETARDATION	0
MILD RETARDATION	6
PHYSICAL HANDICAP	
BLINDNESS	0
VISUAL IMPAIRMENT	0
DEAFNESS	0
HARD OF HEARING	0
MOBILITY HANDICAP	0
SPEECH AND LANGUAGE HANDICAP	2
SEVERE LEARNING DISABILITY	0
MODERATE LEARNING DISABILITY	0
MILD LEARNING DISABILITY	2
OTHER HEALTH IMPAIRMENT	1
DEAFNESS-BLINDNESS	0
SEVERE MULTIPLE HANDICAPS	0
EMOTIONAL HANDICAP	
SEVERE EMOTIONAL HANDICAP	0
EMOTIONAL HANDICAP	0
UNKNOWN	0
TOTAL	13



Title - Detail Waiting List

Confidentiality - The information in this report is personally identifiable.

Description - This report generates for each school district the name of every active student who has a reason for not receiving special education services and/or whose date service begin date is blank. Discharged student records are bypassed.

- Home address, date of placement evaluation, and date of birth are also listed for each student besides the reason for not receiving special services.

- The total number of students in each district is printed at the end of each district. A state total count is printed on the final page.

Options - There are no options available for this report.

SDE SPEDIS
STATE OF NEW HAMPSHIRE
REPORT NO. 18

DETAIL WAITING LIST

SCHOOL DISTRICT

DATA AS OF 02/01/77 815
PROCESSED 02/03/77 092926

STUDENT LAST	NAME FIRST	M I	STUD ID	STREET ADDRESS	TOWN/CITY	ZIP	SEX	BIRTH DATE	DATE OF PLACEMENT EVALUATION	REASON FOR NOT RECV SPECIAL SERVICES
	CANDACE		0274407		UNION	03887	F	01/01/69		NO PROGRAM AVAILABLE
	GARY		0274084		UNION	03887	M	09/18/64		ON WAITING LIST
	JAMES		0274118		SANBORNVILLE	03872	M	04/09/63		PROG UNACCP PARENTS
	CHRISTINE		0274431		SANBORNVILLE	03872	F	02/27/68		
	LINDA		0274258		WAKEFIELD	03872	F	02/06/70		NO PROGRAM AVAILABLE
	MARGARET		0274100		UNION	03887	F	11/24/68		NO PROGRAM AVAILABLE
	JOHN		0274404		SANBORNVILLE	03872	M	06/08/61		
	EDWARD		0274027		E WAKEFIELD	03830	M	01/04/66		NO PROGRAM AVAILABLE
	JOSEPH		0274324		E WAKEFIELD	03830	M	09/23/69		NO PROGRAM AVAILABLE
	ALAN		0274217		SANBORNVILLE	03872	M	08/18/70		NO PROGRAM AVAILABLE
	MELISSA	L	0274276		SANBORNVILLE	03872	F	03/14/70		NO PROGRAM AVAILABLE
	STEPHEN	A	0274183		E WAKFIELD	03830	M	06/03/70		NO PROGRAM AVAILABLE
	ROBERT	M	0274415		SANBORNVILLE	03872	M	02/03/69		NO PROGRAM AVAILABLE
	LETICIA	A	0274019		SANBORNVILLE	03872	F	04/28/67		
	VANESSA		0274241		E WAKEFIELD	03830	F	06/10/70		NO PROGRAM AVAILABLE
	ALICE		0274308		UNION	03887	F	04/28/70		NO PROGRAM AVAILABLE
	SCOTT		0274191		UNION	03887	M	04/01/70		
	SCOTT		0274365		E WAKEFIELD	03830	M	09/27/68		NO PROGRAM AVAILABLE
	MELISSA		0274332		EAST WAKEFIELD	03830	F	03/16/69		NO PROGRAM AVAILABLE

DISTRICT TOTAL 44

Title - Detail of Possible Improper Placement

Confidentiality - The information in this report is personally identifiable.

Description - This report generates for each school district the name of every active student whose indicated learning environment and supportive services do not match the learning environment and supportive services provided. Records of discharged students and those which have a blank service begin date are bypassed.

- Date of placement evaluation and examiner codes are listed for each student besides the conflicting learning environments and supportive services.

- Learning environment codes and supportive service codes are defined in Appendix B of this manual as well as on the SPEDIS input transactions types 23 and 31.

Options - There are no options available for this report.

SDE SPEDIS
STATE OF NEW HAMPSHIRE
REPORT NO. 19

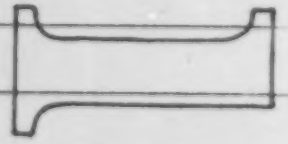
DETAIL OF POSSIBLE IMPROPER PLACEMENT

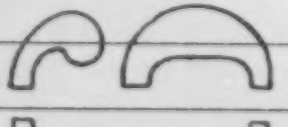
SCHOOL DISTRICT

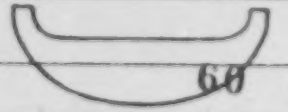
DATA AS OF 12/07/76 001
PROCESSED 02/07/77 163912

STUDENT NAME LAST	FIRST	M I	STUD ID	DATE OF PLACEMENT EVALUATION	EXAMINER CODES AND DATES	SERVICES	LEARNING ENVIRONMENT	SUPPORTIVE SERVICES
	KIMBERLY	M	0211656	07/19/76	07 07/76	INDICATED	08	
						PROVIDED	01	01
	PETER	M	0211516	10/12/76	01 10/76	INDICATED	01	05 07
						PROVIDED	01	

DISTRICT TOTAL 2







Title - Student Verification Report

Confidentiality - The information in this report is personally identifiable.

Description - This report generates one (1) page for each active student record on the SPEDIS master file. Discharged student records are bypassed.

- Each page prints all the information currently on the master file. Below each item of information there is a space to correct errors or complete missing data.

- All codes are defined in Appendix B of this manual as well as on SPEDIS input transaction types 21, 23, and 31.

Options - The user may select from up to twenty-six (26) districts to be printed through each request. If the user wishes to produce verification printouts for every active student in the state, the option card should be left blank.

SDE SPEDIS
STATE OF NEW HAMPSHIRE
REPORT NO. 20

STUDENT VERIFICATION REPORT

SCHOOL DISTRICT [redacted]

DATA AS OF 12/07/76 001
PROCESSED 02/07/77 174122

(1-8) - S0211706 STUDENT LAST NAME - [redacted] (9-22) - FIRST NAME - BETH (23-33) - M.I. - (34) - SEX - F (35) - DATE OF BIRTH - 120155 (36-41) -

PARENT/GUARDIAN TITLE - MR (42-45) - LAST NAME - [redacted] (46-59) - FIRST NAME - JOHN (60-70) - LANGUAGE OTHER THAN ENGLISH - 86 (71-72) -

DISTRICT OF RESIDENCE - [redacted] (73-75) - (78-80) - 210

(1-8) - S0211706 STUDENT ADDRESS STREET - [redacted] (9-33) - CITY - [redacted] (34-48) - ZIP CODE - [redacted] (49-53) - (78-79) - 22

(1-8) - S0211706 PRIMARY HANDICAP - 02 (9-10) - SECONDARY HANDICAP - (11-12) - SECONDARY HANDICAP - (13-14) - SECONDARY HANDICAP - (15-16) -

EXAMINER - 83 (17-18) - TEST DATE - 0975 (19-22) - EXAMINER - (23-24) - TEST DATE - (25-28) - EXAMINER - (29-30) - TEST DATE - (31-34) -

PRIMARY LEARNING ENVIRONMENT INDICATED - 15 (47-48) - HRS/WK - 30 (49-50) - SECOND ENVIRONMENT - (51-52) - HRS/WK - (53-54) - THIRD ENVIRONMENT - (55-56) - HRS/WK - (57-58) -

SUPPORTIVE SERVICES INDICATED - FIRST - 12 (59-60) - SECOND - (61-62) - THIRD - (63-64) - FOURTH - (65-66) - FIFTH - (67-68) -

DATE OF PLACEMENT EVALUATION - 091775 (69-74) - DEVELOPMENTAL DISABILITY - 99 (75-76) - (78-79) - 31

(1-8) - S0211706 BUILDING NUMBER - Z880000000015 (9-21) - DATE SERVICE BEGIN - 091775 (22-27) -

PRIMARY LEARNING ENVIRONMENT PROVIDED - 15 (42-43) - HRS/WK - 30 (44-45) - SECOND ENVIRONMENT - (46-47) - HRS/WK - (48-49) - THIRD ENVIRONMENT - (50-51) - HRS/WK - (52-53) -

SUPPORTING SERVICES PROVIDED - FIRST - 12 (54-55) - SECOND - (56-57) - THIRD - (58-59) - FOURTH - (60-61) - FIFTH - (62-63) -

REASON NOT RECEIVING SPEC. ED. SERVICES - (64-65) - TUITION/FEES - 01221 (66-70) - CHARGE TO PARENT - N Y=YES,N=NO (71) - ELIGIBLE FOR 89-313 - N Y=YES,N=NO (72) - (78-79) - 31

62

Title - Student Roster Sequenced by Last Name

Confidentiality - The information in this report is personally identifiable.

Description - This report generates a state alphabetical list from all active student records. Discharged student records are bypassed.

- Column heading definitions:

"P.L. Flag" - P.L. 89-313 eligible. Yes is "Y", No is "N", blank indicates the information was not submitted.

"I.D. No." - This is a unique identification number assigned to child who had a SPEDIS record.

"Chg. to Par." - Charge to Parent. Yes is "Y", No is "N", blank indicates the information was not submitted.

"RES DST" - District of Resident of the student.

"Building No." - This is a unique identification number assigned to the facility where the student is receiving special services. "SU" is Supervisory Union, "DST" is the school district of the facility, "FAC" is the specific facility code that distinguishes each building in a school district.

Options - If no option is used, all active student records are listed alphabetically, including PL 89-313 eligible students.

- If the letter "O" is used on the option card, only PL 89-313 eligible students will be listed.

- If the letter "E" is used on the option card, exclude PL 89-313 eligible students from the list.

- If the letter "R" is used on the option card, list students who have not been re-evaluated during the previous year. User must also indicate an "as of" date after the "R". Format for date is MMDDYY.

SDE SPEC1S
STATE OF NEW HAMPSHIRE
REPORT NO. Z1

STUDENT ROSTER SEQUENCED BY LAST NAME
INCLUDING PL89-313

DATA AS OF 04/05/77 837
PROCESSED 04/05/77 220648

P.L. FLAG	NAME OF STUDENT LAST	FIRST	MI	ID.NO.	DATE OF BIRTH	SEX	TYPE OF HANDICAP	CHG TO PAR	RES DST	BUILDING NO. SU	DST	FAC	SP ED REG	DATE LAST PLACEMENT EXAM	DATE SERVICE BEGAN	DATE OF DIS-CHARGE
N		DEANNA		0020187	06/19/70	F	09 SPEECH AND LANGUAGE HNDCPN		0089061011013040				04	09/30/76	10/01/76	
N		EVERETT		0020115	06/19/70	M	09 SPEECH AND LANGUAGE HNDCPN		0089061011013040				04	09/30/76	10/01/76	
Y		ARTHUR		0030205	05/28/67	M	02 MODERATE RETARDATION	N	0006081111113020				12	06/14/76	09/08/76	
N		DARLENE	M	0213512	10/26/67	F	09 SPEECH AND LANGUAGE HNDCPN		0002385735732010				17	09/15/75	09/15/75	
N		DAVID		0289512	06/06/62	M	03 MILD RETARDATION	N	0001495832082450				03	09/09/76	09/08/76	
N		DOUGLAS	J	0031088	03/16/66	M	11 MODERATE LEARNING DISABLTH		0006081111113100				12	06/14/76	09/08/76	
Y		DOUGLAS	P	0171017	06/12/60	M	01 SEVERE RETARDATION	N	0005373353353900				11	03/25/76	09/03/75	
N		JAMES	D	0091520	12/04/67	M	12 MILD LEARNING DISABILITY	N	0005193773772010				13	03/29/75	03/23/76	
		JONATHAN		0005009	10/18/66	M	17 EMOTIONAL HANDICAP		000 27267267				10	03/03/76	09/09/73	
N		LAURA	A	0091512	12/05/65	F	07 HARD OF HEARING	N	0005193773772010				13	04/15/75	09/17/76	
N		RICHARD	A	0214247	06/22/62	M	17 EMOTIONAL HANDICAP	N	0002385735732450				17	03/15/76	09/16/76	
		STEVEN		0310813	06/15/67	M	12 MILD LEARNING DISABILITY		0006534274272020				05	11/30/76		
N		RICHARD		0356907	12/11/66	M	10 SEVERE LEARNING DISABILITY		0006185335822030				06	06/08/76	01/03/77	
N		MICHAEL		0051995	08/14/60	M	12 MILD LEARNING DISABILITY	N	0005272672672500				10	06/15/76	09/15/76	
N		CARLTON	D	0010090	03/03/61	M	08 MOBILITY HANDICAP	N	0004020230232450				03	02/03/77	09/01/76	
N		GREGORY		0120261	06/21/66	M	11 MODERATE LEARNING DISABLTH		0005260410412050				10	09/17/76	09/27/76	
N		JOSHUA		0295915	09/28/61	M	13 OTHER HEALTH IMPAIRMENT	N	0005880000000031				08	09/07/76	09/07/76	
Y		WENDY		0030872	04/17/74	F	03 MILD RETARDATION	N	0006881111113900				12	10/27/76	10/28/76	
		ELIZABETH		0337113	10/16/67	F	12 MILD LEARNING DISABILITY		0007574734732010				18	10/01/75	10/01/75	
N		KEVIN		0175273	11/01/63	M	12 MILD LEARNING DISABILITY	N	0005373353353400				11	02/12/75	09/20/76	
N		GEORGE		0030346	05/30/63	M	11 MODERATE LEARNING DISABLTH		0006081111113400				12	06/03/76	09/08/76	
N		KEITH		0230672	12/18/65	M	08 MOBILITY HANDICAP	N	0005880000000042				14	08/27/76	09/08/76	
N		BRENDA		0138511	07/25/62	F	08 MOBILITY HANDICAP	N	0002292792793750				16	01/14/76	01/14/76	
N		BRENDA		0357574	06/11/59	F	13 OTHER HEALTH IMPAIRMENT	N	0006185335822450				06		08/31/76	
		BRIAN	B	0362861	04/13/68	M	12 MILD LEARNING DISABILITY		0007212255812500				09	01/31/77	02/01/77	

Title - Student Roster Sequenced by School District

Confidentiality - The information in this report is personally identifiable.

Description - This report generates an alphabetical list from all active student records by school district. Discharged student records are bypassed.

- Column heading definitions:

"P.L. Flag" - P.L. 89-313 eligible. Yes is "Y", No is "N", blank indicates the information was not submitted.

"I.D. No." - This is a unique identification number assigned to child who had a SPEDIS record.

"Chg. to Par." - Charge to Parent. Yes is "Y", No is "N", blank indicates the information was not submitted.

"RES DST" - District of Resident of the student.

"Building No." - This is a unique identification number assigned to the facility where the student is receiving special services. "SU" is Supervisory Union, "DST" is the school district of the facility, "FAC" is the specific facility code that distinguishes each building in a school district.

Options - If no option is used, all active student records are listed alphabetically, including P.L. 89-313 eligible students.

- If the letter "O" is used on the option card, only P.L. 89-313 eligible students will be listed.

- If the letter "E" is used on the option card, exclude P.L. 89-313 eligible students from the list.

- If the letter "R" is used on the option card, list students who have not been re-evaluated during the previous year. User must also indicate an "as of" date after the "R". Format for date is MMDDYY.

SDE SPEDIS
STATE OF NEW HAMPSHIRE
REPORT NO. 22

STUDENT ROSTER SEQUENCED BY SCHOOL DISTRICT
INCLUDING PL89-313 [redacted]

DATA AS OF 04/05/77 037
PROCESSED 04/05/77 220540

P.L. FLAG	NAME OF STUDENT LAST	FIRST	MI	ID.NO.	DATE OF BIRTH	SEX	TYPE OF HANDICAP	CHG TO PAR	RES DST	BUILDING NO. SU	DST	FAC	SP ED REG	DATE LAST PLACEMENT EXAM	DATE SERVICE BEGAN	DATE OF DIS-CHARGE
		JOHN		0312967	01/31/69	M	09 SPEECH AND LANGUAGE HNDCP			0006530090092010			05	01/27/77	01/27/77	
N		KATHERINE		0311860	01/20/61	F	03 MILD RETARDATION		N	0006534274272500			05	09/07/76	10/15/76	
N		MICHAEL		0312538	07/09/66	M	03 MILD RETARDATION		N	0006530090092010			05	06/01/76	09/08/76	
N		TINA		0312934	09/10/70	F	08 MOBILITY HANDICAP		N	0006530090092010			05	01/20/77	09/08/76	
Y		MICHAEL		0312736	02/27/68	M	02 MODERATE RETARDATION		N	0006530090092010			05	10/11/76	10/04/76	
		ROBERT	G	0313007	03/05/67	M	09 SPEECH AND LANGUAGE HNDCP			0006530090092010			05	10/29/76	02/17/77	
N		DARREN		0312694	01/10/67	M	02 MODERATE RETARDATION		N	0006530090092010			05	09/02/76	09/08/76	
N		CHRISTOPHER	R	0312785	06/19/64	M	11 MODERATE LEARNING DISABLTN			0006530090092010			05	09/23/76	10/30/73	
N		TANYA		0312603	04/08/69	F	12 MILD LEARNING DISABILITY N			0006530090092010			05	09/23/76	10/18/76	
N		LISA		0312561	03/17/66	F	03 MILD RETARDATION		N	0006530090092010			05	09/23/76	10/01/76	
		LARRY	A	0362798	07/30/62	M	11 MODERATE LEARNING DISABLTN			0006530090092010			05	02/17/77	01/14/77	
N		LOUIS		0312777	03/31/65	M	11 MODERATE LEARNING DISABLTN			0006530090092010			05	09/23/76	10/14/76	
N		RAYMOND		0312751	06/20/69	F	12 MILD LEARNING DISABILITY N			0006530090092010			05	09/23/76	10/18/76	
N		ROGER		0311878	09/13/59	M	12 MILD LEARNING DISABILITY N			0006534274272500			05	09/07/76	09/13/76	
N		ROBERT	L	0312876	09/26/64	M	12 MILD LEARNING DISABILITY N			0006530090092010			05	10/01/76	10/02/76	
N		BERNARD		0312710	12/27/63	M	02 MODERATE RETARDATION		N	0006530090092010			05	09/02/76	09/08/76	
		PETER		0362806	03/21/63	M	12 MILD LEARNING DISABILITY N			0006530090092010			05	02/17/77	01/20/77	
N		ROBERT		0312900	07/24/67	M	09 SPEECH AND LANGUAGE HNDCPN			0006530090092010			05	12/16/76	12/16/76	
N		MICHAEL		0312678	05/25/66	M	17 EMOTIONAL HANDICAP		N	0006530090092010			05	09/11/72	12/30/73	
N		TAMMY		0312637	12/16/65	F	11 MODERATE LEARNING DISABLTN			0006530090092010			05	09/23/76	10/18/76	
N		JANE		0312959	05/14/65	F	08 MOBILITY HANDICAP		N	0006530090092010			05	01/20/77	09/08/76	
N		BRADFORD		0312702	01/14/63	M	10 SEVERE LEARNING DISABILITY			0006530090092010			05	09/02/76	09/08/76	
N		BRIAN	S	0312595	12/23/66	M	12 MILD LEARNING DISABILITY N			0006530090092010			05	09/23/76	10/18/76	
N		ERIC		0312843	01/11/63	M	12 MILD LEARNING DISABILITY N			0006530090092010			05	09/30/76	10/15/76	
N		TIMOTHY		0312819	09/15/63	M	11 MODERATE LEARNING DISABLTN			0006530090092010			05	09/30/76	10/18/76	

Title - Student Roster Sequenced by Special Education Region

Confidentiality - The information in this report is not personally identifiable.

Description - This report generates an alphabetical list of student records from all active student records by special education region. Discharged student records are bypassed.

- Column heading definitions: Student names are blanked out.

"P.L. Flag" - P.L. 89-313 eligible. Yes is "Y", No is "N", blank indicates the information was not submitted.

"I.D. No." - This is a unique identification number assigned to child who had a SPEDIS record.

"Chg. to Par." - Charge to Parent. Yes is "Y", No is "N", blank indicates the information was not submitted.

"RES DST" - District of Resident of the student.

"Building No." - This is a unique identification number assigned to the facility where the student is receiving special services. "SU" is Supervisory Union, "DST" is the school district of the facility, "FAC" is the specific facility code that distinguishes each building in a school district.

Options - If no option is used, all active student records are listed alphabetically, including P.L. 89-313 eligible students.

- If the letter "O" is used on the option card, only P.L. 89-313 eligible students will be listed.

- If the letter "E" is used on the option card, exclude P.L. 89-313 eligible students from the list.

- If the letter "R" is used on the option card, list students who have not been re-evaluated during the previous year. User must also indicate an "as of" date after the "R". Format for date is MMDDYY.

SDE SPEDIS
STATE OF NEW HAMPSHIRE
REPORT NO. 24

STUDENT ROSTER SEQUENCED BY SPECIAL ED. REGION

INCLUDING PL89-313 [redacted]

DATA AS OF 05/06/77 042
PROCESSED 05/06/77 891139

P.L. FLAG	NAME OF STUDENT LAST	FIRST	MI	ID.NO.	DATE OF BIRTH	SEX	TYPE OF HANDICAP	CHG TO PAR	RES DST	BUILDING NO. SU	DST FAC	SP ED REG	DATE LAST PLACEMENT EXAM	DATE SERVICE BEGAN	DATE OF DIS-CHARGE
				0112011	03/02/65	F	03 MILD RETARDATION		365	4233653652010		01			
N				0108837	10/10/64	M	09 MOBILITY HANDICAP	N	238	4235872382010		01			
				0109787	03/29/58	M	03 MILD RETARDATION		238	4235872382500		01		09/01/76	
N				0108969	10/29/63	M	12 MILD LEARNING DISABLTY	N	238	4232372382400		01		09/01/76	
N				0341792	03/22/66	M	17 EMOTIONAL HANDICAP	N	407	3584074072010		01	06/03/76	09/10/76	
				0108761	08/21/61	M	17 EMOTIONAL HANDICAP		238	4235872382500		01			
N				0046011	03/18/65	M	11 MOD. LEARNING DISABLTY	N	333	1093333332010		01	10/12/76	10/12/75	
				0046086	05/23/62	F	03 MILD RETARDATION		333	1091131132450		01			
N				0046094	05/12/61	M	03 MILD RETARDATION	N	333	1091131132450		01	05/25/76	09/08/76	
N				0046698	04/11/67	M	09 SPEECH AND LANG. HNDCP	N	525	1095255252010		01	09/30/76	09/30/76	
N				0046060	10/09/63	F	03 MILD RETARDATION	N	333	1091131132450		01	05/25/76	09/08/76	
N				0108654	06/19/68	M	12 MILD LEARNING DISABLTY	N	238	4232372382020		01		09/01/76	
N				0046706	09/27/63	M	09 SPEECH AND LANG. HNDCP	N	525	1095255252010		01	09/30/76	09/30/76	
N				0046631	03/16/62	M	12 MILD LEARNING DISABLTY	N	525	1091131132450		01	05/25/76	09/08/76	
				0002980	02/16/68	M	09 SPEECH AND LANG. HNDCP		035	09035035		01	02/09/76	10/09/75	
N				0167213	06/06/63	M	03 MILD RETARDATION	N	317	4353173172450		01	07/01/76	09/08/76	
N				0040135	11/16/68	M	09 SPEECH AND LANG. HNDCP	N	113	1091131132030		01	09/25/76	10/08/76	
N				0013052	11/24/60	M	03 MILD RETARDATION	N	051	3030510513500		01	01/31/77	09/08/76	
N				0013078	06/21/58	M	03 MILD RETARDATION	N	051	3030510513500		01	06/30/76	09/08/76	
N				0013144	05/05/66	F	03 MILD RETARDATION	N	051	3030510513050		01	05/06/76	09/08/76	
N				0013219	04/08/62	M	03 MILD RETARDATION	N	051	3030510513400		01	05/10/76	09/08/76	
N				0003210	06/30/65	M	12 MILD LEARNING DISABLTY	N	113	1091131132020		01	05/09/75	10/09/75	
N				0345567	09/15/69	M	09 SPEECH AND LANG. HNDCP	N	271	1092712712000		01	09/10/76	10/01/75	
N				0013284	12/26/65	F	12 MILD LEARNING DISABLTY	N	051	3030510513050		01	05/06/76	09/08/76	
				0166918	01/30/61	M	03 MILD RETARDATION	N	306	4353073072700		01		09/08/76	

Title - Student Roster Sequenced by Student I.D.

Confidentiality - The information in this report is personally identifiable.

Description - This report generates a state-wide list of students that is sequenced by student identification number. All active and discharged students are printed.

- Column heading definitions:

"P.L. Flag" - P.L. 89-313 eligible. Yes is "Y', No is "N", blank indicates the information was not submitted.

"I.D. No." - This is a unique identification number assigned to child who had a SPEDIS record.

"Chg. to Par." - Charge to Parent. Yes is "Y"m no is "N", blank indicates the information was not submitted.

"RES DST" - District of Resident of the student.

"Building No." - This is a unique identification number assigned to the facility where the student is receiving special services. "SU" is Supervisory Union, "DST" is the school district of the facility, "FAC" is the specific facility code that distinguishes each building in a school district.

Options - There is an option to generate additional unassigned student identification numbers. This is explained in Appendix C of this manual.

SAU SPEDIS
STATE OF NEW HAMPSHIRE
REPORT NO. 25

STUDENT ROSTER SEQUENCED BY STUDENT ID

DATA AS OF 04/05/77 037
PROCESSED 04/05/77 220648

F.L. FLAG	NAME LAST	OF	STUDENT FIRST	MI	ID NO.	DATE OF BIRTH	SEX	TYPE OF HANDICAP	CHG TO PAR	RES DST	BUILDING NO. SU	DST	FAC	SP ED REG	DATE LAST PLACEMENT EXAM	DATE SERVICE BEGAN	DATE OF DIS-CHARGE
N			CHRISTOPHER		0200818	12/27/72	M	01 SEVERE RETARDATION	N	000	537	385	3593	238	15	11/04/75	11/15/76	
			MATTHEW		0000020	07/26/65	M	08 MOBILITY HANDICAP		000	4357	357			15	01/09/76	01/09/76	
			JEFF		0002034	09/22/63	M	11 MODERATE LEARNING DISABLT		000	4357	357			15	09/04/75	09/09/75	
			CHARLES		0002042	12/31/63	M	14 DEAFNESS-BLINDNESS		000	4357	357			15	10/09/75	10/09/75	
			GREG		0000059	12/07/65	M	11 MODERATE LEARNING DISABLT		000	4357	357			15	01/09/76	01/09/76	
			RANDY		0000067	12/23/66	M	11 MODERATE LEARNING DISABLT		000	4357	357			15	11/04/75	11/09/75	
			ROBIN		0002075	07/19/66	F	11 MODERATE LEARNING DISABLT		000	4357	357			15	10/09/75	10/09/75	
			LINDA		0002083	02/24/65	F	11 MODERATE LEARNING DISABLT		000	4357	357			15	01/09/76	01/09/76	
			CHRIS		0000091	11/13/65	M	11 MODERATE LEARNING DISABLT		000	4357	357			15	10/09/75	10/09/75	
			MIKE		0000109	02/23/66	M	11 MODERATE LEARNING DISABLT		000	4357	357			15	09/04/75	09/09/75	
			MARK		0002117	06/03/63	M	11 MODERATE LEARNING DISABLT		000	4357	357			15	10/04/75	10/09/75	
			MARK		0002125	07/07/68	M	11 MODERATE LEARNING DISABLT		000	4357	357			15	09/04/75	09/09/75	
			ALAN		0000133	01/17/65	M	11 MODERATE LEARNING DISABLT		000	4357	357			15	11/09/75	11/09/75	
			TANA		0000141	05/31/68	F	17 MILD LEARNING DISABILITY		000	4357	357			15	11/09/75	11/09/75	
			JAMES		0002158	09/17/69	M	12 MILD LEARNING DISABILITY		000	4357	357			15	10/04/75	10/09/75	
			ROBIN		0000166	11/19/61	F	11 MODERATE LEARNING DISABLT		000	4357	357			15	10/04/75	10/09/75	
			KENNETH		0002174	02/17/64	M	12 MILD LEARNING DISABILITY		000	4357	357			15		10/09/75	
			ALAN		0000182	11/03/63	M	11 MODERATE LEARNING DISABLT		000	4357	357			15	01/09/76	01/09/76	
			JOHN		0000190	09/10/63	M	11 MODERATE LEARNING DISABLT		000	4357	357			15	10/04/75	10/09/75	
			SCOTT		0000208	07/05/66	M	12 MILD LEARNING DISABILITY		000	4357	357			15	01/09/76	01/09/76	
			SCOTT		0000216	11/01/67	M	12 MILD LEARNING DISABILITY		000	4357	357			15	10/04/75	10/09/75	
			JASON		0002224	04/24/64	M	17 EMOTIONAL HANDICAP		000	4357	357			15	02/09/76	11/04/75	
			DEBBIE		0002232	09/15/67	F	12 MILD LEARNING DISABILITY		000	4357	357			15	11/09/75	11/09/75	
			ANTHONY		0002240	11/01/64	M	11 MODERATE LEARNING DISABLT		000	4357	357			15	02/09/76	11/09/75	
			ROBERT		0000257	06/09/66	M	11 MODERATE LEARNING DISABLT		000	4357	357			15	09/04/75	09/09/75	

Title - Total Dollar Cost Per Student by Disability Type

Confidentiality - The information in this report is not personally identifiable.

Description - This report generates a one (1) page cost analysis for each school district, plus a final state totals page.

- Data is selected from three (3) separate components on the SPEDIS master file:

  Student records - all active student records are selected. Discharged student records are bypassed.

  Personnel records - select public school personnel.

  Financial records - select disability and learning environment cost data for each district.

- Column heading definitions:

  "Number of Personnel" - This is expressed as a decimal because a personnel member's time is often split between disabilities and/or learning environments and in these cases personnel time as a function of disability or learning environment is expressed as a percentage of the personnel member's total time. Only public school teachers are used in the cost per student calculation.

  "Salary and Benefits Dollar" - Each Personnel member's salary and fringes is multiplied by his corresponding personnel fraction.

  "Cost Other Dollars" - For the particular special education region or school district reported, the six (6) amount categories (equipment and materials, rent, transportation, cousulting and health (pre-service), consulting and health (after enrolled), miscellaneous), are totaled and then added to the tuition charge from the student file.

  "Total Dollars" - "Salary and Benefits Dollars" is added to "Cost Other Dollars".

  "Total Dollars Cost Per Student" - "Total Dollars" is divided by number of students.

Options - There are no options available for this report.

SDE SPEDIS
STATE OF NEW HAMPSHIRE
REPORT NO. 26

TOTAL DOLLAR COST PER STUDENT BY DISABILITY TYPE

SEQUENCED BY SCHOOL DISTRICT [redacted]

DATA AS OF 12/07/76 001
PROCESSED 02/07/77 163912

TYPE OF DISABILITY	NO. OF STUDENTS	NO. OF PERSONNEL	SALARY AND BENEFITS DOLLARS	COST OTHER DOLLARS	TOTAL DOLLARS	TOTAL DOLLARS COST PER STUDENT
INTELLECTUAL HANDICAP						
SEVERE RETARDATION	0	0.0	0	0	0	0.00
MODERATE RETARDATION	1	0.0	0	1,221	1,221	1,221.00
MILD RETARDATION	0	0.0	0	0	0	0.00
PHYSICAL HANDICAP						
BLINDNESS	0	0.0	0	0	0	0.00
VISUAL IMPAIRMENT	0	0.0	0	0	0	0.00
DEAFNESS	1	0.0	0	950	950	950.00
HARD OF HEARING	0	0.0	0	0	0	0.00
MOBILITY HANDICAP	0	0.0	0	0	0	0.00
SPEECH AND LANGUAGE HANDICAP	0	0.0	0	0	0	0.00
SEVERE LEARNING DISABILITY	0	0.0	0	0	0	0.00
MODERATE LEARNING DISABILITY	0	0.0	0	0	0	0.00
MILD LEARNING DISABILITY	2	0.0	0	0	0	0.00
OTHER HEALTH IMPAIRMENT	2	0.0	0	542	542	271.00
DEAFNESS-BLINDNESS	0	0.0	0	0	0	0.00
SEVERE MULTIPLE HANDICAPS	1	0.0	0	0	0	0.00
EMOTIONAL HANDICAP						
SEVERE EMOTIONAL HANDICAP	1	0.0	0	1,221	1,221	1,221.00
EMOTIONAL HANDICAP	1	0.0	0	0	0	0.00
UNKNOWN	1	0.0	0	950	950	950.00
TOTALS	10	0.0	0	4,884	4,884	488.40

Title - Total Dollar Cost Per Student by Disability Type

Confidentiality - The information in this report is not personally identifiable.

Description - This report generates a one (1) page cost analysis for each special education region, plus a final state totals page.

- Data is selected from three (3) separate components on the SPEDIS master file:

  Student records - all active student records are selected. Discharged student records are bypassed.

  Personnel records - select public school personnel

  Financial records - select disability and learning environment cost data for each district.

- Column heading definitions:

  "Number of Personnel" - This is expressed as a decimal because a personnel member's time is often split between disabilities and/or learning environments and in these cases personnel time as a function of disability or learning environment is expressed as a percentage of the personnel member's total time. Only public school teachers are used in the cost per student calculation.

  "Salary and Benefits Dollar" - Each Personnel member's salary and fringes is multiplied by his corresponding personnel fraction.

  "Cost Other Dollars" - For the particular special education region or school district reported, the six (6) amount categories (equipment and materials, rent, transportation, cousulting and health (pre-service), consulting and health (after enrolled), miscellaneous), are totaled and then added to the tuition charge from the student file.

  "Total Dollars" - "Salary and Benefits Dollars" is added to "Cost Other Dollars".

  "Total Dollars Cost Per Student" - "Total Dollars" is divided by number of students.

Options - There are no options available for this report.

SUE SPEDIS
STATE OF NEW HAMPSHIRE
REPORT NO. 28

TOTAL DOLLAR COST PER STUDENT BY DISABILITY TYPE

SEQUENCED BY SPECIAL ED. REGION [redacted]

DATA AS OF 12/07/76 001
PROCESSED 02/07/77 163912

TYPE OF DISABILITY	NO. OF STUDENTS	NO. OF PERSONNEL	SALARY AND BENEFITS DOLLARS	COST OTHER DOLLARS	TOTAL DOLLARS	TOTAL DOLLARS COST PER STUDENT
INTELLECTUAL HANDICAP						
SEVERE RETARDATION	1	0.0	0	1,221	1,221	1,221.00
MODERATE RETARDATION	2	0.0	0	2,442	2,442	1,221.00
MILD RETARDATION	0	0.0	0	0	0	0.00
PHYSICAL HANDICAP						
BLINDNESS	0	0.0	0	0	0	0.00
VISUAL IMPAIRMENT	0	0.0	0	0	0	0.00
DEAFNESS	1	0.0	0	950	950	950.00
HARD OF HEARING	0	0.0	0	0	0	0.00
MOBILITY HANDICAP	1	0.0	0	0	0	0.00
SPEECH AND LANGUAGE HANDICAP	1	0.0	0	0	0	0.00
SEVERE LEARNING DISABILITY	0	0.0	0	0	0	0.00
MODERATE LEARNING DISABILITY	0	0.0	0	0	0	0.00
MILD LEARNING DISABILITY	2	0.0	0	0	0	0.00
OTHER HEALTH IMPAIRMENT	2	0.0	0	542	542	271.00
DEAFNESS-BLINDNESS	0	0.0	0	0	0	0.00
SEVERE MULTIPLE HANDICAPS	1	0.0	0	0	0	0.00
EMOTIONAL HANDICAP						
SEVERE EMOTIONAL HANDICAP	1	0.0	0	1,221	1,221	1,221.00
EMOTIONAL HANDICAP	1	0.0	0	0	0	0.00
UNKNOWN	3	0.0	0	2,753	2,753	917.66
TOTALS	16	0.0	0	9,129	9,129	570.56

Title - Total Dollar Cost Per Student by Learning Environment

Confidentiality - The information in this report is not personally identifiable.

Description - This report generates a one (1) page cost analysis for each school district, plus a final state totals page.

- Data is selected from three (3) separate components on the SPEDIS master file:

  Student records - all active student records are selected. Discharged student records are bypassed.

  Personnel records - select public school personnel

  Financial records - select disability and learning environment cost data for each district.

- Column heading definitions:

  "Number of Personnel" - This is expressed as a decimal because a personnel member's time is often split between disabilities and/or learning environments and in these cases personnel time as a function of disability or learning environment is expressed as a percentage of the personnel member's total time. Only public school teachers are used in the cost per student calculation.

  "Salary and Benefits Dollar" - Each Personnel member's salary and fringes is multiplied by his corresponding personnel fraction.

  "Cost Other Dollars" - For the particular special education region or school district reported, the six (6) amount categories (equipment and materials, rent, transportation, cousulting and health (pre-service), consulting and health (after enrolled), miscellaneous), are totaled and then added to the tuition charge from the student file.

  "Total Dollars" - "Salary and Benefits Dollars" is added to "Cost Other Dollars".

  "Total Dollars Cost Per Student" - "Total Dollars" is divided by number of students.

Options - There are no options available for this report.

SDE SPEDIS
STATE OF NEW HAMPSHIRE
REPORT NO. 29

TOTAL DOLLAR COST PER STUDENT BY LEARNING ENVIRONMENT

SEQUENCED BY SCHOOL DISTRICT [redacted]

DATA AS OF 12/07/76 001
PROCESSED 02/07/77 163912

LEARNING ENVIRONMENT	NO. OF STUDENTS	NO. OF PERSONNEL	SALARY AND BENEFITS DOLLARS	COST OTHER DOLLARS	TOTAL DOLLARS	TOTAL DOLLARS COST PER STUDENT
REGULAR CLASS	2	0.0	0	950	950	475.00
REG CL - SPEC ED SERVS IN BLDG	0	0.0	0	0	0	0.00
REG CL - PT TIME IN SPEC CLASS	2	0.0	0	0	0	0.00
SP CL - PT TIME IN REG CLASS	0	0.0	0	0	0	0.00
SPECIAL CLASS	0	0.0	0	0	0	0.00
WORK STUDY	0	0.0	0	0	0	0.00
INDIV SP ED PROG-NON SCHL ENVR	0	0.0	0	0	0	0.00
PRIV DAY SCHL FOR NORML PUPILS	1	0.0	0	950	950	950.00
PRIV RES SCHL FOR NORML PUPILS	0	0.0	0	0	0	0.00
PRE-SCHL PROG FOR NORML PUPILS	0	0.0	0	0	0	0.00
HOME AND SCHOOL	0	0.0	0	0	0	0.00
SHORTENED SCHOOL DAY	0	0.0	0	0	0	0.00
PUB DAY SCHL FOR HANDICAPPED	0	0.0	0	0	0	0.00
PRIV DAY SCHL FOR HANDICAPPED	1	0.0	0	542	542	542.00
SHELTERED WORKSHOP	2	0.0	0	2,442	2,442	1,221.00
PUB RES SCHL FOR HANDICAPPED	0	0.0	0	0	0	0.00
PRIV RES SCHL FOR HANDICAPPED	0	0.0	0	0	0	0.00
PROG FOR PRE-SCHL AGE CHILDREN	2	0.0	0	0	0	0.00
INFANT STIMULATION PROGRAM	0	0.0	0	0	0	0.00
WAITG AT HOME FOR SP ED ASSNMT	0	0.0	0	0	0	0.00
WAITG INST-HOSP SP ED ASSIGNMT	0	0.0	0	0	0	0.00
WAITG REG CL FOR SP ED ASSNMT	0	0.0	0	0	0	0.00
UNKNOWN	8	0.0	0	0	0	0.00
TOTALS	10	0.0	0	4,884	4,884	488.40

Title - Total Dollar Cost Per Student by Learning Environment

Confidentiality - The information in this report is not personally identifiable.

Description - This report generates a one (1) page cost analysis for each special education region, plus a final state totals page.

- Data is selected from three (3) separate components on the SPEDIS master file:

  Student records - all active student records are selected. Discharged student records are bypassed.

  Personnel records - select public school personnel

  Financial records - select disability and learning environment cost data for each district.

- Column heading definitions:

  "Number of Personnel" - This is expressed as a decimal because a personnel member's time is often split between disabilities and/or learning environments and in these cases personnel time as a function of disability or learning environment is expressed as a percentage of the personnel member's total time. Only public school teachers are used in the cost per student calculation.

  "Salary and Benefits Dollar" - Each Personnel member's salary and fringes is multiplied by his corresponding personnel fraction.

  "Cost Other Dollars" - For the particular special education region or school district reported, the six (6) amount categories (equipment and materials, rent, transportation, cousulting and health (pre-service), consulting and health (after enrolled), miscellaneous), are totaled and then added to the tuition charge from the student file.

  "Total Dollars" - "Salary and Benefits Dollars" is added to "Cost Other Dollars".

  "Total Dollars Cost Per Student" - "Total Dollars" is divided by number of students.

Options - There are no options available for this report.

TOTAL DOLLAR COST PER STUDENT BY LEARNING ENVIRONMENT

SEQUENCED BY SPECIAL ED REGION [redacted]

LEARNING ENVIRONMENT	NO. OF STUDENTS	NO. OF PERSONNEL	SALARY AND BENEFITS DOLLARS	COST OTHER DOLLARS	TOTAL DOLLARS	TOTAL DOLLARS COST PER STUDENT
REGULAR CLASS	3	0.0	0	950	950	316.66
REG CL - SPEC ED SERVS IN BLDG	0	0.0	0	0	0	0.00
REG CL - PT TIME IN SPEC CLASS	3	0.0	0	0	0	0.00
SP CL - PT TIME IN REG CLASS	0	0.0	0	0	0	0.00
SPECIAL CLASS	0	0.0	0	0	0	0.00
WORK STUDY	0	0.0	0	0	0	0.00
INDIV SP ED PROG-NON SCHL ENVR	0	0.0	0	0	0	0.00
PRIV DAY SCHL FOR NORML PUPILS	1	0.0	0	950	950	950.00
PRIV RES SCHL FOR NORML PUPILS	0	0.0	0	0	0	0.00
PRE-SCHL PROG FOR NORML PUPILS	0	0.0	0	0	0	0.00
HOME AND SCHOOL	0	0.0	0	0	0	0.00
SHORTENED SCHOOL DAY	0	0.0	0	0	0	0.00
PUB DAY SCHL FOR HANDICAPPED	0	0.0	0	0	0	0.00
PRIV DAY SCHL FOR HANDICAPPED	2	0.0	0	542	542	271.00
SHELTERED WORKSHOP	4	0.0	0	4,884	4,884	1,221.00
PUB RES SCHL FOR HANDICAPPED	0	0.0	0	0	0	0.00
PRIV RES SCHL FOR HANDICAPPED	1	0.0	0	1,803	1,803	1,803.00
PROG FOR PRE-SCHL AGE CHILDREN	2	0.0	0	0	0	0.00
INFANT STIMULATION PROGRAM	0	0.0	0	0	0	0.00
WAITG AT HOME FOR SP ED ASSNMT	0	0.0	0	0	0	0.00
WAITG INST-HOSP SP ED ASSIGNMT	0	0.0	0	0	0	0.00
WAITG REG CL FOR SP ED ASSNMT	0	0.0	0	0	0	0.00
UNKNOWN	0	0.0	0	0	0	0.00
TOTALS	16	0.0	0	9,129	9,129	570.56

Title - Ratio of Students to Staff by Disability Served

Confidentiality - The information in this report is not personally identifiable.

Description - This report generates one (1) page for each school district, plus a final state totals page.

- Data is selected from two (2) separate components of the SPEDIS master file:

    Student Records - All active student records. Bypass discharged students and records with service begin date blank.

    Personnel Records - all personnel records.

- Column heading definitions:

    "No. of Staff" - This number can be a decimal because a staff member's time is often split between handicaps served and in these cases, staff time as a function of handicap served is expressed as a percentage of the staff member's total time.

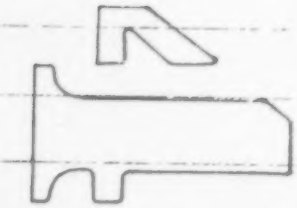
Options - There are no options available for this report.

SWE SPEDIS
STATE OF NEW HAMPSHIRE
REPORT NO. 01

RATIO OF STUDENTS TO STAFF BY DISABILITY SERVED
SCHOOL DISTRICT [redacted]

DATA AS OF 12/07/76 001
PROCESSED 02/07/77 102032

TYPE OF DISABILITY	NO. OF STUDENTS	NO. OF STAFF	RATIO-STUDENTS TO STAFF
INTELLECTUAL HANDICAP			
SEVERE RETARDATION	0	0.0	.00
MODERATE RETARDATION	1	0.0	.00
MILD RETARDATION	0	0.0	.00
PHYSICAL HANDICAP			
BLINDNESS	0	0.0	.00
VISUAL IMPAIRMENT	0	0.0	.00
DEAFNESS	1	0.0	.00
HARD OF HEARING	0	0.0	.00
MOBILITY HANDICAP	0	0.0	.00
SPEECH AND LANGUAGE HANDICAP	0	0.0	.00
SEVERE LEARNING DISABILITY	0	0.0	.00
MODERATE LEARNING DISABILITY	0	0.0	.00
MILD LEARNING DISABILITY	2	0.0	.00
OTHER HEALTH IMPAIRMENT	2	0.0	.00
DEAFNESS-BLINDNESS	0	0.0	.00
SEVERE MULTIPLE HANDICAPS	1	0.0	.00
EMOTIONAL HANDICAP			
SEVERE EMOTIONAL HANDICAP	1	0.0	.00
EMOTIONAL HANDICAP	1	0.0	.00
UNKNOWN	1	0.0	.00
TOTALS	10	0.0	.00



Title - Analysis of Occupation by Qualification

Confidentiality - The information in this report is not personally identifiable.

Description - This report generates a one (1) page occupation analysis for each school district, plus a final state totals page.

- The data is compiled from all personnel records on the SPEDIS master file.

- "Degree Codes" are defined in Appendix B of this manual as well as on SPEDIS input transaction type 11.

Options - There are no options available for this report.

SUB SPEDIS
STATE OF NEW HAMPSHIRE
REPORT NO. 42

ANALYSIS OF OCCUPATIONS BY QUALIFICATION
SCHOOL DISTRICT [redacted]

DATA AS OF 12/07/76 001
PROCESSED 02/07/77 162032

OCCUPATION	HIGHEST DEGREE LEVEL CODE 01	02	03	04	05	06	07	08	09	10	UNKNOWN	TOTALS
SPECIAL CLASS TEACHERS	0	0	0	0	0	0	0	0	0	0	0	0
RESOURCE ROOM TEACHERS	0	0	0	0	0	0	0	0	0	0	0	0
ITINERANT/CONSULTANT TEACHERS	0	0	0	0	0	0	0	0	0	0	0	0
HOME TUTORS	0	0	0	0	0	0	0	0	0	0	0	0
TEACHER AIDES	0	0	0	0	0	0	0	0	0	0	0	0
WORK STUDY COORDINATORS	0	0	0	0	0	0	0	0	0	0	0	0
PHYSICAL ED. TEACHERS	0	0	0	0	0	0	0	0	0	0	0	0
VOCATIONAL ED. TEACHERS	0	0	0	0	0	0	0	0	0	0	0	0
MUSIC TEACHERS	0	0	0	0	0	0	0	0	0	0	0	0
ARTS/CRAFTS TEACHERS	0	0	0	0	0	0	0	0	0	0	0	0
RECREATIONAL THERAPISTS	0	0	0	0	0	0	0	0	0	0	0	0
PHYSICAL THERAPISTS	0	0	0	0	0	0	0	0	0	0	0	0
OCCUPATIONAL THERAPISTS	0	0	0	0	0	0	0	0	0	0	0	0
SPEECH THERAPISTS	0	0	0	0	0	0	0	0	0	0	0	0
PSYCHOLOGISTS	0	0	0	0	0	0	0	0	0	0	0	0
SOCIAL WORKERS	0	0	0	0	0	0	0	0	0	0	0	0
NURSES	0	0	0	0	0	0	0	0	0	0	0	0
CURRICULUM SPECIALISTS	0	0	0	0	0	0	0	0	0	0	0	0
VOCATIONAL COUNSELLORS	0	0	0	0	0	0	0	0	0	0	0	0
SCHOOL COUNSELLORS	0	0	0	0	0	0	0	0	0	0	0	0
SUPERVISORS	0	0	0	0	0	0	0	0	0	0	0	0
DIAGNOSTIC STAFF	0	0	0	0	0	0	0	0	0	0	0	0
OTHER INSTRUCTIONAL STAFF	0	0	0	0	0	0	0	0	0	0	0	0
OTHER NON-INSTRUCTIONAL STAFF	0	0	0	0	0	0	0	0	0	0	0	0
UNKNOWN	0	0	0	0	0	0	0	0	0	0	0	0
TOTALS	0	0	0	0	0	0	0	0	0	0	0	0

Title - Personnel Verification Report

Confidentiality - The information in this report is personally identifiable.

Description - This report generates one (1) page for each staff member on the SPEDIS master file.

- Each page prints all the information currently on the master file. Below each item of information there is a space to correct errors or complete missing data.

- All codes are defined in Appendix B of this manual as well as on SPEDIS input transaction types 11 and 12.

Options - The user may select up to twenty-six (26) districts to be printed through each request. If the user wishes to produce verification printouts for every staff member in the state, the option card should be left blank.

STAFF MEMBER- [redacted] ROBERT SCHOOL DISTRICT [redacted]

SCHOOL DISTRICT - [redacted] SUPERVISORY UNION - 53
(1-10) - P031328662 (11-13) - --- (14-15) - --

STAFF MEMBER LAST NAME - [redacted] FIRST NAME - ROBERT M.I. - SEX - M DATE OF BIRTH - 052546
(18-31) - (32-42) - (43) - (44) - (45-50) -

SALARY/FRINGE BENEFITS - 13300 OCCUPATION CODE - HIGHEST DEGREE - EMPLOYED BY SCHOOL DISTRICT - Y EXPERIENCE (YRS) - 07
(51-55) - (56-57) - (58-59) - Y=YES,N=NO (60) - (61-62) -

(78-80) - 11C

HANDICAP CODE AND PERCENTAGE OF TIME INVOLVED

(1-10) - P031328662

	CODE -	PCT -	CODE -	PCT -
	(11-12) -	(13-15) -	(16-17) -	(18-20) -
	(21-22) -	(23-25) -	(26-27) -	(28-30) -
	(31-32) -	(33-35) -	(36-37) -	(38-40) -

LEARNING ENVIRONMENT CODE AND PERCENTAGE OF TIME INVOLVED

	CODE -	PCT -	CODE -	PCT -
	(41-42) -	(43-45) -	(46-47) -	(49-50) -
	(51-52) -	(53-55) -	(56-57) -	(58-60) -
	(61-62) -	(63-65) -	(66-67) -	(68-70) -

(78-79) - 12

Title - Staff Roster Sequenced by Last Name

Confidentiality - The information in this report is personally identifiable.

Description - This report generates a state alphabetical list from all staff member records on the SPEDIS master file.

- Column heading definitions:

"OCC CODE" - Occupation code, defined in Appendix B of this manual as well as on SPEDIS input transaction type 11.

"DEG LEV" - Highest degree level achieved, defined in Appendix B of this manual as well as on SPEDIS input transaction type 11.

"YRS EXP" - Years of experience

"PUB EMP" - Public employee. Yes is "Y", No is "N", blank indicates the information was not submitted.

"Handicaps Served" - Handicap codes are defined in Appendix B of this manual as well as on SPEDIS input transaction type 12.

Options - If no option is used, all staff members are listed alphabetically, including private staff.

- If the letter "O" is used on the option card, only private staff members are listed.

- If the letter "E" is used on the option card, exclude private staff members from the list.

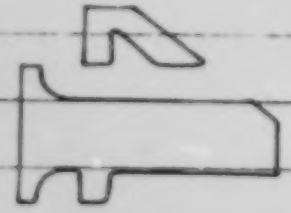
SPE SPEDIS
STATE OF NEW HAMPSHIRE
REPORT NO. 44

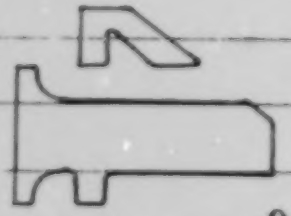
STAFF ROSTER SEQUENCED BY LAST NAME

INCLUDING PRIVATE STAFF

DATA AS OF 09/23/76 002
PROCESSED 10/26/76 220156

PERSONNEL NAME LAST	FIRST	MI	SOC. SEC. NUMBER	OCC CODE	SEX	BIRTH DATE	SALARY FRINGES	DEG LEV	YRS EXP	PUB EMP	HANDICAPS SERVED	SCHL DIST	SU	SP.ED REGION
	BOB	O	112 22 3333	02	M	01/12/41	15,000			Y		113	01	07
	PAULETTE	Z	122 22 3333	11	F	02/02/42	9,000					357	01	05
	FRANK	J	111 22 3333	01	M	01/12/41	10,000			Y	11 12 13	113	01	07
	ALDEN	V	200 00 0000	04	M	02/02/42	17,000			Y		357	01	05
	ALLEN	V	200 00 0010	04	M	02/02/42	17,000			Y		357	01	05
	AL	M	113 22 3333	03	M	01/21/41	20,000			Y	12 13 28	113	01	07
	PHIL	X	115 22 3333	05	M	02/02/42	14,000			Y		113	01	07
	MARGARET	X	116 22 3333	06	F	02/02/42	12,000			Y		113	01	07
	BO	Y	117 22 3333	07	M	02/02/42	15,000			Y		113	01	07
	ALLEN	V	100 00 0000	04	M	02/02/42	17,000			Y		259	01	05
	ALDEN	V	100 00 0010	04	M	02/02/42	17,000			Y		259	01	05
	PHIL	M	123 22 3333		M	02/02/42	10,000	01		Y		113	01	07
	RAYMOND	Y	118 22 3333		M	02/02/42				N		113	01	07





Title - Staff Roster Sequenced by School District

Confidentiality - The information in this report is personally identifiable.

Description - This report generates an alphabetical list from all staff member records on the SPEDIS master file by school district.

- Column heading definitions:

"OCC CODE" - Occupation code, defined in Appendix B of this manual as well as on SPEDIS input transaction type 11.

"DEG LEV" - Highest degree level achieved, defined in Appendix B of this manual as well as on SPEDIS input transaction type 11.

"YRS EXP" - Years of experience

"PUB EMP" - Public employee. Yes is "Y", No is "N", blank indicates the information was not submitted.

"Handicaps Served" - Handicap codes are defined in Appendix B of this manual as well as on SPEDIS input transaction type 12.

Options - If no option is used, all staff members are listed alphabetically, including private staff.

- If the letter "O" is used on the option card, only private staff members are listed.

- If the letter "E" is used on the option card, exclude private staff members from the list.

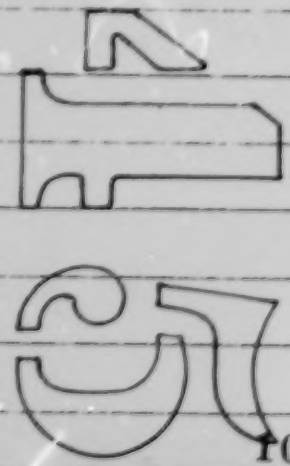
SPE SPEDIS
STATE OF NEW HAMPSHIRE
REPORT NO. 45

STAFF ROSTER SEQUENCED BY SCHOOL DISTRICT
INCLUDING PRIVATE STAFF [redacted]

DATA AS OF 09/23/76 092
PROCESSED 10/26/76 220156

PERSONNEL LAST	NAME FIRST	M I	SOC. SEC. NUMBER	OCC CODE	SEX	BIRTH DATE	SALARY FRINGES	DEG LEV	YRS EXP	PUB EMP	HANDICAPS SERVED	SCHL DIST	SU	SP.ED REGION
	ROE	D	112 22 3333	02	F	01/12/41	15,000			Y		113	01	07
	FRANK	J	111 22 3333	01	M	01/12/41	18,000			Y	11 12 13	113	01	07
	AL	M	113 22 3333	03	F	01/21/41	20,000			Y	12 13 08	113	01	07
	PHIL	X	115 22 3333	05	M	02/02/42	14,000			Y		113	01	07
	MARGARET	X	116 22 3333	06	F	02/02/42	12,000			Y		113	01	07
	ED	Y	117 22 3333	07	F	02/02/42	15,000			Y		113	01	07
	PHIL	W	123 22 3333		M	02/02/42	18,000	01		Y		113	01	07
	RAYMOND	Y	118 22 3333		F	02/02/42				N		113	01	07

DISTRICT TOTAL A



Title - Staff Roster Sequenced by Special Education Region

Confidentiality - The information in this report is personally identifiable.

Description - This report generates an alphabetical list from all staff member records on the SPEDIS master file by special education region.

- Column heading definitions:

"OCC CODE" - Occupation code, defined in Appendix B of this manual as well as on SPEDIS input transaction type 11.

"DEG LEV" - Highest degree level achieved, defined in Appendix B of this manual as well as on SPEDIS input transaction type 11.

"YRS EXP" - Years of experience

"PUB EMP" - Public employee. Yes is "Y", No is "N", blank indicates the information was not submitted.

"Handicaps Served" - Handicap codes are defined in Appendix B of this manual as well as on SPEDIS input transaction type 12.

Options - If no option is used, all staff members are listed alphabetically, including private staff.

- If the letter "O" is used on the option card, only private staff members are listed.

- If the letter "E" is used on the option card, exclude private staff members from the list.

SDE SPECIS
STATE OF NEW HAMPSHIRE
REPORT NO. 47

STAFF ROSTER SEQUENCED BY SPECIAL ED. REGION
INCLUDING PRIVATE STAFF [redacted]

DATA AS OF 09/23/76 (02
PROCESSED 10/26/76 220156

PERSONNEL LAST	NAME FIRST	M I	SOC. SEC. NUMBER	OCC CODE	SEX	BIRTH DATE	SALARY FRINGES	DEG LEV	YRS EXP	PUB EMP	HANDICAPS SERVED	SCHL DIST	SU	SP.ED REGION
	POP	O	112 22 3333	02	M	01/12/41	15,000			Y		113	01	07
	FRANK	J	111 22 3333	01	M	01/12/41	18,000			Y	11 12 13	113	01	07
	AL	M	113 22 3333	03	M	01/21/41	20,000			Y	12 13 08	113	01	07
	PHIL	K	115 22 3333	05	M	02/02/42	14,000			Y		113	01	07
	MARGARET	K	116 22 3333	06	F	02/02/42	12,000			Y		113	01	07
	ED	V	117 22 3333	07	M	02/02/42	15,000			Y		113	01	07
	PHIL	W	123 22 3333		M	02/02/42	16,000	01		Y		113	01	07
	PAYCHK	Y	118 22 3333		M	02/02/42				N		113	01	07

SP ED REGION TOTAL 8

Title - Staff Roster Sequenced by Occupation

Confidentiality - The information in this report is personally identifiable.

Description - This report generates an alphabetical list from staff member records on the SPEDIS master file by occupation code.

- Column heading definitions:

"OCC CODE" - Occupation code, defined in Appendix B of this manual as well as on SPEDIS input transaction type 11.

"DEG LEV" - Highest degree level achieved, defined in Appendix B of this manual as well as on SPEDIS input transaction type 11.

"YRS EXP" - Years of experience

"PUB EMP" - Public employee. Yes is "Y", No is "N", blank indicates the information was not submitted.

"Handicaps Served" - Handicap codes are defined in Appendix B of this manual as well as on SPEDIS input transaction type 12.

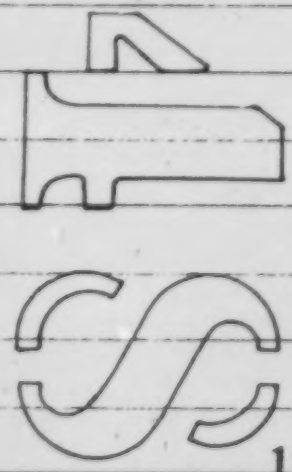
Options - If no option is used, all staff members are listed alphabetically, including private staff.

- If the letter "O" is used on the option card, only private staff members are listed.

- If the letter "E" is used on the option card, exclude private staff members from the list.

PERSONNEL NAME LAST	FIRST	M I	SOC. SEC. NUMBER	OCC CODE	SEX	BIRTH DATE	SALARY FRINGES	DEG LEV	YRS EXP	PUB EMP	HANDICAPS SERVED	SCHL DIST	SU	SP.ED REGION
	ALDEN	V	200 00 0000	04	M	02/02/42	17,000			Y		357	01	05
	ALLEN	V	200 00 0010	04	M	02/02/42	17,000			Y		357	01	05
	ALLEN	V	100 00 0000	04	M	02/02/42	17,000			Y		259	01	05
	ALDEN	V	100 00 0010	04	M	02/02/42	17,000			Y		259	01	05

OCCUPATIONAL TOTAL 4



Title - Directory List of Building/Facility/Agency File

Confidentiality - The information in this report is not personally identifiable.

Description - This report generates a listing of facilities which provide special education services in New Hampshire as well as out of state. The facilities are sequenced by special education region.

- The data is compiled from all building/facility records on the SPEDIS master file.

- Column heading definitions:

"Building No." - This is an unique identification number assigned to every facility providing education and/or supportive services. "SU" is supervisory union, "DST" is the school district of the facility, "FAC" is the specific facility code that distinguishes each building in a school district.

"Handicaps Served" - Handicap codes are defined in Appendix B of this manual as well as on SPEDIS input transaction type 73.

"No. of Students Served" - This is the number of students receiving special services.

"Learning Environments" - Learning Environment codes are defined in Appendix B of this manual as well as on SPEDIS input transaction type 73.

"Supportive Services" - Supportive services codes are defined in Appendix B of this manual as well as on SPEDIS input transaction type 72.

Options - There are no options available for this report

SOE SPEDIS
STATE OF NEW HAMPSHIRE
REPORT NO. 83

DIRECTORY LIST OF BUILDING/FACILITIES/AGENCIES

SEQUENCED BY SPECIAL ED.REGION 17 SWANZEY AREA

DATA AS OF 12/07/78 081
PROCESSED 02/07/17 17.12.26

FACILITY NAME/LINE 1/LINE 2	ID BUILDING NO. SU	FAC	CONTACT NAME/ADDRESS/TEL.	AGE RANGE SERVED	HANDICAPS SERVED	SEX SERVED	NO. OF STUDENTS SERVED	LEARNING ENVIRONMENTS	SUPPORTIVE SERVICES
NEW HORIZONS WORKSHOP	2683030000010	MR JOHN 1 MAIN STREET KEENE 111 2222	WAYNE 03431	03-21	01 02 03 04 05 06 07 08 09 10 11 12	MF	0050	01 02 03 04 05 06 07 08 09 10	01 02 03 04 05 06 07 08
SU TOTAL 1									

Title - Resource Verification Report

Confidentiality - The information in this report is not personally identifiable.

Description - This report generates one (1) page for each building/facility on the SPEDIS master file.

- Each page prints all the information currently on the master file. Below each item of information there is a space to correct errors or complete missing data.

- All codes are defined in Appendix B of this manual as well as on SPEDIS input transaction type 72 and 73.

Options - The user may select up to twenty-six (26) special education regions to be printed through each request. If the user wishes to produce verification printouts for every building/facility in the state, the option card should be left blank.

SDE SPEDIS
STATE OF NEW HAMPSHIRE
REPORT NO. 64

RESOURCE VERIFICATION REPORT

DATA AS OF 12/07/76 001
PROCESSED 02/07/77 174122

RESOURCE - NEW HORIZONS WORKSHOP SPECIAL ED. REGION 17 SUNCOOK AREA

SPECIAL ED. REG. - 17 FACILITY NAME - NEW HORIZONS WORKSHOP
(1-14) - 826800000000018 (15-16) - (17-66) - (78-80) - 714

STREET ADDRESS - 1 MAIN STREET TOWN/CITY - KEENE ZIP CODE - 03431
(1-14) - 826800000000018 (15-39) - (40-54) - (55-59) -

SUPPORTIVE SERVICES PROVIDED — CODE - 01 (60-61) - CODE - 02 (62-63) - CODE - 03 (64-65) - CODE - 04 (66-67) - CODE - 05 (68-69) - CODE - 06 (70-71) - CODE - 07 (72-73) - CODE - 08 (74-75) -

(78-79) - 72

SEX OF STUDENTS SERVED - B (15) - AGE RANGE OF STUDENTS SERVED IN YEARS FROM - 03 (16-17) - TO - 21 (18-19) -
(1-14) - 826800000000018

HANDICAPS SERVED — CODE - 01 (20-21) - CODE - 02 (22-23) - CODE - 03 (24-25) - CODE - 04 (26-27) - CODE - 05 (28-29) - CODE - 06 (30-31) -

CODE - 07 (32-33) - CODE - 08 (34-35) - CODE - 09 (36-37) - CODE - 10 (38-39) - CODE - 11 (40-41) - CODE - 12 (42-43) -

LEARNING ENVIRONMENTS PROVIDED — CODE - 01 (44-45) - CODE - 02 (46-47) - CODE - 03 (48-49) - CODE - 04 (50-51) - CODE - 05 (52-53) -

CODE - 06 (54-55) - CODE - 07 (56-57) - CODE - 08 (58-59) - CODE - 09 (60-61) - CODE - 10 (62-63) -

89-818 FACILITY WAIVER, Y/N (64) - Y NUMBER OF STUDENTS SERVED - 0050 (65-68) - NEXT REVIEW/APPROVAL DATE - 0677 (69-72) - (78-79) - 43

CONTACT INDIVIDUAL LAST NAME - WAYNE (19-32) - FIRST NAME - JOHN (33-45) - TELEPHONE NUMBER - 1 (46-58) -
(1-14) - 826800000000018

Title - Annual School District Costing by Disability

Confidentiality - The information in this report is not personally identifiable.

Description - This report generates a one (1) page cost analysis for each school district, plus a final state totals page.

- The data is compiled from all the district financial records on the SPEDIS master file.

Options - There are no options available on this report.

SDE SPECTS
STATE OF NEW HAMPSHIRE
REPORT NO. 71

ANNUAL SCHOOL DISTRICT COSTING BY DISABILITY
SCHOOL DISTRICT [redacted]
LAST UPDATED 09/23/76

DATA AS OF 09123176 002
PROCESSED 11/05/76 195738

CONTACT NAME _____ CONTACT PHONE - _____ REGION- [redacted]

CATEGORIES OF COST

TYPE OF DISABILITY	EQUIPMENT MATERIALS	RENT	TRANSPORTATION	CONSULTING AND HEALTH PRIOR	CONSULTING AND HEALTH AFTER	MISC.	TOTAL
INTELLECTUAL HANDICAP							
SEVERE RETARDATION	100	200	300	400	500	600	2,100
MODERATE RETARDATION	700	800	900	1,000	1,100	1,200	5,700
MILD RETARDATION	1,300	1,400	1,500	1,600	1,700	1,800	9,300
PHYSICAL HANDICAP							
BLINDNESS	1,900	2,000	2,100	2,200	2,300	2,400	12,900
VISUAL IMPAIRMENT	2,500	2,600	2,700	2,800	2,900	3,000	16,500
DEAFNESS	3,100	3,200	3,300	3,400	3,500	3,600	20,100
HARD OF HEARING	3,700	3,800	3,900	4,000	4,100	4,200	23,700
MOBILITY HANDICAP	0	0	0	0	0	0	0
SPEECH AND LANGUAGE HANDICAP	0	0	0	0	0	0	0
SEVERE LEARNING DISABILITY	0	0	0	0	0	0	0
MODERATE LEARNING DISABILITY	5,000	5,100	5,200	5,300	5,400	5,500	31,500
MILD LEARNING DISABILITY	0	0	0	0	0	0	0
OTHER HEALTH IMPAIRMENT	1,000	2,000	3,000	4,000	5,000	6,000	21,000
DEAFNESS-BLINDNESS	0	0	0	0	0	0	0
SEVERE MULTIPLE HANDICAPS	1,500	2,500	3,500	4,500	5,500	6,500	24,000
EMOTIONAL HANDICAP							
SEVERE EMOTIONAL HANDICAP	0	0	0	0	0	0	0
EMOTIONAL HANDICAP	10	20	30	40	50	[illegible]	[illegible]
TOTALS	25,810	27,620	26,430	29,240	32,050	34,060	167,010

Title - Annual School District Costing by Learning Environment

Confidentiality - The information on this report is not personally identifiable.

Descriptions - This report generates a one (1) page cost analysis for each school district, plus a final state totals page.

- The data is compiled from all district financial records on the SPEDIS master file.

Options - There are no options available on this report.

SDE SPEDIS
STATE OF NEW HAMPSHIRE
REPORT NO. 72

ANNUAL SCHOOL DISTRICT COSTING BY LEARNING ENVIRONMENT
SCHOOL DISTRICT [redacted]
LAST UPDATED 09/23/76

DATA AS OF 09123176 002
PROCESSED 11/05/76 155730

CONTACT NAME CONTACT PHONE - REGION- [redacted]

LEARNING ENVIRONMENT	CATEGORIES OF COST: EQUIPMENT MATERIALS	RENT	TRANSPORTATION	CONSULTING AND HEALTH PRIOR	CONSULTING AND HEALTH AFTER	MISC.	TOTAL
REGULAR CLASS	100	200	300	500	700	900	2,700
REG CL - SPEC ED SERVS IN BLDG	0	0	0	0	0	0	0
REG CL - PT TIME IN SPEC CLASS	1,300	1,400	1,500	1,600	1,700	1,800	9,300
SP CL - PT TIME IN REG CLASS	0	0	0	0	0	0	0
SPECIAL CLASS	0	0	0	0	0	0	0
WORK STUDY	3,100	3,200	3,300	3,400	3,500	3,600	20,100
INDIV SP ED PROG-NON SCHL ENVR	0	0	0	0	0	0	0
PRIV DAY SCHL FOR NORML PUPILS	0	0	0	0	0	0	0
PRIV RES SCHL FOR NORML PUPILS	0	0	0	0	0	0	0
PRE-SCHL PROG FOR NORML PUPILS	0	0	0	0	0	0	0
HOME AND SCHOOL	0	0	0	0	0	0	0
SHORTENED SCHOOL DAY	1,111	2,222	3,333	4,444	5,555	6,666	23,331
PUB DAY SCHL FOR HANDICAPPED	1,000	2,000	3,000	4,000	5,000	6,000	21,000
PRIV DAY SCHL FOR HANDICAPPED	0	0	0	0	0	0	0
SHELTERED WORKSHOP	0	0	0	0	0	0	0
PUB RES SCHL FOR HANDICAPPED	0	0	0	0	0	0	0
PRIV RES SCHL FOR HANDICAPPED	0	0	0	0	0	0	0
PROG FOR PRE-SCHL AGE CHILDREN	100	200	300	500	700	900	2,700
INFANT STIMULATION PROGRAM	0	0	0	0	0	0	0
WAITG AT HOME FOR SP ED ASSNMT	100	200	300	500	700	900	2,700
WAITG INST-HOSP SP ED ASSIGNMT	0	0	0	0	0	0	0
WAITG REG CL FOR SP ED ASSNMT	100	200	300	500	700	900	2,700
TOTALS	6,911	9,622	12,333	15,444	18,555	21,666	84,531

Title - P.L. 89-313 Summary Report Sequenced by School District

Confidentiality - The information on this report is not personally identifiable.

Description - This report generates a list of all the school districts and the number of identified 89-313 eligible students in each district.

- The data is compiled from all active student records on the SPEDIS master file.

Options - There are no options available for this report.

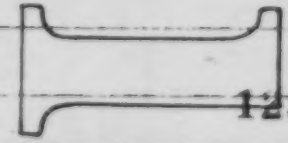
SOE SPEDIS
STATE OF NEW HAMPSHIRE
REPORT NO. 81

PL 89-313 SUMMARY REPORT

SEQUENCED BY SCHOOL DISTRICT

DATA AS OF 12/07/76 001
PROCESSED 02/14/77 218532

SCHOOL DISTRICT	SCHOOL DISTRICT NAME	NO. OF STUDENTS
363	TROY	2
573	WINCHESTER	1
STATE TOTALS		3



Title - P.L. 89-313 Summary Report Sequenced by Special Ed. Region

Confidentiality - The information in this report is not personally identifiable.

Description - This report generates a list of all the special education regions and the number of identified 89-313 eligible students in each region.

- The data is compiled from all active student records on the SPEDIS master file.

Options - There are no options available for this report.

SDE SPEDIS
STATE OF NEW HAMPSHIRE
REPORT NO. 83

PL 89-313 SUMMARY REPORT
SEQUENCED BY SPECIAL ED. REGION

DATA AS OF 12/07/76 001
PROCESSED 02/14/77 218932

SP. ED. REGION	SP. ED. REGION NAME	NO. OF STUDENTS
01	NORTH COUNTY ED SERVICES	0
02	HANOVER - LEBANON AREA	0
03	NORTHERN LAKES REGION	0
04	CLAREMONT - NEWPORT AREA	0
05	CENTRAL NH REG ED PROGRAM	0
06	LAKES REGION	0
07	STRAFFORD LEARNING CENTER	0
08	PORTSMOUTH AREA	0
09	EXETER - SEACOAST AREA	0
10	SE REG ED SERVICE CENTER	0
11	MANCHESTER	0
12	CONCORD	0
13	GOFFSTOWN	0
14	NASHUA	0
15	SPECIAL ED CONSORTIUM	0
16	MONADNOCK SP SERVICES STR	0
17	SWANZEY AREA	3
18	SALEM	0
STATE TOTALS		3

Title - Census of Developmental Disabilities by Age

Confidentiality - The information in this report is not personally identifiable

Description - This report generates a one (1) page census of developmental disabilities for each supervisory union, plus a final state census page.

- The data is compiled from all active student records on the SPEDIS master file. Discharged student records are bypassed.

- The program determines developmental disability by first checking intellectual handicap on the student served. If this is blank, it checks the developmental disability field. If this field is also blank, the student is added to the unknown count.

- Age is calculated from the day the report is run. The user cannot alter this date.

Options - There are no options available for this report.

Important - This report is required by N.H. Developmental Disabilities Council each January. Order 4-ply paper: original for the Special Education and three (3) copies for N.H. Developmental Disabilities Council.

SDE SPED1S
STATE OF NEW HAMPSHIRE
REPORT NO. A

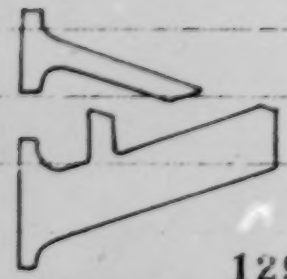
CENSUS OF DEVELOPMENTAL DISABILITIES BY AGE

SUPERVISORY UNION NO. 02

DATA AS OF 03/11/77
PROCESSED 03/11/77

AGE OF STUDENTS - AS OF 03/11/77

DEVELOPMENTAL DISABILITIES	BELOW 6	6 - 17	18 - 21	TOTALS
INTELLECTUAL HANDICAP				
SEVERE RETARDATION	0	0	0	0
MODERATE RETARDATION	0	0	0	0
MILD RETARDATION	0	7	0	7
CEREBRAL PALSY	0	2	0	2
AUTISM	0	1	0	1
EPILEPSY	0	1	0	1
DYSLEXIA	0	2	0	2
NONE	1	21	2	24
UNKNOWN	0	5	0	5
TOTALS	1	39	2	42



Title - Incidence of Supportive Services within Developmental Disabilities

Confidentiality - The information in this report is not personally identifiable.

Description - This report generates a one (1) page census of developmental disabilities for each supervisory union, plus a final state census page.

- The data is compiled from all active student records on the SPEDIS master file. Discharged student records are bypassed.

- The program determines developmental disability by first checking intellectual handicap on the student served. If this is blank, it checks the developmental disability field. If this field is also blank, the student is added to the unknown count.

- Column Heading definitions:

"IND" - Indicated

"PRO" - Provided

Options - There are no options available for this report.

Important - This report is required by N.H. Developmental Disabilities Council each January. Order 4-ply paper: original for the Special Education and three (3) copies for N.H. Developmental Disabilities Council.

SDE SPEDIS
STATE OF NEW HAMPSHIRE
REPORT NO. 9

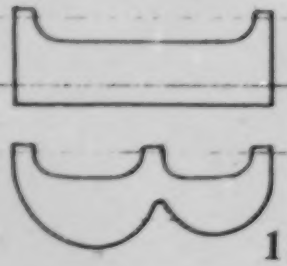
INCIDENCE OF SUPPORTIVE SERVICES
WITHIN DEVELOPMENT DISABILITIES

DATA AS OF 03/17/77
PROCESSED 03/17/77

SUPERVISORY UNION NO. 2

D E V E L O P M E N T A L D I S A B I L I T I E S

	RETARDATION: SEVERE		MODERATE		MILD		CEREBRAL PALSY		AUTISM		EPILEPSY		DYSLEXIA		NONE		UNKNOWN	
SUPPORTIVE SERVICES	IND	PRO	IND	PRO	IND	PRO	IND	PRO	IND	PRO	IND	PRO	IND	PRO	IND	PRO	IND	PRO
SPEECH & LANG THERAPY					1	1					1	1	1	1	8	8		
OCCUPATIONAL THERAPY															1	1		
PHYSICAL THERAPY																		
PERS.CLASRM/AID-HANDCAP																		
INDIVIDUAL COUNSELING					1										6	6	1	1
INDIV. PSYCH. TREATMENT															1	1		
FAMILY COUNSELING							1								1			
MED. SUPPORT TREATMENT															2	2		
PROSTHETIC DEVICES																		
DIAGNOSTIC SERVICES					4	3	1	1					1	1	11	10		
INDIVIDUAL TUTOR					2	1									10	9		
NO SUPP. SERV. NEEDED					27	30	8	9	5	5	4	4	8	8	88	83	24	24



Title - Census of Learning Environments within Developmental Disabilities

Confidentiality - The information in this report is not personally identifiable.

Description - This report generates a one (1) page census of developmental disabilities for each supervisory union, plus a final state census page.

- The data is compiled from all active student records on the SPEDIS master file. Discharged student records are bypassed.

- The program determines developmental disability by first checking intellectual handicap on the student served. If this is blank, it checks the developmental disability field. If this field is also blank, the student is added to the unknown count.

- Column Heading definitions:

  "IND" - Indicated

  "PRO" - Provided

Options - There are no options available for this report.

Important - This report is required by N.H. Developmental Disabilities Council each January. Order 4-ply paper: original for the Special Education and three (3) copies for N.H. Developmental Disabilities Council.

SDE SPEDIS
STATE OF NEW HAMPSHIRE
REPORT NO. C

CENSUS OF LEARNING ENVIRONMENT
WITHIN DEVELOPMENT DISABILITIES

SUPERVISORY UNION NO. 2

DATA AS OF 03/17/77
PROCESSED 03/17/77

DEVELOPMENTAL DISABILITIES

LEARNING ENVIRONMENT	RETARDATION SEVERE IND	RETARDATION SEVERE PRO	RETARDATION MODERATE IND	RETARDATION MODERATE PRO	RETARDATION MILD IND	RETARDATION MILD PRO	CEREBRAL PALSY IND	CEREBRAL PALSY PRO	AUTISM IND	AUTISM PRO	EPILEPSY IND	EPILEPSY PRO	DYSLEXIA IND	DYSLEXIA PRO	MORE IND	MORE PRO	UNKNOWN IND	UNKNOWN PRO	TOTAL IND	TOTAL PRO
REGULAR CLASS					1	1					1	1			12	13	3	3	17	18
REGULAR CLASS SAME BLDG																	1	1	1	1
REG/SPEC CLASS PART TIME					1	1	1	1					1	1	3	3			6	6
SPEC/REG CLASS PART TIME					1	1									2	2			3	3
SPECIAL CLASS					3	3							1	1	2	1			6	5
WORK STUDY																				
INCIVIC NON/SCHL ENV ED PROG																				
NON/PUB DAY/SCHL-NORM STUDNT															1	1			1	1
NON/PUB RES/SCHL-NORM STUDNT																				
PRE/SCHL PROG-NORM STUDNT																				
HOME & SCHOOL																				
SHORTENED SCHOOL DAY																				
PUBLIC DAY-SCHOOL 4 HANDICAP																				
NON/PUBLIC DAY-SCHL 4 HANDCAP					1	1	1	1	1	1					1	1			4	4
SHELTERED WORKSHOP																				
PUBLIC RES/SCHL 4 HANDICAPPED																				
NON/PUB RES/SCHL 4 HANDICAP															3	3			3	3
PROG 4 PRE-SCHL AGE CHILDREN																				
INFANT STIMULATION PROGRAM																				
WAIT/APP/PROG ASSIGN AT HOME																				
WAIT/APP/PROG ASIGN-INST/HOSP																				
WAIT/APP/PROG ASIGN-REG/CLASS																				
UNKNOWN															6		1	1	1	1
TOTALS					7	7	2	2	1	1	1	1	2	2	24	24	5	5	42	41

SECTION IIb.

Additional Reports Also Available

These reports were created to answer special one-time requests for information not originally available on formatted SPEDIS reports.

To request one of these reports, send a memorandum to:

Mr. Paul Raphael Lepesqueur
SPEDIS Supervisor
Special Education Section
105 Loudon Road, Building #3
Concord, New Hampshire 03301

Title of Reports

1. List of Special Education School District Contact Individuals
2. Census by Language (Sequenced by School District)

SECTION IIc.

How to Request New Reports

If there is a need to have information from the SPEDIS master file not presently available on formatted reports, the following procedure must be followed:

(1) Write a memo to the SPEDIS supervisor outlining data required, the format of the report (if possible), when it is needed, and if this report will be needed more than once.

(2) The supervisor will review the request and inform the Director of Special Education for his approval. The supervisor will contact the user to confirm the request.

(3) The supervisor will make an informal contact with Centralized Data Processing (CDP) to discuss their availability.

(4) A formal request for service is submitted to CDP. CDP will develop an estimate of time and cost to produce the report. A sample of CDP's required form is enclosed.

Include a cover letter to the Director of CDP from the Director of Special Education. A copy should go to the Manager of the Development Division of CDP.

(5) A final review between the supervisor and the Director, and contact with the user, will occur before allowing CDP to carry out the request.

CENTRALIZED DATA PROCESSING

PRELIMINARY STUDY QUESTIONNAIRE

The following information is required of a State Agency to support a request for data processing services by CDP. This information will also be used by the Priority Review Committee in their preliminary evaluation of priority status. Submit completed questionnaire to the Director of Data Processing.

AGENCY NAME _____ DATE _____

ADDRESS _____ TEL. _____

TITLE OR SUBJECT _____

_____

STATEMENT OF OBJECTIVES _____

_____

_____

_____

TYPE OF SERVICE:
(Check as Applicable)

- ☐ New Computer Application
- ☐ Modify Existing Application
- ☐ Expand Existing Application
- ☐ Upgrade Existing Non-Computer System
- ☐ Other - Please Attach Details

REASON FOR REQUEST:
(Check as Applicable)

- ☐ Cut Current Operating Cost
- ☐ Avoid Future Operating Cost
- ☐ Workload Beyond Current Capability
- ☐ Mandated by Statute
- ☐ Other - Please Attach Details

STATEMENT OF FUNDING AVAILABILITY _____

_____

_____

_____

AGENCY CONTACT _____ TEL. _____

AGENCY HEAD _____ TITLE _____
(Signature)

SECTION III

CLERICAL RESPONSIBILITIES FOR SPEDIS

SECTION IIIa.

Clerical and Control Procedures

The SPEDIS source documents that are completed in the field are delivered to the Special Education Section. These forms should be reviewed for errors to reduce the turn around discovery of errors by the computer. The correction of such errors will also allow the addition of new data onto the master file sooner. Edit requirements for the SPEDIS input transactions are enclosed.

The documents should be separated by type and counted before submitting them to CDP for keypunching. Documents should be sent to CDP once a month; this schedule may change if the volume of documents being returned is large or there is a need to meet an urgent request for current information.

The SPEDIS computer system can be divided into two segments:

Update/Edit - This is called Procedure 010. Each time a systems update is to be run, only Procedure 010 can be used.

Reports - These include Procedures 020 through 090. To produce one or more reports, use the appropriate procedure and report numbers.

Detailed explanations and samples of forms required by CDP to request service are contained in Part II (In-House Manual).

Transaction Log

A log is maintained to record the number of transactions sent for key-punching and the date they were sent. This should be checked against the Transaction Activity Report totals page. The report will also print totals for each component of the master file (building, financial, personnel, and student). These should be recorded on the log after each cycle is run.

Report Log

When requests are made for one or more SPEDIS reports, enter the date, the report number and the name of the person or agency who made the request. When the report is delivered by CDP, enter the return date. This will assure that all requests are accounted for and that CDP has completed its task.

NUPDATE PROGRAM SPECIFICATIONS

EDIT REQUIREMENTS

Transaction Type

11

Data Items Required for Add - Social Security #, Last Name, First Name, Sex, Birth Date (all above must be coded)

Social Security # - numeric test

Names (Last & First) - not blank

Sex - M or F

Birth Date - YY
MM - (01-12) range test
DD - (01-31)

Birth Year must be less than processing year

Data Items Required for Chg. or Add - School Dist. - blank or numeric

Supervisory Union - blank or numeric

Special Ed. Region - blank or numeric

NOTE: move names if not blank

Sex must be blank or M or F

Birth Date must be blank or valid

Salary must be blank or numeric

Occupation code must be blank or valid range

Highest Degree code must be blank or valid range

Employed by Public School District - must be blank, Y or N

Years experience - must be blank or numeric

NUPDATE PROGRAM SPECIFICATIONS (cont.)

Transaction Type

12 - Handicap code - must be blank or valid range

Associated Percent of Times for Handicap codes must not be greater than 100

Associated Percent of Time for Learning Environment codes must not be greater than 100

Total Percent of Times for all Learning Environments must be equal to Total Percent of Times for all Handicap codes

NOTE: * in pos. 80 of transaction 12 is used to blank out all handicap and learning environment data for that particular employee.

Position 80 must be * or blank

NUPDATE PROGRAM SPECIFICATIONS (cont.)

Transaction Type

21

Required data items for Add are: - Student ID, Last Name, First Name,
Sex, Date of Birth.

Birth Date, Sex and student name can be blank for changes

Sex code M or F (may be blank for change)

Birth Date - YY
MM (01-12) range test
DD (01-31)

Birth year must be less than processing year for Trans. 21

Language other than English must be within valid range or blank

School District of Residence must be blank or numeric

Transaction Type

22 - Zip code must be blank or numeric

Transaction Type

23 - Handicap code if not blank must be valid within range

Secondary Handicaps if not blank must be valid within range

Examiner codes must be valid within range if not blank

Examiner code not valid for handicap

Examiner code must have a valid associated month and year

Learning Environment indicated if not blank must be valid within range

Hours per week indicated with no associated Learning Environment is an error

Supportive Service codes must be valid within range if not blank

Date of Placement Evaluation must be valid if not blank

Developmental Disability must be valid if not blank

Examiner coder not blank and Handicap code blank

Transaction 23 Notes:

1. * in the 1st position of any array will blank out all data elements in that array on the master. The arrays are: Secondary Handicaps, Examiners, Learning Environments indicated, Supportive service codes indicated.

2. To change any data element in the above arrays, the entire array must be codes.

3. If after passing the edit, the Transaction handicap code is not blank and the transaction Examiner codes are all blank, then all Examiner codes on the corresponding master record are blanked out.

Transaction Type

31 - County must be blank or numeric

Supervisory Union blank or numeric

Location Union blank or numeric

School District Union blank or numeric

Town/City Union blank or numeric

Facility Union blank or numeric

Special Ed. Region blank or numeric

Date service began must be blank or valid

Learning Environments Provided if not blank must be valid within range

Hours per week of associated Learning Environment must be blank or numeric

Supportive Service codes provided must be valid within range if not blank

Reason for not receiving Special Service must be valid within range if not blank

Tuition and Fees is blank or numeric

Charge to Parents must be blank, Y or N

89-313 question must be blank, Y or N

Transaction 31 Notes:

1. See Transaction 23 notes
2. If * coded for Reason for Not Receiving Special Services, then the data item will be blanked out.
3. If * coded for date service began (in 1st position), then this data item will be blanked out.

Transaction Type

32	- Reason for Discharge must be blank or valid within range
	Date of Discharge must be blank or valid

Transaction 32 Notes:

1. If * coded in 1st position of either of the above date items, then both fields will be blanked out.

NUPDATE PROGRAM SPECIFICATIONS (cont.)

Transaction Type

51 - School District must be numeric for 51

Supervisory Union must be blank or numeric for 51

Special Ed. District must be blank or numeric

NOTE: If other fields are non-blank, they will be moved to corresponding master data items.

Transaction Type

52 - Disability type must be numeric and 01 thru 12 for 52

Cost Categories must be all blank or numeric for 52

NOTE: If not blank, numerics are moved to corresponding data items in the master

Transaction Type

53 - Disability Type must be numeric and 13 thru 17 for 53

Cost categories 53 - same as cost categories 52

Transaction Type

54 - Learning Environment must be numeric and 01 thru 12 for 54

Cost categories 54 - same as cost categories

Transaction Type

55 - Learning Environment must be numeric and 13 thru 23 for 55

Cost categories 55 - same as cost categories 52

NUPDATE PRO[illegible]AM SPECIFICATIONS (cont.)

Transaction Type

71 - Building Number not numeric for 71
Special Ed. District must be blank or numeric

NOTE: All other data items are optional (if not blank, they are moved to master.

Transaction Type

72 - Zip code blank or numeric
Supportive service codes blank or valid within range

NOTE: Street and Town/City fields are optional

Transaction Type

73 - Sex must be blank or M, F, or B
Low Age Range field must be blank or numeric
High Age Range field must be blank or numeric
Handicaps served must be blank or valid within range
Learning Enviornments must be blank or valid within range
89-313 facility must be blank, Y or N
No. of students served must be blank or numeric
Next review approval Date must be valid date or blank

Transaction 73 Notes:

1. * in the 1st position of handicap or Learning Environment arrays will blank out all data elements in that array on the master

2. * in the 1st position of 89-313 facility, No. of students served and next review approval date will blank out those fields on the master

3. To change any data element in the arrays above the entire array must be coded.

SECTION IIIb.

Transaction Activity Report

The Special Education Control Group will receive a computer-generated Transaction Activity Report as output from the execution of the editing/ updating procedures of the SPEDIS System.

This report will contain a listing of all of the transactions processed in the cycle. A Transaction is defined as a specific quantity of information that is inputted to the computer. A single source document (input form) can generate more than one transaction. These transactions contain portions or sections of information that make up the source document.

The Transaction Activity Report is arranged to reproduce an image of the input transactions on the left side of the page and error numbers (if any) on the right-hand side of the page. A sample of such a report is enclosed.

The Control Group will use the error portion in conjunction with the list of error codes to resubmit a correction as required. The List of Error Codes is also enclosed.

Another function of the Special Education Control Group is to monitor and control the flow of paperwork between the Department of Education and CDP as well as the flow between the Department and the teachers, Directors of Special Education, Specialists, etc. who will be filling out forms for eventual input to the data bank.

As an aid in performing this function, the computer-generated transaction activity report contains on the last page a summary of the transactions that have been processed in the last cycle. In tabular form, it shows the

action taken (accepted, rejected) for each of the transaction types. Totals are also shown.

These totals should be checked against a log of the number of transactions sent to CDP for processing. This log should be organized in such a way that it is easily compared to the computer-generated summary page. In addition, the log should contain the dates that documents were sent to and received from CDP.

It will also be the responsibility of the Control Group to request at the proper time that report programs be run. These requests should be coordinated with the processing of updating transactions when it is necessary to have the report current as of the last update cycle. The procedures to be followed for requesting that a particular report run by CDP are covered in Book II (In-House Manual).

SDE SPEDIS
STATE OF NEW HAMPSHIRE
REPORT NO. EDIT AND UPDATE

TRANSACTION ACTIVITY REPORT

PAGE 1
DATA AS OF 12/07/76 001
PROCESSED 12/07/76 105852

```
        0         1         2         3         4         5         6         7         8    ERROR CODES
        12345678901234567890123456789012345678901234567890123456789012345678901234567890

        0093000000000036  FRANCES HICKS SCHOOL                                          71A
        0093000000000303 MAIN STREET             BRATTLEBORO     1134501020304           72
        0093000000000303MR 71765J60714                  c8091011121314161718NJ2000877    73
        0093000000000303MR  MARCEAU         MARCEL      5556666                          74
        0236523363200017MT CAESAR                                                        71A
        0238523363200302 MAIN STREET             SWANZEY         0341210090807060550403  72
        0238523363200300F10201716151413121110090807061918171615141312111ONJ0150977     73
        0239523363200305MS  ROGERS          GINGER      3334444                          74
        0286000000001017NEW HORIZONS WORKSHOP                                            71A
        0286000000000101 MAIN STREET             KEENE           0343101020304050607080  72
        0286000000000101MR 3210102030405060708091011120102030405060708091010900677     73
        0289000000001017MR  WAYNE           JOHN        1112222                          74
        0299000000005017KEENE STATE COLLEGE        PRE-SCHOOL CLINIC                    71A
        0299000000005304 MAIN STREET             KEENE                   0506071011      72
        0299000000005304MR 3121010203040506070809101112010203040506070809101000750677  73
        0299000000005004MR  ERVING          JULIUS      7779888                          74
```

SJE SPEDIS
STATE OF NEW HAMPSHIRE
REPORT NO. EDIT AND UPDATE

TRANSACTION ACTIVITY REPORT

DATA AS OF 10/26/76 002
PROCESSED 10/26/76 135219

```
0        1         2         3         4         5         6         7         8    ERROR CODES
12345678901234567890123456789012345678901234567890123456789012345678901234567890
F1130107CONWAY                          WILSON    ED        1112222   51A  006
F113 11  035000    005100    005200    005360    005400    005500         52
F113 07  003700    003800    003900    004000    004100    004200         52
F113 06  003100    003200    003300    003400    003500    003600         52
F113 05  002500    002600    002700    002800    002900    003000         52
F113 04  001900    002000    002100    002200    002300    002400         52
F113 01  000100    000200    000300    000400    000500    000600         52
F113 03  001300    001400    001500    001600    001700    001800         52
F113 02  000700    000800    000900    001000    001100    001200         52
F113 13  001000    002000    003000    004000    005000    006000         53
F113 17  000010    000020    000030    000040    000050    000060         53
F113 15  001500    002500    003500    004500    005500    006500         53
F113 03  001300    001400    001500    001600    001700    001800         54
F113 01  000100    000200    000300    000500    000700    000900         54
F113 12  001111    002222    003333    004444    005555    006666         54
F113 06  003100    003200    003300    003400    003500    003600         54
F113 10  000100    000200    000300    000500    000700    000900         55
F113 13  001000    002000    003000    004000    005000    006000         55
F113 20  000100    000200    000300    000500    000700    000900         55
F113 23  000100    000200    000300    000500    000700                   55  553
F113 22  000100    000200    000300    000500    000700    000900         55
F2590105HOLLIS                          DE ROSE   BILL      2121212   51A
F259 03  001300    001700    002000    000175    000250    001800         52
F259 01  001000    001700    002000    000175    000250    001800         53  530
F259 01  001300    001700    002000    000175    000250    001800         54
F3570105MILFORD                         CARLIN    PAUL      2121212   51A
F357 01  001000    001700    002000    000175    000250    001800         52
F357 11  005000    005100    005200    005300    005400    005500         52
F357 15  001500    002500    003500    004500    005500    006500         53
F357 01  001000    001700    002000    000175    000250    001800         54
F357 18  000100    000200    000300    000500    000700    000900         55
```

SDE SPEDIS
STATE OF NEW HAMPSHIRE
REPORT NO. EDIT AND UPDATE

TRANSACTION ACTIVITY REPORT

DATA AS OF 10/26/76 002
PROCESSED 10/26/76 135210

0 1 2 3 4 5 6 7 8								ERROR CODES
12345678901234567890123456789012345678901234567890123456789012345678901234567890								
P100000000025901		ALLEN	VM0202421700004	Y		Y		11A
P100000010025901		ALDEN	VM0202421700004	Y		Y		11A
P111223333111301111		FRANK	JM0112411000001	Y		Y		11A
P111223333110401012			1563004078					12
P112223333113011111		BOB	DM0112411500002	Y		Y		11A
P113223333113911122		AL	MM0121412000003	Y		Y		11A
P113223333124501113			1703030803009030					12
P115223333113011133		PHIL	RM0202421400005	Y		Y		11A
P116223333113011133		MARGARET	RF0202421200006	Y		Y		11A
P117223333113014441		ED	VM0202421500007	Y		Y		11A
P118223333113011155		RAYMOND	YM0202421	N		N		11A
P123223333113011177		PHIL	MM0202421000	01Y		Y		11A
P200000000035701		ALDEN	VM0202421700004	Y		Y		11A
P200000000035701		ALLEN	VM0202421700004	Y		Y		11A

0 1 2 3 4 5 6 7 8	ERROR CODES
1234567890123456789012345678901234567890123456789012345678901234567890	
S6211367 [redacted] RICKY NH05177GMR [redacted] RAYMOND 363 21A	
S6211367 [redacted] WEST SWANZEY 03469 22	
S6211367 [redacted] 0827 1011 10137699 23	
S6211367 [redacted] 0327 1011 NN 31	
S6211371 [redacted] JASON MM09257GMR [redacted] KEVIN 363 21A	
S6211371 [redacted] EAST SWANZEY 03446 22	
S6211371 [redacted] 03270810078211011 10137699 23	
S6211375 [redacted] 0327 1011 NN 31	
S6211511 [redacted] PETER WM13036GMRS [redacted] PETER 363 21A	
S6211511 [redacted] EAST SWANZEY 03446 22	
S6211511617 011076 0127 0507 10127699 23	
S6211516 [redacted] 0127 01 NN 31	
S6211599 [redacted] JILL FG51766MRS [redacted] FRANCES 573 21A	
S6211599 [redacted] ASHUELOT 03470 22	
S6211599 [redacted] 1730 05 07167699 23 233	
S6211599 [redacted] 173 05 01603NN 31	
S6211600 [redacted] DAVID M041569MR [redacted] ANTHONY 573 21A	
S6211600 [redacted] ASHUELOT 03441 22	
S6211607 [redacted] 1438 0105 09157699 23 233 233	
S6211607 [redacted] 143 0105 09300NN 31	
S6211611 [redacted] MATTHEW M051569MRS [redacted] CATHY 363 21A	
S6211611 [redacted] WEST SWANZEY 03469 22	
S6211611613 140575 1438 12 05167599 23	
S6211611 [redacted] 143 12 00542YY 31	
S6211631 [redacted] MICHAEL M122670MRS [redacted] JUNE 363 21A	
S6211631 [redacted] TROY 03465 22	
S6211631113 140575 1815 05 08187599 23	
S6211631 [redacted] 1815 05 00000NN 31	
S6211640 [redacted] ABIGAIL F091972MR [redacted] ALAN 363 21A	
S6211640 [redacted] SURRY 03431 22	
S6211640919 140575 1815 05 05167510 23	
S6211640 [redacted] 1815 05 00300NN 31	
S6211650 [redacted] KIMBERLY MF030165MR [redacted] JOSEPH 303 21A	
S6211650 [redacted] FITZWILLIAM 03447 22	
S6211650 [redacted] 0836 07167699 23	
S6211650 [redacted] 0130 01 01395NN 31	
S6211660 [redacted] ALFRED M070567MR [redacted] ALFRED 363 21A	
S6211660 [redacted] NO SWANZEY 03431 22	
S6211660 [redacted] 0830 01 07157536 23 233	
S6211660 [redacted] 083 01 00953NY 31	
S6211670 [redacted] JAMES M012256MR [redacted] FRANK 03573 21A	
S6211670 [redacted] ASHUELOT 03441 22	
S6211672 [redacted] 1536 050788 09177599 23	
S6211672 [redacted] 1536 050788 01221NN 31	
S6211680 [redacted] WAYNE M112760MR [redacted] KENNETH 13573 21A	
S6211680 [redacted] WINCHESTER 03470 22	
S6211680 [redacted] 1536 0511 10317599 23	
S6211680 [redacted] 1536 05 01221NN 31	
S6211690 [redacted] KEVIN M120154MR [redacted] KENNETH 09573 21A 004	
S6211690 [redacted] WINCHESTER 03470 22 004	
S6211690 [redacted] 1536 05040302010900179999 23 004	
S6211690 [redacted] 1536 05040302010900179999 31 004	
S6211730 [redacted] BETH F12155MR [redacted] JOHN 06363 21A	

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TRANSACTION TOTALS

TRANS TYPES	11	12	21	22	23	31	32	51	52	53	54	55	71	72	73	74	TOTALS
ACCEPTED	0	0	16	16	13	16	0	2	0	0	0	0	4	4	4	4	79
REJECTED	0	0	1	1	4	1	0	0	3	0	0	0	0	0	0	0	7
UNKNOWN REJECTED																	0

TRANSACTION TOTAL 000086

MASTER RECORDS -IN 000000
-CREATED 000030
-DELETED 000000
-OUT
-B 000004
-F 000010
-P 000000
-S 000016
TOTAL 000030

LIST OF ERROR CODES
(To Accompany Transaction Activity Report)

ERROR CODE	TRANSACTION	MESSAGE
001	ALL	Invalid Add - for example, when changes follow a previous Add that was rejected
002	ALL	Duplicate transactions with the same key
003	ALL	Invalid Transaction code for File ID
004	11,21,51,71	Maintenance code must be 'A' when creating a record in the file
005	11,21,51,71	Delete with no match (delete has Add key)
006	11,21,51,71	Matched Add
007	ALL	File ID code invalid
008	11,21,51,71	Invalid maintenance code
010	71.72,73	Supervisory Union is 98 or 99 and required transaction fields not blank. The required fields are : County, Location, School District, Town/City

ERROR CODES (CONT.)

ERROR CODE	TRANSACTION	MESSAGE
100	11	Social Security # must be numeric
101	11	Last or First Name invalid for Add
102	11	Sex Code invalid for Add
103	11	Birth Date invalid for Add
104	11	Birth Year must be less than processing year
107	11	Sex code invalid
108	11	Birth Date invalid
109	11	School District invalid
110	11	Supervisory Union invalid
111	11	Special Ed. Region invalid
112	11	Salary invalid
113	11	Occupation code invalid
114	11	Highest Degree code invalid
115	11	Employed by Public School District invalid
116	11	Years Experience invalid

ERROR CODES (CONT.)

ERROR CODE	TRANSACTION	MESSAGE
130	12	Social Security Number not numeric for Trans 12
131	12	Handicap or Learning Environment data not coded
132	12	Handicap code- must be blank or valid range
133	12	Handicap Percent of Time - invalid for associated handicap code
134	12	Associated Percent of Times for Handicap codes greater than 100
135	12	Percent of Time coded with no associated handicap specified
136	12	Learning environment code must be blank or valid within range
137	12	Associated Percent of Time for Learning Environment codes greater than 100
138	12	Percent of Time coded with no associated Learning Environment specified
139	12	Total Percent of Times for all Learning Environments not equal to Total Percent of Times for all Handicap codes
140	12	Position 80 must be * or blank
143	12	Learning Environment Percent of Time - Invalid for associated Learning Environment code
144	12	Either Handicap data or Learning Environment data is non-blank and pos. 80 is coded '*'

ERROR CODES (CONT.)

ERROR CODE	TRANSACTION	MESSAGE
200	21	Student ID not numeric for Trans 21 thru 23
201	21	Check digit invalid for Student ID
202	21	Last Name, First Name not blank for Add
203	21	Sex code not M F or Blank (may be blank for change only
204	21	Birth Date - YY Range Test Must be MM (01-12) Valid DD (01-31)
210	21	Birth Year must be less than processing year for Trans 21
211	21	Language other than English must be within valid range or blank
212	21	School District of Residence must be blank or numeric
213	21	Special Ed. Region of Residence must be blank or numeric

ERROR CODES (CONT.)

ERROR CODE	TRANSACTION	MESSAGE
230	23	Handicap code if not blank must be valid within range
231	23	Secondary Handicaps if not blank must be valid within range
232	23	Examiner codes must be valid within range if not blank
233	23	Examiner code not valid for handicap
234	23	Examiner code must have a valid associated month and year
235		Learning environment indicated if not blank must be valid within range
236	23	Hours per week of associated Learning Environment must be blank or numeric
237	23	Hours per week indicated with no associated Learning Environment code is an error
238	23	Supportive Service codes must be valid within range if not blank
239	23	Date of Placement Evaluation must be valid if not blank
240	23	Developmental Disability must be valid if not blank
241	23	Examiner codes not blank and handicap code is blank

ERROR CODES (CONT.)

ERROR CODE	TRANSACTION	MESSAGE
300	31	County must be blank or numeric
301	31	Supervisory Union blank or numeric
302	31	Location blank or numeric
303	31	School District blank or numeric
304	31	Town/City blank or numeric
305	31	Facility blank or numeric
307	31	Date service began must be blank or numeric
309	31	Learning Environments provided if not blank must be valid within range
310	31	Hours per week of associated Learning Environment must be blank or numeric
311	31	Hours per week provided with no associated Learning Environment code is an error
312	31	Supportive service codes provided must be valid within range if not blank
313	31	Reason for not receiving Special Services must be valid within range if not blank
314	31	Tuition and Fees is blank or numeric
315	31	Charge to Parents must be blank, Y or N
316	31	P.L. 89 question must be blank, Y or N

ERROR CODES (CONT.)

ERROR CODE	TRANSACTION	MESSAGE
350	32	Reason for Discharge must be blank or valid within range
351	32	Date of Discharge must be blank or valid

ERROR CODES (CONT.)

ERROR CODE	TRANSACTION	MESSAGE
510	51	School District must be numeric for 51 thru 55
511	51	Supervisory Union must be blank or numeric for Region
512	51	Special Ed. Region must be blank or numeric
520	52	Disability type must be numeric and 01 thru 12 for 52
521	52	Cost Categories must be all blank or numeric for note: if not blank numerics are moved to corresponding data items in the master
530	53	Disability type must be numeric and 13 thru 17 for 53
531	53	Cost categories 53 - same as cost categories 52
540	54	Learning Environment must be numeric and 01 thru 12
541	54	Cost categories 54 - same as cost categories 52
550	55	Learning Environment must be numeric and 13 thru 22
551	55	Cost Categories 55 - same as cost categories 52

ERROR CODES (CONT.)

ERROR CODE	TRANSACTION	MESSAGE
710	71	Building Number not numeric for 71, 72 or 73
711	71	Special Ed. Region must be blank or numeric NOTE: All other data items are optional (if not blank, they are moved to master)
720	72	Zip code blank or numeric
721	72	Supportive service codes blank or valid within range NOTE: Street and Town/City fields are optional
730	73	Sex must be blank or M, F, or B
731	73	Low Age Range field must be blank or numeric
732	73	High Age Range field must beblank or numeric
733	73	Handicaps served must be blank or valid within range
734	73	Learning Environments must be blank or valid within range
735	73	P.L. 89 facility must be blank, Y or N
736	73	No. of students served must be blank or numeric
737	73	Next review approval Date mu. be valid date or blank

SECTION IV

INPUT TRANSACTIONS
AND
DIRECTIONS

Preparation of SPEDIS -

STUDENT FORM
STUDENT PLACEMENT FORM
SCHOOL DISTRICT CONTACT DATA

When entering or changing any information on the forms, always make clear and bold entries to avoid confusion and/or misinterpretation. Always keep in mind that the validity and reliability of all data and reports received by you is largely dependent upon your diligence in preparing your input forms accurately.

Please limit your entries to the specified number of characters or boxes, i.e., if a student's last name is 15 characters long, enter only the first 14 letters.

All numeric responses must be entered with preceding zeros, i.e., # students = 30 must be entered:

0	3	0

All alphabetic responses must begin at the far left of the column with trailing blanks, i.e.:

Teacher Name = Simmons - must be entered:

S	I	M	M	O	N	S				

STUDENT FORM -

This form consists of two pages and includes transaction # 21, #22, and #23.

Transaction 21

Student ID - Enter a student's number from the list of numbers that have been provided to the district by the SDE Control Group. After entering the number, check it off to indicate it has been used so it will not be assigned to another student. You may also wish to enter the student's name opposite the number on your list for additional verification.

Maintenance Code - When filling out the form initially for a student, enter A. Use C when updating information on an individual student.

Last Name - Some students' names may be longer than the space allowed. Fill in only as many characters as space allows.

First Name - Make sure to enter the student's legal name.

M.I. - Leave empty if there is no middle initial.

Sex - Enter the character M or F.

Date of Birth - Make sure to add any preceding zeros, i.e., February 3rd, 1970 =

02	03	70

Parent/Guardian Title, Last Name, First Name - This entry should correspond with the person who signed the "Annual Statement of Placement and Parental Consent to Placement" form.

Language Other than English - Leave empty if only English is used by the student or in the home. If a language other than English was the student's first language, is used by the student outside school, or is used by others in the home, enter the code of the specific language in Exhibit I. Note that "American Sign Language" is included here.

District of Student Residence - Enter district number provided by Division of Administration.

Special Education Region of Residence - Enter code for Special Education Region in which student lives (Exhibit XIII).

Transaction 22

Student ID - Check to make sure you have entered the same number as in Transaction 21.

Number and Street
City
Zip Code - Enter a mailing address. Leave empty boxes to indicate spaces.

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New Hampshire State Department of Education
Division of Vocational Rehabilitation
Special Education Section

105 Loudon Road — Bldg. #3
Concord, N.H. 03301 603 271-3741

STUDENT FORM — SPEDIS

(1) S (2) Student I.D. (78) Trans. Type 2 1 (80) Maint. Code A - Add C - Correct

(9) STUDENT Name, Last (23) Name, First (34) M.I.

(35) Sex F - Female M - Male (36) Date of Birth Month Day Year (42) Parent/Guardian Title Mr. Mrs. Miss Ms.

(46) PARENT/GUARDIAN Name, Last (60) Name, First

(71) Language Code (73) District of Residence

LANGUAGE OTHER THAN ENGLISH CODES
01 - French
02 - Spanish
03 - American Sign Language
04 - Greek
05 - Finnish
06 - Italian
07 - Portuguese
08 - Polish
09 - Japanese
10 - Chinese
11 - Vietnamese
12 - German
13 - Other

---

(1) S (2) Student I.D. (78) Trans. Type 2 2

(9) Student Mailing Address Number and Street

(34) City

(49) Zip

Transaction 23

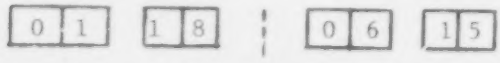
Student ID - Check to make sure this number corresponds to that in Transactions 21 and 22.

Handicapping Condition Code - The lists of handicapping condition codes and definitions are in Exhibits III and IV. Enter the code of the student's primary handicap. If there are additional handicaps, enter the code(s) in the succeeding boxes.

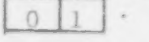
Examiner Code - Enter the code of the legally qualified examiner who determined each handicapping condition. Codes are in Exhibit V. Those examiners who are legally qualified to make the determination for each handicapping condition are listed in Exhibit VI. If the determination was not made by one of those listed as "legally qualified," leave the spaces empty. If no record of the examiner can be found, leave the spaces empty.

Examiner - Month, year. Enter the month and year of the examination made by this examiner. Remember to use preceding zeros. If Examiner code is entered, a date must also be entered. A handicapping condition code must also be entered.

Learning Environment Indicated - Enter code(s) of the least restrictive learning environments recommended by the pupil placement team, regardless of whether the environment is provided at this time. Codes are listed in Exhibit VII. For each code, enter the recommended hours per/week. Remember to use preceding zeros., i.e., for a student who is assigned to a regular class mornings and a work study program afternoons, you might enter

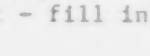


Some of the hour figures will be approximate.

Supportive Services Indicated - Enter the codes for any of these services recommended by the pupil placement team, regardless of whether they are provided at this time, i.e., for a student for whom speech therapy is recommended, enter 

. If a recommended service does not appear in the list of codes, leave the space blank temporarily. The codes appear in Exhibit VIII.

Date of Placement Evaluation - enter the date of the meeting indicated on page one of the "Annual Statement of Placement."

Developmental Disability - If the student's handicapping condition(s) includes a clinical diagnosis of cerebral palsy, epilepsy, autism or dyslexia, include the appropriate code listed in Exhibit IX. If none of these four conditions is present - fill in 

for "none."

In Transaction #23, when any information is corrected or changed for examiner, learning environment, or supportive service, you must restate all the information on the line or the line will be blanked out.

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New Hampshire State Department of Education
Division of Vocational Rehabilitation
Special Education Section

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Concord, N.H. 03301 603 271-3741

STUDENT FORM — SPEDIS

Trans. Type: 2 3

(78)

(1) S (2) Student I.D.

(9) Primary Handicap Code (11) Secondary Handicaps Code (13) Code (15) Code

HANDICAP (DISABILITY) CODES

Intellectual Handicap
01 - Severe Retardation
02 - Moderate Retardation
03 - Mild Retardation

Physical Handicap
04 - Blindness
05 - Visual Impairment
06 - Deafness
07 - Hard of Hearing
08 - Mobility Handicap
09 - Speech and Language Handicap

10 - Severe Learning Disability
11 - Moderate Learning Disability
12 - Mild Learning Disability
13 - Other Health Impairment
14 - Deafness-Blindness
15 - Severe Multiple Handicaps

Emotional Handicap
16 - Severe Emotional Handicap
17 - Emotional Handicap

Examiner

(17) Code (19) Month Year

Examiner

(23) Code (25) Month Year

Examiner

(29) Code (31) Month Year

QUALIFIED EXAMINERS CODES
01 - School Psychologist
02 - Associate School Psychologist
03 - Psychologist
04 - S.A.I.F.
05 - Other Person certified (see directions)
06 - Speech and Hearing Therapist
07 - Speech Pathologist
08 - Board Certified in Otology or Otolaryngology
09 - Audiologist in private practice
10 - Audiologist in a CARF program
11 - Board Certified Psychiatrist
12 - Ophthalmologist
13 - Optometrist
14 - Licensed Physician
15 - Placement Team

Learning Environments Indicated (3 Max.)

(47) Code (49) Hrs/wk. (51) Code (53) Hrs/wk. (55) Code (57) Hrs/wk.

LEARNING ENVIRONMENT CODES
01 - Regular Class
02 - Regular Class in the same building
03 - Regular and Special Class part time
04 - Special and Regular Class part time
05 - Special Class
06 - Work Study
07 - Individual, non-school environment, ed. program
08 - Non-public day school for normal students
09 - Non-public residential school for normal students
10 - Pre-school program for normal students which accepts handicapped
11 - Home and School
12 - Shortened School Day
13 - Public day school for handicapped
14 - Non-public day school for handicapped
15 - Sheltered Workshop
16 - Public residential school for handicapped
17 - Non-public residential school for handicapped
18 - Program for pre-school age children
19 - Infant stimulation program
20 - Waiting for appropriate program assignment at home
21 - Waiting for appropriate program assignment in institution/hospital
22 - Waiting for appropriate program assignment in regular class

Supportive Services Indicated (5 Max.)

(59) Code (61) Code (63) Code (65) Code (67) Code

SUPPORTIVE SERVICE CODES
01 - Speech and language therapy
02 - Occupational therapy
03 - Physical therapy
04 - Personal classroom aide for severely handicapped
05 - Individual counseling
06 - Individual psychiatric treatment
07 - Family counseling
08 - Medical support treatment
09 - Prosthetic devices
10 - Diagnostic services
11 - Individual tutor
12 - No supportive services needed

Date of Placement Evaluation

(69) Month Day Year

(75) Code **Developmental Disability**

DEVELOPMENTAL DISABILITY CODES
10 - Cerebral Palsy
20 - Autism
30 - Epilepsy
40 - Dyslexia
99 - None

STUDENT PLACEMENT FORM -

This form collects information on the actual special education and related services being provided each student.

Transaction 31

Student ID - Check to make sure that numbers on 21, 22, 23 and 31 correspond exactly.

Building Number - This 13-digit number indicates the building to which the student is assigned for his or her educational program. Each public school building in the state already has a number. If the student's assignment is not in a public school building, call 271-3741 for an assigned number.

Date Service Began - Enter the date at which the various program components listed below were actually provided. The date service began should not precede the date of last placement evaluation for purposes of this form.

Learning Environment(s) Provided - Enter the code(s) of the learning environment actually provided for the student. Enter also the number of hours per week the student actually spends in that environment. The codes and hours may be different from the codes and hours which appear in your response to Transaction 23, "Learning Environment(s) Indicated."

Supportive Service(s) Provided - Enter the code(s) of any supportive services actually provided for the student at this time. The code(s) may be different from the codes which appear in your response to Transaction 23, "Supportive Services Indicated."

Reason for Not Receiving Special Education Services - If the student has been diagnosed as handicapped and the placement team has recommended special education services, but the student is not receiving special education services, fill in the code for the most appropriate response. (Exhibit XIV).

Tuition, Fees - Enter the cost of the special education program and related services if the student is assigned to a private school, development center, state institution, private therapies, etc. In cases where the local district may pay only a portion of the fee, attempt to ascertain and enter the total cost. Remember to use preceding zeros, i.e., occupational therapy - $200 =

0	0	2	0	0

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New Hampshire State Department of Education
Division of Vocational Rehabilitation
Special Education Section

105 Loudon Road — Bldg. #3
Concord, N.H. 03301 603 271-3741

STUDENT PLACEMENT FORM — SPEDIS

Trans. Type (78) 3 1

Student Name

(1) S (2) Student I.D.

BUILDING NUMBER: (9) County (10) Sup. Union (12) Location (15) School Dist. (18) Town/City (19) Facility

Date Service Began (22) Month Day Year

Learning Environments Provided (3 Max.)

(42) Code (44) Primary Hrs/wk.

(46) Code (48) Hrs/wk.

(50) Code (52) Hrs/wk.

LEARNING ENVIRONMENT CODES
01 - Regular Class
02 - Regular Class in the same building
03 - Regular and Special Class part time
04 - Special and Regular Class part time
05 - Special Class
06 - Work Study
07 - Individual, non-school environment, ed. program
08 - Non-public day school for normal students
09 - Non-public residential school for normal students
10 - Pre-school program for normal students which accepts handicapped
11 - Home and School
12 - Shortened School Day
13 - Public day school for handicapped
14 - Non-public day school for handicapped
15 - Sheltered Workshop
16 - Public residential school for handicapped
17 - Non-public residential school for handicapped
18 - Program for pre-school age children
19 - Infant stimulation program
20 - Waiting for appropriate program assignment at home
21 - Waiting for appropriate program assignment in institution/hospital
22 - Waiting for appropriate program assignment in regular class

Supportive Services Provided (5 Max.)

(54) Code (56) Code (58) Code (60) Code (62) Code

SUPPORTIVE SERVICE CODES
01 - Speech and language therapy
02 - Occupational therapy
03 - Physical therapy
04 - Personal classroom aide for severely handicapped
05 - Individual counseling
06 - Individual psychiatric treatment
07 - Family counseling
08 - Medical support treatment
09 - Prosthetic devices
10 - Diagnostic services
11 - Individual tutor
12 - No supportive services needed

(64) Code **Reason for not receiving Spec. Educ. Services**

CODES
01 - No program available
02 - On waiting list
03 - Excess tuition cost requested but not received
04 - Too handicapped to qualify
05 - Program not acceptable to parents

Tuition & Fees Dollars (66)

Is there a charge To Parents? (71) Y - Yes N - No

Is pupil eligible for 89-313 funds? (72) Y - Yes N - No

---

(1) S (2) Student I.D.

Reason For Discharge (9) Code

Date of Discharge (11) Month Day Year

Trans. Type (78) 3 2

DISCHARGE CODES
01 - Moved out of state
02 - Service no longer needed
03 - Service refused
04 - Over 21
05 - Deceased
06 - Unknown

Is there a charge to Parents? If the parents contribute to the cost of or are charged for any portion of the student's program recommended by the placement team, enter "y" indicating yes. If the parents are not charged for any portion of the student's special education services, enter "n" indicating no. Do not leave this space empty.

Is Pupil eligible for 89-313 funds? If the student has been discharged from an 89-313-eligible institution, he is eligible for additional school funding. Enter "y" indicating yes and "n" indicating no. A list of 89-313-eligible institutions is found in Exhibit XVI.

Transaction 32

Student ID - Check that the ID numbers for each transaction for this student correspond to the number assigned to this student.

Reason for Discharge - If a student who once received special education services is no longer receiving any special education services, enter the code for the appropriate reason (Exhibit XV). If a student has transferred to another school district in the state, leave this space empty until you receive specific notification.

Date of Discharge - Enter date at which special education services stopped. If student has transferred to another school within the state, leave this space empty until you receive specific notification.

SCHOOL DISTRICT CONTACT DATA

Transaction 51 - to be filled out only by local school districts.

Enter school district number, using a preceding 0 if necessary, i.e., 0 1 2.

Enter supervisory union number, and special education region number (Exhibit XIII).

Enter school district name leaving appropriate spaces.

Enter the name and telephone number of the person in the district who should be contacted about any further information regarding these forms or SPEDIS.

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SCHOOL DISTRICT CONTACT DATA — SPEDIS

(1) F (2) School District (5) Sup. Union (7) Sp. Ed. Reg.

(78) Trans. Type 5 1

(80) Maint. Code
A - Add
C - Change

(9) School District Name

CONTACT INDIVIDUAL

(34) Title (38) Last Name (52) First Name

(63) Telephone Number

Group Transactions

Group transaction forms are designed to facilitate the transmission of new data when more than one student has the same change.

Group Evaluation (transaction 23)

Use this form when more than one student's evaluation indicates no change in handicapping condition, learning environment or services but the date of placement evaluation for these students is the same.

Enter the date of placement evaluation at the top of the page. List the student identification numbers in the appropriate boxes. The student names are not required; they would only be for the use of the school district that completes the form.

Group Transfer (transaction 31)

Use this form when more than one student is transferring to the same building/facility without any other change in placement.

Enter the building number at the top of the page. List the student identification numbers in the appropriate boxes. The student names are not required; they would only be for the use of the school district that completes the form.

Students who have other changes in their evaluation or placement should be coded on the individual SPEDIS forms. Do not list them on group transactions.

Group Discharge (transaction 32)

Use this form when more than one student is being discharged from special education. These students must have the same reason for discharge and the same date of discharge.

Enter the reason for discharge and the date of discharge at the top of the page. List the student identification numbers in the appropriate boxes. The student names are not required; they would only be for the use of the school district that completes the form.

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STUDENT FORM — SPEDIS

Group Evaluation

Date of Placement Evaluation
(69) Month Day Year

Trans. Type (78) 2 3

Student I.D. Student Name

(1) S (2) _____

(1) S (2) _____

(1) S (2) _____

(1) S (2) _____

(1) S (2) _____

(1) S (2) _____

(1) S (2) _____

(1) S (2) _____

(1) S (2) _____

(1) S (2) _____

(1) S (2) _____

(1) S (2) _____

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New Hampshire State Department of Education
Division of Vocational Rehabilitation
Special Education Section

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Concord, N.H. 03301 603 271-3741

STUDENT FORM — SPEDIS

Group Transfer

BUILDING NUMBER

(9) County	(10) Sup. Union	(12) Location	(15) School Dist.	(18) Town/ City	(19) Facility

(78) Trans. Type: 3 1

	Student I.D.	Student Name
(1) S	(2)	
(1) S	(2)	
(1) S	(2)	
(1) S	(2)	
(1) S	(2)	
(1) S	(2)	
(1) S	(2)	
(1) S	(2)	
(1) S	(2)	
(1) S	(2)	
(1) S	(2)	
(1) S	(2)	

New Hampshire State Department of Education
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Special Education Section
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Concord, N.H. 03301 603 271-3741

Facility _____
Handicap _____
Date _____

STUDENT FORM — SPEDIS

Group Discharge

Reason For Discharge (9) Code

DISCHARGE CODES
01 - Moved out of state
02 - Service no longer needed
03 - Service refused
04 - Over 21
05 - Deceased
06 - Unknown

Date of Discharge (11) Month Day Year

Trans. Type (78) 3 2

	Student I.D.	Student Name (Optional)
(1) S	(2)	
(1) S	(2)	
(1) S	(2)	
(1) S	(2)	
(1) S	(2)	
(1) S	(2)	
(1) S	(2)	
(1) S	(2)	
(1) S	(2)	
(1) S	(2)	
(1) S	(2)	
(1) S	(2)	

Preparation of SPEDIS -

BUILDING/FACILITY/AGENCY FORM

When entering or changing any information on the forms, always make clear and bold entries to avoid confusion and/or misinterpretation. Always keep in mind that the validity and reliability of all data and reports received by you is largely dependent upon your diligence in preparing your input forms accurately.

Please limit your entries to the specified number of characters or boxes, i.e., if a student's last name is 15 characters long, enter only the first 14 letters.

All numeric responses must be entered with preceding zeros, i.e., # students = 30 must be entered:

0	3	0

All alphabetic responses must begin at the far left of the column with trailing blanks, i.e.:

Teacher Name = Simmons - must be entered:

S	I	M	M	O	N	S				

BUILDING/FACILITY/AGENCY FORM -

This two-part form is designed to furnish information on the kind and number of students being served, by whom and where. It is also designed to gather data about public and private agencies so that a master resource directory may be produced.

A separate form should be filled out for each building housing special education and related services. For example, a district or union may have a program for students with mild retardation in two separate elementary schools and a program for deaf students housed in the high school. Three forms should be filled out, one representing each facility. If one facility wishes to report using more than one form, then a separate number for each form or program must be secured from the state control.

Transaction 71

Facility Number - Enter here the number of the school building supplied to each district office by the Division of Administration in a school facilities guide. If the building is not a public school building, call the SED control office at 271-3741 which will assign a number.

Special Education Region - Enter the number of the region where the facility stands. See Exhibit II for a listing of these regions and their code numbers.

Facility Name - Enter the full name of the facility or agency. Abbreviate words if necessary. Leave a space between words.

Transaction 72

Facility Number - Enter the appropriate 13-digit code number. Check to make sure the number in Transaction 71 and 72 correspond.

Address - Enter the mailing address to be used by persons seeking service or information about service.

Supportive Services - Enter as many as 8 supportive services offered by this facility to persons under 21. See the form and Exhibit III for a list of services.

Transaction 73

Facility Number - Repeat the number in Transactions 71 and 72.

Sex of Students Served - Indicate whether only males, females, or both males and females are served here.

Age Range of Students Served - Enter ages, i.e., students from the ages of three to eight would be written:

0	3		0	8

Handicaps Served - Enter the codes for as many as 12 handicapping conditions served by this facility. See Exhibit IV for definitions of handicapping conditions.

Learning Environments Provided - Enter the codes for as many as 10 different learning environments that are provided by the facility in serving handicapped students. See Exhibit V for definitions of learning environments.

89-313 Facility - Several facilities in the state are approved for Federal 89-313 funds. See Exhibit VI for a list of 89-313 facilities.

Number of Students Served - Enter the average number of students served at any time this year.

Next Review/Approval Date - Print the month and year of expiration of the latest program approval granted by the N.H. Department of Education.

Transaction 74

Facility Number - Enter the 13-digit number used in Transactions 71, 72, and 73. Make sure the four entries correspond.

Contact Individual - Enter the name of the person who should be contacted regarding further information about services provided by the facility. Also enter the telephone number to be used to contact this individual.

1976-1977

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BUILDING/FACILITY/AGENCY FORM

(1) B (2) County (3) Sup. Union (5) Location (8) School District (11) Town City (12) Facility (78) 7 1 (80) Maint. Code

A - Add
C - Change

(15) Sp. Ed. Reg.

(17) Facility Name

(42) Facility Name (Con't)

(1) B (2) County Sup. Union Location School District Town City Facility/Agency (78) 7 2

(15) Street Address of Facility

(40) Town or City

(55) Zip

Supportive Services Provided (8 Max)

(60) Code Code Code Code Code Code Code Code

SUPPORTIVE SERVICE CODES

01 - Speech and language therapy
02 - Occupational therapy
03 - Physical therapy
04 - Personal classroom aide for severely handicapped
05 - Individual counseling
06 - Individual psychiatric treatment
07 - Family counseling
08 - Medical support treatment
09 - Prosthetic devices
10 - Diagnostic services
11 - Individual tutor
12 - No supportive services needed

1976-1977

New Hampshire State Department of Education
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BUILDING FACILITY AGENCY FORM

(1) B | (2) County | (3) Sup. Union | (5) Location | (9) School District | (11) Town City | (12) Facility | (78) Trans. Type 7 3

Sex of Students Served (15)
M - Male
F - Female
B - Both

Age Range of Students Served (16) (18)

Handicaps Served (12 Max.)

(20) Code | Code | Code | Code | Code | Code

(32) Code | Code | Code | Code | Code | Code

HANDICAP (DISABILITY) CODES

Intellectual Handicap
01 - Severe Retardation
02 - Moderate Retardation
03 - Mild Retardation

Physical Handicap
04 - Blindness
05 - Visual Impairment
06 - Deafness
07 - Hard of Hearing
08 - Multiply Handicap
09 - Speech and Language Handicap

10 - Severe Learning Disability
11 - Moderate Learning Disability
12 - Mild Learning Disability
13 - Other Health Impairment
14 - Deafness-Blindness
15 - Severe Multiple Handicaps

Emotional Handicap
16 - Severe Emotional Handicap
17 - Emotional Handicap

Learning Environments Provided (10 Max.)

(44) Code | Code | Code | Code | Code

(54) Code | Code | Code | Code | Code

LEARNING ENVIRONMENT CODES
01 - Regular Class
02 - Regular Class in the same building
03 - Regular and Special Class part time
04 - Special and Regular Class part time
05 - Special Class
06 - Work Study
07 - Individual non-school environment ed. program
08 - Non-public day school for normal students
09 - Non-public residential school for normal students
10 - Pre-school program for normal students which accepts handicapped
11 - Home and School
12 - Shortened School Day
13 - Public day school for handicapped
14 - Non-public day school for handicapped
15 - Sheltered Workshop
16 - Public residential school for handicapped
17 - Non-public residential school for handicapped
18 - Program for pre-school age children
19 - Infant stimulation program
20 - Waiting for appropriate program assignment at home
21 - Waiting for appropriate program assignment in institution/hospital
22 - Waiting for appropriate program assignment in regular class

89-313 Facility (64) Y - Yes N - No

No. of Students Served (65)

Next Review/Approval Date (89) Month | Year

1976-1977

New Hampshire State Department of Education
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BUILDING FACILITY AGENCY FORM

Building Number

(1) B (2) County (3) Sup. Union (5) Location (8) School District (11) Town City (12) Facility

(78) Trans. Type 7 4

CONTACT INDIVIDUAL

(15) Title (19) Last Name (33) First

(44) Telephone Number (47)

NEW HAMPSHIRE STATE DEPARTMENT OF EDUCATION
VOCATIONAL REHABILITATION DIVISION
Special Education Section
105 Loudon Road, Bldg. #3
Concord, N. H. 03301

PERSONNEL FORM - SPEDIS

Introductory Directions:

1. The Personnel Form is to be filled in for persons employed by a school, program, etc., who provides direct, supportive, or related special education services for a handicapped child. Such persons would include tutors, itinerant teachers, resource room teachers, speech therapists. In addition, persons such as a director of pupil personnel or a school psychologist who have as one of their job responsibilities working with handicapped children would be included. If a person is employed by more than one district, the Personnel Form shall be filed by the district where the person spends the greatest amount of time.

2. A list of occupations which should be included is attached as Appendix A.

3. To avoid duplication of your efforts, the appropriate information submitted to EMIS has been transferred to SPEDIS. All public school personnel identified in EMIS as having a special education position/title responsibility should have a verification sheet. For the personnel for whom you receive a verification sheet, please check the old information and fill in the newly requested information.

4. If there are employees assigned to special education for whom you do not receive a preprinted verification form, please fill out the one-page Personnel Form provided. These persons might have been newly hired and assigned to special education since you submitted information to EMIS.

Private programs do not submit information to EMIS. Therefore, private programs will receive no verification sheets. Please fill in all information on the Personnel Form except the school district and supervisory unions

Specific Directions:

1. SOCIAL SECURITY - Fill in social security number.
2. SCHOOL DISTRICT - Fill in the three digit number for the school district of employment. Some persons may be employed by several school districts and are to be reported by the district where they spend the greatest amount of time. Be sure to use a preceding zero if necessary. Do not leave blank.

Example: District [0][1][1]

3. SUPERVISORY UNION - Fill in the two digit number for the supervisory union of which the district of employment is a part. Be sure to use a preceding zero if necessary.

Example: Supervisory Union [0][3]

4. NAME - Fill in the last name and first name filling in the blanks from left to right.

Example: [J][O][H][N][S][O][N][ ][ ][ ][ ]

5. SEX - Fill in the letter "F" or the letter "M".
6. DATE OF BIRTH - Fill in the month, day, and year from left to right using preceding zeros as necessary.

Example: [0][3][0][6][5][8]
Month Day Year - March 6, 1958

7. SALARY - Fill in the employee's annual salary in your district. If an employee works full time in special education for 4 districts, enter

only your district's portion of that employee's salary. The additional salaries will appear as "miscellaneous" on the other districts' Cost Forms. Make sure to use preceding zeros as necessary.

Example: [0][5][0][0][0] = $5,000.00

8. OCCUPATION - Enter the two-digit code from the form that most nearly describes the primary special education task of the employee.
9. HIGHEST DEGREE - Enter the most appropriate two-digit degree code. Code 10 would be used for a person who has a specialist certificate, but does not have a master's degree.
10. YEARS OF EXPERIENCE - Enter the number of years that the employee has worked as a teacher, therapist, etc. For a teacher who has worked in a resource room for intellectually handicapped students for 02 years, but who has been a teacher for 13 years, enter 13 years.

    Example: [1][3]

11. EMPLOYED - Enter "Y" if the person is employed by a public school district. Enter "N" if the person is employed by any school, program, institution other than a public school district. Do not leave blank.

Transaction 12:

1. SOCIAL SECURITY NUMBER - Fill in the employee's social security number. Make sure it agrees with the number entered in Transaction 11 at top of the form.
2. HANDICAP - Fill in the codes of the handicapping conditions of the students with whom the employee works. Next to each handicapping condition, fill in the percentage of the employee's time which is spent with students having that handicapping condition. Use preceding zeros as necessary.

   Example: A. Tutor spends her total work assignment with severely learning disabled students. code: [1][0] % [1][0][0]

B. An aide works 1/2 time and spends all that time with severely learning disabled students. code: [1 0] % [1 0 0]

C. A speech therapist has a case load in one district which includes 20 students with speech and language handicaps, 5 students who are hard of hearing, 10 students who are mildly retarded, and 5 students who are moderately retarded. Each student receives the same amount of contract hours and planning time.

code: [0 9] % [0 5 0] ⋮ code: [0 7] % [0 1 3] ⋮ * % should not add up to more than 100.
code: [0 3] % [0 2 5] ⋮ code: [0 2] % [0 1 2]

D. A therapist works 1/4 time and equally divides that between one group of 2 students with mobility handicaps and another group of 2 students with severe learning disabilities. code: [0 8] % [0 5 0]
[1 0] % [0 5 0]

3. LEARNING ENVIRONMENT - Enter the code for each learning environment of students in which the employee works in his/her special education assignment. Then enter the percentage of his/her assignment that employee spends in each learning environment.

Example: A. For teacher working full-time in a self-contained classroom for handicapped students, enter code: [0 5] % [1 0 0]

B. For a teacher who works in a resource room for handicapped students who are assigned to regular classrooms, enter code: [0 3] % [1 0 0]

C. For personnel who provide special supportive services to students assigned to regular classes - tutors, therapists, certain counselors, some principals, enter code: [0 2] (% [0 8 0] for example).

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PERSONNEL FORM — SPEDIS

(1) P

Trans. Type (79) 1 1 | Maint. Code (80) | A - Add C - Correct

(2) Social Security No. | (11) School District | (14) Supery. Union

(18) Name, Last | (32) Name, First | (42) M.I.

(44) Sex: F - Female M - Male | (45) Date of Birth: Month Day Year | (51) Salary

(54) Occupation Code

OCCUPATION CODES
01 - Special Class Teachers
02 - Resource Room Teachers
03 - Itinerant/Consultant Teachers
04 - Home Tutors
06 - Teacher Aides
08 - Work Study Coordinators
07 - Physical Ed. Teachers
08 - Vocational Ed. Teachers
09 - Music Teachers
10 - Arts/Crafts Teachers
11 - Recreational Therapists
12 - Physical Therapists
13 - Occupational Therapists
14 - Speech Therapists
15 - Psychologists
16 - Social Workers
17 - Nurses
18 - Curriculum Specialists
19 - Vocational Counsellors
20 - School Counsellors
21 - Program Director
22 - Special Ed. Consultant
23 - Supervisors
24 - Diagnostic Staff
25 - Other Instructional Staff
26 - Other non-instructional Staff

(58) Highest Degree Code

DEGREE
01 - Attended High School
02 - High School Graduate
03 - Attended College
04 - Associate Degree from Approved/Recognized College
05 - Bachelor's Degree from Approved/Recognized College
06 - Master's Degree from Approved/Recognized College
07 - Doctoral Degree from Approved/Recognized College
08 - M.D. from Approved/Recognized Medical School
09 - D.D.S. from Approved/Recognized Dental School
10 - Specialist's Certificate above Bachelor's Degree

(60) Employed by Public Sch. Dist.? Y - Yes N - No | (61) Years of Experience

(1) P | (2) Social Security No. | (79) Trans. Type 1 2 | (80) Maint. Code

Handicap (6 Max.)

(11) Code (13) % of time	(16) Code (18) % of time	(21) Code (23) % of time
(26) Code (28) % of time	(31) Code (33) % of time	(36) Code (38) % of time

HANDICAP CODES (DISABILITY)
Intellectually Handicapped
01 - Severe Retardation
02 - Moderate Retardation
03 - Mild Retardation

Physically Handicapped
04 - Blindness
05 - Visual Impairment
06 - Deafness
07 - Hard of Hearing
08 - Mobility Handicap
09 - Speech and Language Handicapped
10 - Severe Learning Disability
11 - Moderate Learning Disability
12 - Mild Learning Disability
13 - Other Health Impairment
14 - Deafness-Blindness
15 - Severe Multiple Handicap

Emotional Handicap
16 - Severe Emotional Handicap
17 - Emotional Handicap

Learning Environment (6 Max.)

(41) Code (43) % of time	(46) Code (48) % of time	(51) Code (53) % of time
(56) Code (58) % of time	(61) Code (63) % of time	(66) Code (68) % of time

LEARNING ENVIRONMENT CODES
01 - Regular Class
02 - Regular Class and Special Services in Same Building
03 - Regular Class and Special Class Part-time
04 - Special Class and Regular Class Part-time
05 - Special Class
06 - Work Study
07 - Individual Non-School Environment Special Ed. Program
08 - Non-Public Day School for Normal Students
09 - Non-Public Residential School for Normal Students
10 - Pre-School Program for Normal Students which Accepts Handicapped
11 - Home and School
12 - Shortened School Day
13 - Public Day School for Handicapped
14 - Non-Public Day School for Handicapped
15 - Sheltered Workshop
16 - Public Residential School for Handicapped
17 - Non-Public Residential School for Handicapped
18 - Pre-School for Handicapped
19 - Infant Stimulation Program

NEW HAMPSHIRE STATE DEPARTMENT OF EDUCATION
VOCATIONAL REHABILITATION DIVISION
Special Education Section
105 Loudon Road, Bldg. #3
Concord, N.H. 03301
PROJECT CHILD FIND
COST OF SPECIAL EDUCATION - SPEDIS

1. The largest category of cost, salaries for personnel employed by the school district, and providing special education services is collected on the SPEDIS PERSONNEL FORM.
2. Remember that in cases where a staff member is employed by more than one school district, the PERSONNEL FORM is completed for that district in which the employee spends the largest percentage of time. Other districts who employ that person will include the salary cost under the MISCELLANEOUS category described below.
3. Except for tuition paid to programs, all other elements of cost are captured on these SPEDIS forms:

ANNUAL COSTING BY HANDICAPPING CONDITIONS

ANNUAL COSTING BY LEARNING ENVIRONMENT

a. Special education equipment and material are those items which are used primarily for special education purposes. Equipment, textbooks and materials should be those which are required for conducting the program, but which would not be required if the program were not in operation. Necessary equipment or materials for the special education classroom or items used primarily by handicapped children or special education personnel are eligible. An example is a tape recorder required exclusively for special education because of its more extensive use in this program. This is an extra cost of educating the handicapped child and should be included as an expense.

b. Special education rent can be included as a special education cost when such rent is necessary because of the special education program. Exceptional children are placed in rented facilities only when there is satisfactory evidence that it is in the best interest of the children and necessary from the point of view of the educational program that the activities be carried out in rented facilities. Exceptions may be made for temporary

emergencies, but the intent is not to encourage school districts to place handicapped children in rented space while other children remain in the regular school building.

c. Special education transportation includes transportation necessary for evaluating a child or providing a special education program for him. It constitutes a special education expenditure except when it is reasonable to expect the child to ride on a vehicle which is transporting at the same time children in the regular education program. Transportation of handicapped children to a work-experience placement or special provisions for children who are being sent to another school district or to an approved private special education program are examples of special education transportation cost.

d. Special education consultant services include two categories designed to cover non-instructional special services provided by personnel other than employees of the school district. They include the following categories:

(1) Pre-Service (Prior to Enrollment in special education program): Costs of referral of children to medical or other specialists and to clinics for diagnoses and evaluations required by the school district for planning and implementing educational programs.

(2) In-service (For children enrolled in special education programs): Fees paid for professional advice regarding handicapped children, appropriate special education programs, inservice training and other activities which assist teachers or aides to work more effectively with the handicapped children for whom they have responsibilities.

Such consultant services should not include costs of instruction nor any services not related to the educational program. Excluded items would be: 1) diagnosis other than those required for developing a special education program for the child, 2) medical treatment, 3) physical therapy, psychotherapy, etc., not related to the education program, 4) any other service which is not designed to meet the educational needs of handicapped children.

e. Miscellaneous Costs

(1) Included here are costs for special education personnel who spend the largest part of their time in another district.

(2) Other miscellaneous costs should be included when they can be justified as appropriate to the special educational needs of handicapped students. An example of such costs is enrollment of special education personnel in training programs to develop skills for working with handicapped students.

4. Special Education Tuition covers costs for handicapped students assigned to programs or schools outside their district of residence to meet their special educational needs. Costs may include direct charges for education, room and board, transportation, supportive services related to the educational program, and other related costs. These special education tuition costs should be entered on the SPEDIS STUDENT PLACEMENT FORM, not on the COST FORMS.

5. Handicapping Conditions - The intent is to collect information on comparative costs throughout the State of providing special education services to children with different handicapping conditions.

Districts have many different ways of categorizing costs. Use whatever methods of computing costs for the categories on the forms make sense in your accounting system. If your district keeps track of costs by program and that program includes students with different handicapping conditions, pro rate costs by handicapping conditions.

6. Learning Environments - You can compute the costs for each student, categorize students by learning environments, and then enter the average cost for that learning environment.

Most special education programs are built around one or two learning environments. If you have costs for a specific program, you can pro rate the costs by learning environments.

7. Please round off all figures to the nearest dollars and include preceding zeros as necessary. Example [0][0][5][0][0][0] = $5,000.00

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District Name (Write In)

ANNUAL COSTING BY LEARNING ENVIRONMENT FOR SCHOOL DISTRICT — SPEDIS

(1) F (2-4) School District

Trans. Type (78) 5 2

COST CATEGORIES

DISABILITY TYPE		$ Equip. & Materials (10-15)	$ Rent (20-25)	$ Transportation (30-35)	$ Consulting - Health, Pre-Service (40-45)	$ Consulting - Health, Enrolled (50-55)	$ Misc. (60-65)
Severe retardation	0 1 (6-7)						
Moderate retardation	0 2 (6-7)						
Mild retardation	0 3 (6-7)						
Blindness	0 4 (6-7)						
Visual impairment	0 5 (6-7)						
Deafness	0 6 (6-7)						
Hard of hearing	0 7 (6-7)						
Mobility handicap	0 8 (6-7)						
Speech and language handicap	0 9 (6-7)						
Severe learning disability	1 0 (6-7)						
Moderate learning disability	1 1 (6-7)						
Mild learning disability	1 2 (6-7)						

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District Name (Write In)

ANNUAL COSTING BY LEARNING ENVIRONMENT FOR SCHOOL DISTRICT -- SPEDIS

(1) F (2-4) School District

Trans Type (79) 5 3

COST CATEGORIES

	Disability Type	$ Equip. & Materials	$ Rent	$ Transportation	$ Consulting - Health, Pre-Service	$ Consulting - Health, Enrolled	$ Misc.
Other health impairment	1 3 (6-7)	(10-15)	(30-35)	(30-35)	(40-45)	(50-55)	(60-65)
Deafness-Blindness	1 4 (6-7)	(10-15)	(30-35)	(30-35)	(40-45)	(50-55)	(60-65)
Severe multiple handicap	1 5 (6-7)	(10-15)	(30-35)	(30-35)	(40-45)	(50-55)	(60-65)
Severe emotional handicap	1 6 (6-7)	(10-15)	(30-35)	(30-35)	(40-45)	(50-55)	(60-65)
Emotional handicap	1 7 (6-7)	(10-15)	(30-35)	(30-35)	(40-45)	(50-55)	(60-65)

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District Name (Write In)

ANNUAL COSTING BY LEARNING ENVIRONMENT FOR SCHOOL DISTRICT — SPEDIS

(1) F (2-4) School District

Type Type (78) 5 4

COST CATEGORIES

	LEARNING ENV TYPE (5-7)	$ Equip. & Materials (10-15)	$ Rent (20-25)	$ Transportation (30-35)	$ Consulting - Health, Pre-Service (40-45)	$ Consulting - Health, Enrolled (50-55)	$ Misc. (60-65)
Regular class w/service in class	0 1						
Regular class with service in bldg	0 2						
Regular class with service in special class	0 3						
Special class & part time in regular class	0 4						
Special class	0 5						
Work study	0 6						
Indiv. non school envir. Sp Ed. program	0 7						
Pre school prog. for normal pupils accepts handicp	1 0						
Home & school	1 1						

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District Name (Write In)

ANNUAL COSTING BY LEARNING ENVIRONMENT FOR SCHOOL DISTRICT -- SPEDIS

(1) F (2-4) School District

Town Type (79) 5 3

COST CATEGORIES

	Disability Type (5-7)	$ Equip. & Materials (10-15)	$ Rent (30-35)	$ Transportation (36-39)	$ Consulting - Health, Pre-Service (40-45)	$ Consulting - Health, Ed./Allied (50-55)	$ Misc (60-65)
Other health impairment	1 3						
Deafness-Blindness	1 4						
Severe multiple handicap	1 5						
Severe emotional handicap	1 6						
Emotional handicap	1 7						

New Hampshire State Department of Education
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District Name (Write In)

ANNUAL COSTING BY LEARNING ENVIRONMENT FOR SCHOOL DISTRICT — SPEDIS

(1) F (2-4) School District

Trans Type (78) S 4

COST CATEGORIES

	LEARNING ENV. TYPE (5-7)	$ Equip. & Materials (10-15)	$ Rent (16-25)	$ Transportation (26-35)	$ Consulting - Health, Pre-Service (40-45)	$ Consulting - Health, Enrolled (50-55)	$ Misc (60-65)
Regular class w/service w/ class	0 1						
Regular class with service in bldg.	0 2						
Regular class with service in special class	0 3						
Special class & part time in regular class	0 4						
Special class	0 5						
Work study	0 6						
Under non-school enviro. Sp Ed program	0 7						
Pre-school prog. for normal pupils accepts handicp	1 0						
Home & school	1 1						

New Hampshire State Department of Education
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Concord N H 03301 603 271-3741

District Name (Write In)

ANNUAL COSTING BY LEARNING ENVIRONMENT FOR SCHOOL DISTRICT -- SPEDIS

(1) [9] (2-4) [ ][ ][ ] School District

Types Type (79) [$][5]

COST CATEGORIES

	LEARNING ENV TYPE	$ Supp. & Materials	$ Rent	$ Transportation	$ Consulting - Health, Pre Service	$ Consulting - Health, Enrolled	$ Misc.
Public day school for handicapped	[1][3] (5-7)	(10-15)	(30-35)	(35-39)	(40-44)	(45-49)	(50-54)
Sheltered workshop	[1][5] (5-7)	(10-15)	(30-35)	(35-39)	(40-44)	(45-49)	(50-54)
Pre school for handicapped children	[1][8] (5-7)	(10-15)	(30-35)	(35-39)	(40-44)	(45-49)	(50-54)
Home stimulation program	[1][9] (5-7)	(10-15)	(30-35)	(35-39)	(40-44)	(45-49)	(50-54)

APPENDIX A

SPECIAL EDUCATION DISTRICT

CONTACT INDIVIDUALS

APPENDIX A

SPECIAL EDUCATION DISTRICT CONTACT INDIVIDUALS

DISTRICT	S.U.	REGION	DISTRICT NAME	NAME/ADDRESS	PHONE
005	09	01	Albany	David Stickney Office of the Superintendent Corner Pine & Main Streets North Conway, N. H. 03860	356-5555
009	53	05	Allenstown	Robert Tarantino R.F.D. #1, Pembroke Street Suncook, N. H. 03275	485-4474
015	49	03	Alton	David Smith, Guidance Counselor 47 Pleasant Street Wolfeboro, N. H. 03894	875-8760
017	41	15	Amherst	Philip Boucher, Director Special Education Consortium 70 Nashua Street Milford, N. H. 03055	673-7234
019	46	06	Andover	William B. Easton, Supt. 105 Center Street Penacook, N. H. 03301	753-6561
023	02	03	Ashland	Hope Hanron, Director Sp. Ed. Box 665, Humiston Building Main Street Meredith, N. H. 03253	279-7947
029	15	10	Auburn	Carol Davis Director of Special Education 2 Benton Road Hooksett, N. H. 03106	622-3731
031	49	03	Barnstead	Dagmar Franke, Principal 47 Pleasant Street Wolfeboro, N. H. 03894	269-5161
033	44	07	Barrington	Priscilla Hart Odd Fellows Block Central Square, Box 455 Farmington, N. H. 03835	664-2127
035	09	01	Bartlett	David Stickney Office of the Superintendent Corner Pine and Main Street North Conway, N. H. 03860	356-5555
039	23	01	Bath	Karen Gibson Municipal Building, Court Street Woodsville, N. H. 03785	747-2701

DISTRICT	S.U.	REGION	DISTRICT NAME	NAME/ADDRESS	PHONE
041	26	10	Bedford	Ross Lurgio Director of Special Services McElwain Street Merrimack, N. H. 03054	424-9209
047	23	01	Benton	Karen Gibson Municipal Building Court Street Woodsville, N. H. 03785	747-2701
051	03	01	Berlin	George Thompson Junior High School Hillside Avenue Berlin, N. H. 03570	752-4355
053	35	01	Bethlehem	Richard Fagnant Theatre Building 33 Main Street Littleton, N. H. 03561	869-5842
057	19	13	Bow	Elizabeth O'Reilly Supervisory Union #19 School Street Goffstown, N. H. 03045	497-4818
063	16	09	Brentwood	Mary Lyster Box 40, 40 Main St. Exeter, N. H. 03833	772-5555
071	41	15	Brookline	Philip Boucher, Director Special Education Consortium 70 Nashua Street Milford, N. H. 03055	673-7234
075	48	03	Campton	Michael Martin, Principal P. O. Box 210 Plymouth, N. H. 03264	726-8953
079	15	10	Candia	Carol Davis Director of Special Education 2 Benton Road Hooksett, N. H. 03106	622-3731
091	09	01	Chatham	David Stickney Office of the Superintendent Corner Pine & Main Streets North Conway, N. H. 03860	356-5555
093	14	09	Chester	Arthur Scott, Jr. S. U. Union #14 Chester, N. H. 03036	887-3621

DISTRICT	S.U.	REGION	DISTRICT NAME	NAME/ADDRESS	PHONE
095	29	16	Chesterfield	Charles Larracey, Asst. Supt. 34 West Street Keene, N. H. 03431	357-3364
099	53	05	Chichester	Richard Fowler Supervisory Union #53 R.F.D. #1, Pembroke Street Suncook, N. H. 03275	798-5651
101	06	04	Claremont	Albert Dauphin Box 893 165 Broad Street Claremont, N. H. 03743	542-2777
103	07	01	Clarksville	Stephen Dehl Superintendent of Schools 187 Main Street Colebrook, N. H. 03576	237-5571
105	07	01	Colebrook	Stephen Dehl Superintendent of Schools 187 Main Street Colebrook, N. H. 03576	237-5571
107	07	01	Columbia	Stephen Dehl Superintendent of Schools 187 Main Street Colebrook, N. H. 03576	237-5571
111	08	12	Concord	Wendell Butt, Director Pupil Personnel Services 16 Rumford Street Concord, N. H. 03301	225-3325
112	47	16	Contoocook Valley	Robert Arlin Superintendent's Office Route 202 North Peterborough, N. H. 03458	924-3336
113	09	01	Conway	David Stickney Office of the Superintendent Corner Pine & Main Streets North Conway, N. H. 03860	356-5555
115	06	04	Cornish	Albert Dauphin Box 893 165 Broad Street Claremont, N. H. 03743	542-2777
117	43	04	Croydon	Alphonse Soucy Office of the Superintendent Box 269 Newport, N. H. 03773	863-3640

DISTRICT	S.U.	REGION	DISTRICT NAME	NAME/ADDRESS	PHONE
127	53	05	Deerfield	Fred Champion Supervisory Union #53 R.F.D. #1, Pembroke St. Suncook, N. H. 03275	463-7422
131	10	10	Derry Cooperative	Hugh Holt, Director Supplemental Services 24 South Main Street Derry, N. H. 03038	434-6927
141	11	07	Dover	Donna Bolian Woodman Park School Dover, N. H. 03820	749-4553
142	22	02	Dresden	Steven North Hanover High School Lebanon Street Hanover, N. H. 03755	643-3431
147	20	01	Dummer	Robert Bellavance, Supt. Box 250 Gorham, N. H. 03581	466-3632
149	19	13	Dunbarton	Elizabeth O'Reilly Supervisory Union #19 School Street Goffstown, N. H. 03045	497-4818
153	16	09	East Kingston	Jeffrey Quinn Box 40, 40 Main Street Exeter, N. H. 03833	642-3511
159	09	01	Eaton	David Stickney Office of the Superintendent Corner Pine and Main Streets North Conway, N. H. 03860	356-5555
165	14	09	Epping	Ira Stickney S.U. #14, R.F.D. Epping, N. H. 03042	679-8003
167	53	05	Epson	Raymond Bourque Supervisory Union #53 R.D.D. #1, Pembroke Street Suncook, N. H. 03275	736-4752
171	20	01	Errol	Robert Bellavance, Supt. P. O. Box 250 Gorham, N. H. 03581	466-3632
173	16	09	Exeter	Caren Schubart, Director Special Education Box 40, 40 Lincoln St. Exeter, N. H. 03833	778-0396

DISTRICT	S.U.	REGION	DISTRICT NAME	NAME/ADDRESS	PHONE
174	60	16	Fall Mountain Regional	Mr. John Menton East Street, Box 600 Charlestown, N. H. 03603	826-7756
175	44	07	Farmington	Franklin Black, Asst. Supt. Odd Fellows Block Central Square, Box 455 Farmington, N. H. 03835	755-2851
185	18	06	Franklin	Paul Fillion, Asst. Supt. Junior-Senior High School Central Street Franklin, N. H. 03235	934-3108
187	09	01	Freedom	David Stickney Office of the Superintendent Corner Pine and Main Streets North Conway, N. H. 03860	356-5555
189	14	09	Fremont	William Standen, Jr. Supervisory Union #14 Fremont, N. H. 03044	895-2511
191	30	06	Gilford	Donald Brough Harvard Street School Laconia, N. H. 03246	524-5710
195	30	06	Gilmanton	Donald Brough Harvard Street School Laconia, N. H. 03246	524-5710
199	19	13	Goffstown	Elizabeth O'Reilly Supervisory Union #19 School Street Goffstown, N. H. 03045	497-4818
201	20	01	Gorham	Robert Bellavance, Supt. Box 250 Gorham, N. H. 03581	466-3632
207	43	05	Goshen-Lempster Coop.	Alphonse Soucy Office of the Superintendent Box 269 Newport, N. H. 03773	863-3540
208	49	03	Governor Wentworth Region	Elton Knowles, Asst. Supt. 47 Pleasant Street Wolfeboro, N. H. 03894	569-1658
211	32	02	Grantham	Jane Weissmann, Ed. Consultant Hanover Street School Box 88, 84 Hanover Street Lebanon, N. H. 03766	448-1635

DISTRICT	S.U.	REGION	DISTRICT NAME	NAME/ADDRESS	PHONE
215	52	08	Greenland	Virginia Holder Supervisory Union #52 Clough Drive Portsmouth, N. H. 03801	431-4616
223	55	10	Hampstead	David Brown, Asst. Supt. P. O. Box 8 Atkinson, N. H. 03811	362-5535
225	21	09	Hampton	Miriam Gaudette Centre School Hampton, N. H. 03842	926-8706
227	21	09	Hampton Falls	Richard Sanborn Supervisory Union #71 Landing Road Hampton, N. H. 03842	926-2539
233	22	02	Hanover	Skip Bean Supervisory Union #22 Lebanon Street Hanover, N. H. 03755	643-3431
235	29	16	Harrisville	Charles Larracey, Asst. Supt. 34 West Street Keene, N. H. 03431	357-3364
238	23	01	Haverhill Cooperative	Karen Gibson Municipal Building Court Street Woodsville, N. H. 03785	742-2701
245	24	05	Henniker	Thomas Watman, Asst. Supt. School & Myrtle Streets Box JJ Hillsboro, N. H. 03244	464-5593
247	18	06	Hill	Paul Fillion, Asst. Supt. Junior-Senior High School Central Street Franklin, N. H. 03235	934-3108
251	24	05	Hillsboro Deering Cooperative	Thomas Watman, Asst. Supt. School & Myrtle Streets Box JJ Hillsboro, N. H. 03244	464-5593
255	38	17	Hinsdale	Roger Sundstrom The Wyman House, R.F.D. #1 Keene, N. H. 03431	352-6955
257	48	03	Holderness	Robert Eames, Principal P. O. Box 210 Plymouth, N. H. 03264	536-2538

DISTRICT	S.U.	REGION	DISTRICT NAME	NAME/ADDRESS	PHONE
259	41	15	Hollis	Philip Boucher, Director Special Education Consortium 70 Nashua Street Milford, N. H. 03055	673-7234
261	15	10	Hooksett	Carol Davis Director of Special Education 2 Benton Road Hooksett, N. H. 03106	622-3731
263	24	05	Hopkinton	Thomas Watman, Asst. Supt. School & Myrtle Streets Box JJ Hillsboro, N. H. 03244	464-5593
267	27	10	Hudson	Jane Williams Superintendent's Office Hudson, N. H. 03051	883-7765
269	02	03	Inter-Lakes	Hope Hanron, Director Sp. Ed. Box 665, Humiston Building Main Street Meredith, N. H. 03253	279-7947
271	09	01	Jackson	David Stickney Office of the Superintendent Corner Pine & Main Streets North Conway, N. H. 03860	356-5555
274	47	16	Jaffrey Rindge	Robert Arlin, Asst. Supt. Superintendent's Office Route 202 North Peterborough, N. H. 03458	924-3336
276	43	05	Kearsarge Regional	Alphonse Soucy Office of the Superintendent Box 269 Newport, N. H. 03773	863-3540
279	29	16	Keene	Charles Larracey, Asst. Supt. 34 West Street Keene, N. H. 03431	357-3364
281	16	09	Kensington	Frank Scala Supervisory Union #16 Kensington, N.H. 03833	772-5705
285	30	06	Laconia	Donald Brough Supervisory Union #30 Harvard Street School Laconia, N. H. 03246	524-5710

DISTRICT	S.U.	REGION	DISTRICT NAME	NAME/ADDRESS	PHONE
288	35	01	Lafayette Regional	Patricia Coogan Theatre Building 33 Main Street Littleton, N. H. 03561	823-7741
291	35	01	Landaff	Regina Desbois Theatre Building 33 Main Street Littleton, N. H. 03561	838-6416
295	32	02	Lebanon	Jane Weissmann Hanover Street School Box 88, 84 Hanover St. Lebanon, N. H. 03766	448-1635
305	23	01	Lincoln-Woodstock Cooperative	Norman H. Mullen, Supt. Municipal Building Court Street Woodsville, N. H. 03785	747-2701
306	35	01	Lisbon	Paul Simpson Theatre Building 33 Main Street Littleton, N. H. 03561	838-6672
315	27	10	Litchfield	Francis Hoehl Hudson Memorial School Thorning Road Hudson, N. H. 03051	424-5931
317	35	01	Littleton	Richard Daley Theatre Building 33 Main Street Littleton, N. H. 03561	444-3402
319	12	10	Londonderry	Douglass Roberts, Supt. Oak Hill Professional Park Box 376 Londonderry, N. H. 03053	668-5410
327	22	02	Lyme	Donald Campbell Hanover High School Lebanon Street Hanover, N. H. 03755	795-2125
329	63	15	Lyndeboro	Philip Boucher, Director Special Education Consortium 70 Nashua Street Milford, N. H. 03055	673-7234
333	09	01	Madison	David Stickney Office of the Superintendent Corner Pine & Main Streets North Conway, N. H. 03860	356-5555

DISTRICT	S.U.	REGION	DISTRICT NAME	NAME/ADDRESS	PHONE
335	37	11	Manchester	Jack Leahy, Director Pupil Personnel Services 88 Lowell Street Manchester, N. H. 03104	668-2850
339	29	16	Marlborough	Charles Larracey, Asst. Supt. 34 West Street Keene, N. H. 03431	357-3364
341	60	16	Marlow	John Menton Box 600, East Street Charlestown, N. H. 03603	826-7756
342	63	15	Mascenic Regional	Philip Boucher, Director Special Education Consortium 70 Nashua Street Milford, N. H. 03055	673-7234
343	32	02	Mascoma Valley Regional	Jane Weissmann Hanover Street School Box 88, 84 Hanover St. Lebanon, N. H. 03766	448-1635
351	26	10	Merrimack	Ross Lurgio Director of Special Services McElwain Street Merrimack, N. H. 03054	424-9209
352	46	06	Merrimack Valley	William Baston, Supt. 105 Center Street Penacook, N. H. 03301	753-6561
353	44	07	Middleton	Franklin Black, Asst. Supt. Odd Fellows Block Central Square, Box 455 Farmington, N. H. 03835	755-2851
355	20	01	Milan	Robert Bellavance, Supt. Box 250 Gorham, N. H. 03581	466-3632
357	40	15	Milford	Philip Boucher, Director Special Education Consortium 70 Nashua Street Milford, N. H. 03055	673-7234
359	44	07	Milton	Carl Tomes Odd Fellows Block Central Square, Box 455 Farmington, N. H. 03835	652-4591
363	38	17	Monadnock Regional	Roger Sundstrom The Wyman House, RFD #1 Keene, N. H. 03431	352-6955

DISTRICT	S.U.	REGION	DISTRICT NAME	NAME/ADDRESS	PHONE
365	23	01	Monroe	Karen Gibson Municipal Building Court Street Woodsville, N. H. 03785	747-2701
367	40	15	Mont Vernon	Philip Boucher, Director Special Education Consortium 70 Nashua Street Milford, N. H. 03055	673-7234
371	42	14	Nashua	Gail West, Director Sp. Ed. Hunt Memorial Building 6 Main Street Nashua, N. H. 03060	883-7701
375	29	16	Nelson	Charles Larracey, Asst. Supt. 34 West Street Keene, N. H. 03431	357-3364
377	19	13	New Boston	Elizabeth O'Reilly Supervisory Union #19 School Street Goffstown, N. H. 03045	497-4818
381	52	08	New Castle	Gilbert Williams Supervisory Union #52 Clough Drive Portsmouth, N. H. 03801	436-5416
387	16	09	Newfields	Mary Lyster Box 40, 40 Main St. Exeter, N. H. 03833	772-5555
388	02	03	Newfound Area	Hope Hanron, Director Sp. Ed. Humiston Building Box 665, Main St. Meredith, N. H. 03253	279-7947
391	52	08	Newington	Richard Michaels Supervisory Union #52 Clough Drive Portsmouth, N. H. 03801	436-1482
399	14	09	Newmarket	Edward O'Connor, Principal Supervisory Union #14 Newmarket, N. H. 03857	659-3271
401	43	05	Newport	Alphonse Soucy Office of the Superintendent P. O. Box 269 Newport, N. H. 03773	863-3540

DISTRICT	S.U.	REGION	DISTRICT NAME	NAME/ADDRESS	PHONE
405	21	09	North Hampton	Thomas Hoffman Supervisory Union #21 Landing Road Hampton, N. H. 03842	964-5501
407	58	01	Northumberland	Gordon Flight Supervisory Union #58 12 Main Street Groveton, N. H. 03582	636-1437
411	44	07	Northwood	Joanne Grossblatt Odd Fellows Block Central Square, Box 455 Farmington, N. H. 03835	942-5488
413	44	07	Nottingham	Charles Karacas Odd Fellows Block Central Square, Box 455 Farmington, N. H. 03835	679-8626
417	22	02	Orford	William Ellithorpe Hanover High School Lebanon Street Hanover, N. H. 03755	354-4525
423	56	07	Oyster River Coop.	William Sowers 414 High Street Somersworth, N. H. 03878	742-4233
425	28	10	Pelham	Frank Kaffel, Asst. Supt. Marsh Road Pelham, N. H. 03076	635-2101
427	53	05	Pembroke	Paul Kiely Supervisory Union #53 RFD #1, Pembroke Street Suncook, N. H. 03275	485-9000
435	23	01	Piermont	Karen Gibson Municipal Building Court Street Woodsville, N. H. 03785	747-2701
437	07	01	Pittsburg	Stephen Dehl, Supt. 187 Main Street Colebrook, N. H. 03576	237-5571
439	49	03	Pittsfield	Eric Knowlton Supervisory Union #49 47 Pleasant Street Wolfeboro, N. H. 03894	435-8371

DISTRICT	S.U.	REGION	DISTRICT NAME	NAME/ADDRESS	PHONE
441	32	02	Plainfield	Jane Weissmann Hanover Street School Box 88, 84 Hanover St. Lebanon, N. H. 03766	448-1635
447	48	03	Plymouth	Daniel Cabral P. O. Box 210 Plymouth, N. H. 03264	536-1254
449	52	08	Portsmouth	Suzanne Fuller Portsmouth School Dept. Clough Drive Portsmouth, N. H. 03801	431-5080
450	35	01	Profile	Frank McCurdy Theatre Building 33 Main Street Littleton, N. H. 03561	823-5581
451	20	01	Randolph	Robert Bellevance, Supt. Box 250 Gorham, N. H. 03581	466-3632
453	15	10	Raymond	Carol Davis Director of Special Education 2 Benton Road Hooksett, N. H. 03106	622-3731
461	54	07	Rochester	Robert Gilman Supervisory Union #54 20 Glenwood Avenue Rochester, N. H. 03867	332-3678
463	56	07	Rollinsford	Leonard Robbins, Asst. Supt. 414 High Street Somersworth, N. H. 03878	742-4233
467	48	03	Rumney	Colin McKinnon, Principal P. O. Box 210 Plymouth, N. H. 03264	786-9932
471	52	08	Rye	Denise Doleac Portsmouth School Dept. Clough Drive Portsmouth, N. H. 03801	436-4731
473	57	18	Salem	Steve Perry Director of Special Education SU #57, Main Street Salem, N. H. 03079	893-3503
476	17	07	Sanborn Regional	Harry Ryerson, Supt. P. O. Box 87, Main St. Kingston, N. H. 03848	642-3688

DISTRICT	S.U.	REGION	DISTRICT NAME	NAME/ADDRESS	PHONE
485	21	09	Seabrook	Louis Nordello Supervisory Union #21 Landing Road Hampton, N. H. 03842	474-3822
486	46	06	Shaker Regional	William Baston, Supt. 105 Center Street Penacook, N. H. 03301	753-6561
489	20	01	Shelburne	Robert Bellevance, Supt. Box 250 Gorham, N. H. 03581	466-3632
491	56	07	Somersworth	Leonard Robbins, Asst. Supt. 414 High Street Somersworth, N. H. 03878	742-4233
495	21	09	South Hampton	Terry Marinos Supervisory Union #21 Landing Road Hampton, N. H. 03842	394-7744
499	58	01	Stark	Gordon Flight Supervisory Union #58 12 Main Street Groveton, N. H. 03582	636-1437
501	07	01	Stewartstown	Stephen Dehl, Supt. 187 Main Street Colebrook, N. H. 03576	237-5571
503	24	05	Stoddard	Thomas Watman, Asst. Supt. School and Myrtle Streets Box JJ Hillsboro, N. H. 03244	464-5593
507	44	07	Strafford	Richard Boyle, Principal Odd Fellows Block Central Square, Box 455 Farmington, N. H. 03835	664-2842
509	58	01	Stratford	Gordon Flight Supervisory Union #58 12 Main Street Groveton, N. H. 03582	636-1437
511	16	09	Stratham	David Michaud Box 40, 40 Main Street Exeter, N. H. 03833	772-5413
515	43	05	Sunapee	Alphonse Soucy P. O. Box 269 Newport, N. H. 03773	863-3540

DISTRICT	S.U.	REGION	DISTRICT NAME	NAME/ADDRESS	PHONE
525	09	01	Tamworth	David Stickney Office of the Superintendent Corner Pine & Main Streets North Conway, N. H. 03860	356-5555
531	48	03	Thornton	Philip McCormack, Principal P. O. Box 210 Plymouth, N. H. 03264	726-8904
534	55	10	Timberlane Regional	David Brown, Asst. Supt. P. O. Box 8 Atkinson, N. H. 03811	362-5535
539	06	04	Unity	Albert Dauphin Box 893, 165 Broad St. Claremont, N. H. 03743	542-2777
543	44	07	Wakefield	Timothy Long Odd Fellows Block Central Square, Box 455 Farmington, N. H. 03835	522-8891
549	23	01	Warren	Karen Gibson Municipal Building Court Street Woodsville, N. H. 03785	747-2701
551	24	05	Washington	Thomas Watman, Asst. Supt. School and Myrtle Streets Box JJ Hillsboro, N. H. 03244	464-5593
553	48	03	Waterville Valley	Jean Shlager, Principal P. O. Box 210 Plymouth, N. H. 03264	236-4700
555	19	13	Weare	Elizabeth O'Reilly Supervisory Union #19 School Street Goffstown, N. H. 03045	497-4818
559	48	03	Wentworth	Robert Kelley, Principal Odd Fellows Block Central Square, Box 455 Farmington, N. H. 03835	764-5811
563	29	16	Westmoreland	Charles Larracey, Asst. Supt. 34 West Street Keene, N. H. 03431	357-3364
568	35	01	White Mountain Regional	Peter Beauregard Theatre Building 33 Main Street Littleton, N. H. 03561	837-2528

DISTRICT	S.U.	REGION	DISTRICT NAME	NAME/ADDRESS	PHONE
571	63	15	Wilton	Philip Boucher, Director Special Education Consortium 70 Nashua Street Milford, N. H. 03055	673-7234
572	63	15	Wilton-Lyndeboro Cooperative	Philip Boucher, Director Special Education Consortium 70 Nashua Street Milford, N. H. 03055	673-7234
573	38	17	Winchester	Roger Sundstrom The Wyman House, R.F.D. #1 Keene, N. H. 03431	352-6955
575	28	10	Windham	Giacomo Agati Windham Center School Route #111 Windham, N. H. 03087	432-7312
579	24	05	Winsor	Thomas Watman, Asst. Supt. School and Myrtle Streets Box JJ Hillsboro, N. H. 03244	464-5593
581	21	09	Winnacunnet Coop.	Richard Walsh Supervisory Union #21 Landing Road Hampton, N. H. 03842	926-3395
582	18	06	Winnisquam Regional	Paul Fillion, Asst. Supt. Junior-Senior High School Central Street Franklin N. H. 03235	934-3108

APPENDIX B

LIST OF REFERENCE

TABLES AND CODES

LIST OF REFERENCE TABLES AND CODES

HANDICAP (DISABILITY) CODES

LEARNING ENVIRONMENT CODES

OCCUPATION CODES

REASON FOR DISCHARGE CODES

ASSOCIATED EXAMINER BY HANDICAP TABLE

SUPERVISORY UNION CONTROL DATA

DEGREE CODES

EXAMINER CODES

REASON FOR NOT RECEIVING SPECIAL SERVICE CODES

DEVELOPMENTAL DISABILITY CODES

LANGUAGE OTHER THAN ENGLISH CODES

COUNTY CODES

HANDICAP (DISABILITY) CODES

Intellectual Handicap

- 01 Severe Retardation
- 02 Moderate Retardation
- 03 Mild Retardation

Physical Handicap

- 04 Blindness
- 05 Visual Impairement
- 06 Deafness
- 07 Hard of Hearing
- 08 Mobility Handicap
- 09 Speech and Language Handicap
- 10 Severe Learning Disability
- 11 Moderate Learning Disability
- 12 Mild Learning Disability
- 13 Other Health Impairement
- 14 Deafness-Blindness
- 15 Severe Multiple Handicap

Emotional Handicap

- 16 Severe Emotional Handicap
- 17 Emotional Handicap

LEARNING ENVIRONMENT CODES

01 Regular Class - assigned to regular ed. program with modifications to provide service within the classroom where the regular ed. program is held

02 Regular Class - student leaves regular ed. program to receive special ed. services in the same building (but not in regular or special classes)

03 Regular and Special Class - student leaves regular class to receive special ed. services in a special class part time

04 Special and Regular Class - student leaves special class to participate part time in a regular class

05 Special Class

06 Work study

07 Individual, non-school environment, ed. program

08 Non-public day school for normal students

10 Pre-school program for normal students

11 Home and School

12 Shortened School Day

13 Public day school for handicapped

14 Non-public day school for handicapped

15 Sheltered Workshop

LEARNING ENVIRONMENT CODES (CONT.)

16 Public residential school for handicapped

17 Non-public residential school for handicapped

18 Program for pre-school age children

19 Infant stimulation program

20 Waiting for appropriate program assignment at home

21 Waiting for appropriate program assignment in institution/hospital

22 Waiting for appropriate program assignment in regular class

OCCUPATION CODES

01	Special Class teachers
02	Resource Room teachers
03	Itinerant/Consultant teachers
04	Home Tutors
05	Teacher Aides
06	Work Study Coordinators
07	Physical Ed. teachers
08	Vocational Ed. teachers
09	Music teachers
10	Arts/Crafts teachers
11	Recreational therapists
12	Physical therapists
13	Occupational therapists
14	Speech therapists
15	Psychologists
16	Social workers
17	Nurses
18	Curriculum specialists
19	Vocational counselors
20	School counselors
21	Program Directors
22	Special Ed. consultant
23	Supervisors
24	Diagnostic staff
25	Other instructional staff
26	Other non-instructional staff

REASON FOR DISCHARGE CODES

01 Moved out of State

02 Service no longer needed

03 Service Refused

04 Over 21

05 Deceased

06 Unknown

ASSOCIATED EXAMINER BY HANDICAP TABLE

HANDICAP CODE	EXAMINER CODES
01	01, 02, 03, 04, 05
02	01, 02, 03, 04, 05
03	01, 02, 03, 04, 05
04	12, 13
05	12, 13
06	08, 09, 10
07	08, 09, 10
08	14
09	06, 07
10	15
11	15
12	15
13	14
14	08, 12, 14
15	08, 11, 12, 14
16	01, 13, 11
17	01, 13, 11

SUPERVISORY UNION CONTROL DATA

SU #	Type
70	State Adm. School
80	Parochial Adm. School *
90	Private Administered **
95	SDE Buildings
91	Maine, Connecticut
92	Mass.
93	Vermont, Pennsylvania
97	Individual Provider
98	State Agencies
99	Private Agencies

* Roman Catholic only

** Includes other parochial school and development centers

DEGREE CODES

01 Attended high school

02 High school graduate

03 Attended college

04 Associate of arts degree from a junior college

05 Bachelors degree from a recognized college or university

06 Masters degree from a recognized college or university

07 Doctorate degree from a recognized college or university

08 M.D. degree from a recognized medical school

09 D.D.S. degree from a recognized dental school

10 Specialist certificate above bachelors degree

EXAMINER CODES

01 A school psychologist certified by the New Hampshire State Department of Education

02 An Associate school psychologist working in consultation with a school psychologist or psychologist certified by the New Hampshire Board of Examiners of Psychologists.

03 A psychologist and/or associate psychologist certified by the New Hampshire Board of Examiners of Psychologists.

04 A Specialist in Assessment of Intellectual Functioning certified by the New Hampshire Department of Education working in consultation with a school psychologist or a psychologist certified by the New Hampshire Board of Examiners of Psychologists.

05 Any other person so certified by the Department of Education

06 A person certified by the New Hampshire Department of Education as a Speech and Hearing Therapist.

07 A Speech Pathologist in private practice holding a Certificate in Clinical Competence in Speech by the American Speech and Hearing Association.

08 A physician holding Board Certification in otology or otolaryngology.

09 An Audiologist in private practice holding the Certificate of Clinical Competence in Audiology by the American Speech and Hearing Association.

EXAMINER CODES (CONT.)

10 An audiologist employed by a CARF (Commission of Accreditation of Rehabilitation Facilities) approved program in a public/private agency.

11 A licensed Board Certified Psychiatrist

12 An Opthamologist

13 An Optometrist

14 Licensed Physician

15 A placement team responding to results from valid assessment instruments, administered by qualified examiners, which provide a profile of abilities.

REASON FOR NOT RECEIVING SPECIAL SERVICE CODES

01 No program available

02 On waiting list

03 Excess tuition Cost requested but not received

04 Too handicapped to qualify

05 Program not acceptable to parents

DEVELOPMENTAL DISABILITY CODES

10 Cerebral palsy

20 Autism

30 Epilepsy

40 Dyslexia

99 None

LANGUAGE OTHER THAN ENGLISH CODES

01 French

02 Spanish

03 American Sign Language

04 Greek

05 Finnish

06 Italian

07 Portuguese

08 Polish

09 Japanese

10 Chinese

11 Vietnamese

12 German

13 Other

COUNTY CODES

0 Belknap

1 Carroll

2 Cheshire

3 Coos

4 Grafton

5 Hillsborough

6 Merrimack

7 Rockingham

8 Strafford

9 Sullivan

A Special Thank You

Sandy, Kathy,
June and Judy

from

Alphonse